Minutes of a meeting of Rolleston on Dove Parish Council held at the Old Grammar School Room, Church Road on Monday 09 November 2026 commencing at 7pm

Present
Councillor Peirce (in the Chair)
Councillors Appleby, Badcock, Gallone, Houston, E McManus, S McManus, Robson, Sanderson and Storer

In attendance
ESBC Councillor Lock
Alice Peck, Youth Representative
One member of the public
Mary Danby, Clerk

Public Forum
The member of the public referred to damage that had been caused to his and a neighbour's property by HGVs having to turn in Marston Lane because the lane is too narrow for them to use. He said that HGVs are the main problem and that a X38 express bus had had to reverse back to Dove Lea because it too could not use the lane.

Councillor Appleby spoke of his contact with Marston Lane residents and how the ongoing A38 road works were adversely impacting on them with drivers trying to negotiate the lane. It was noted that these issues also arose during times of flooding or incidents on the A38. County Councillor White had had a request approved for signage to be included advising that the road was unsuitable for HGVs but there was a delay in this being installed due to County Council operational difficulties.

Councillor Badcock referred to a previous suggestion he had put forward for a long-term solution to see the Rolleston end of Marston Lane blocked and open only to pedestrians, cyclists and horse riders; adding that measures could also be put into place from the A516 so that no through road to Rolleston was available to drivers. It was **agreed** to leave this suggestion on the table for possible consideration in the future.

Agreed that:
a) A letter be sent to Peter Mason, SCC Cabinet Member for Strategic Highways, copied to County Councillor White and the Staffordshire Highways Officers stressing the need for signage to stop HGVs from using Marston Lane be installed as a matter of urgency. Request be made that temporary signage similar to that used at Anslow be used until the permanent signage is available for installation.
b) trentbarton be contacted to ask them to remind their xprss38 drivers to take the official A38 diversion and not to attempt to use Marston Lane.
c) Marston Lane traffic issues remain a staying agenda item.

106. Apologies for absence
Councillor Stewart.

107. Declaration of interests and dispensations
None declared.

108. Planning matters
108.1 **Planning applications**

Application No.	Location	Proposal	Comment
P/2026/01058	4 Beacon Road	Crown reduction in height up to 5 metres of two Cedar trees (T1 & T2 of TPO 462)	No objection
P/2026/01089	Rolleston Scout Group Station Road	Erection of porch to South elevation, installation of an automatic raising-arm barrier to replace existing entrance gates and creation of new footpaths	No objection
P/2026/01097	Winter House Hall Grounds	Fell to ground level two self-set Holly trees (G1) and two Cherry trees (T1 and T2)	No objection
P/2026/01118	15 Lodge Hill	Demolition of existing garage/front entrance to facilitate the erection of a single storey front extension, single storey rear extension including formation of new patio, replacement balustrade to the rear elevation, installation of render and alterations to fenestration.	No objection

109. Minutes

Resolved That the Minutes of the meeting held on 12 October 2026 be approved and signed as a true record.

110. Matters arising

None raised.

111. Councillors reports

111.1 Councillor Gallone referred to the October SID report which had been circulated to all Councillors, noting that over 39,000 vehicles had been recorded – two vehicles had been recorded between 70 Mph – 79mph and one had been recorded at 80mph.

He reported that the dislodged kerb stone on the Spread Eagle bridge had yet to be repaired – he had contacted County Councillor White who had said that he would chase this up with Staffordshire Highways officers.

He also referred to the boundary wall of the Water Tower which needs to be maintained as there is a concern that may become dangerous, three dead trees had also been noted on the site. **Agreed** that a letter be sent to the landowner bringing these issues to their attention.

111.2 Councillor Appleby asked if the council would purchase 12no flood signs and cones for use by Marston Lane residents. **Agreed that:**

- A quotation be put to the next council meeting for the flood signs and cones.
- Councillor Appleby ascertain if any Marston Lane residents would be willing to store the flood equipment and put it out in times of flooding.

He also referred to Wragg Close where residents have raised concerns about the safety of exiting the Close due to poor visibility and that fact that it is the National Speed Limit along that stretch of Road. Some cars are thought to be travelling in excess of the speed limit and in the middle of the road. It is quite dangerous due to the bend in the road towards Stretton meaning cars have to edge out of the Close to get a clear line of vision, hampered by the sheer speed of passing traffic. **Agreed** that Staffordshire Highways be requested to move the 30mph sign from the Beacon Road/Craythorne Road junction to the Stretton end of the Wragg Close development.

111.3 Councillor Robson reported that he purchased and planted the grapes at the Diamond Jubilee Orchard (Minute No. 95.3 refers).

He also said that the council had been offered a Monkey Puzzle tree by Ben Binns. Councillor Robson said that he felt that this was not a suitable specimen to be planted on The Croft and the Civic Trust had declined to take it for planting at Brook Hollows. **Agreed** that Mr Binns be thanked for the offer but the offer of the tree is declined.

111.4 Alice Peck, Youth Representative, advised that she and Councillor Badcock had met with pupils at de Ferrers and three boys had expressed an interest in being a Youth Representative. The school had been asked to decide which one of the three should join Alice as a Youth Representative with effect from the next council meeting.

Alice circulated the specification for the replacement Community Library and asked that the council confirm that its supports the project. She confirmed that funding was being sought from the ESBC Councillors Fund and that the Civic Trust would cover the VAT element of the project. **Agreed** that the Civic Trust be advised that the council supports the project.

111.5 Councillor Badcock reported that Brook Hollows had been awarded Silver Gilt again in the Britain in Bloom competition.

111.6 Councillor Stewart had submitted two items which Councillor Peirce put on her behalf:

- She asked that Tonks Brothers be sent a letter thanking them for having done excellent work on the first phase of works on the Lime trees on The Croft – **agreed**.
- The remaining section of the Jinny Trail path would be completed by end March 2027. The work will be funded from the council's Environmental Improvements Earmarked Reserve as the County Council had said that they could not offer funds due to the path not being a definitive public right of way (see also Minute No. 117 below).

112. Financial matters

112.1 **Schedule of payments due**

Payee	Description	Payment Method	Gross £	VAT £
P Gould	Mowing contract £1,354.58 Mowing verge around SID, Knowles Hill £150.00 (as discussed at Contract Review meeting) Mowing corner Beacon Road/Craythorne Road £270.00	BACS	1,774.58	0.00
SLCC Enterprises	The Clerks' Manual 2026	BACS	49.20	0.90

Woodside Nurseries	Winter planting of all troughs and village gateway planters	BACS	750.00	0.00
Lloyds Bank	Bank charges	DD	4.25	0.00
O2	Council mobile	DD	17.40	2.90
Clerk	Salary and expenses	BACS	1,543.72	0.00
Freeola Ltd	Hosting village website (Qtrly fee)	DD	14.76	2.46
J Deacon	Craythorne car park: Lock/unlock £260.40 Environmental contract £1,376.10 Stile 16 repair £283.20 Stile 10 repair £360.00 Burnside: Weld broken railing £60.00	BACS	2,339.70	389.95
Viking Office UK Ltd	Stationery £30.64 Postage stamps £255.00	BACS	285.64	5.11
M Robson	Reimbursement: Grape plants for the Diamond Jubilee Orchard (Minute No.95.3 refers)		126.00	0.00
		Total	**6,905.25**	**401.32**

Resolved That the above payments be approved.

112.2 **Bank reconciliation at 31 October 2026**

		Community Account	Instant Access Account	Total
01 April 2026	Opening balances	£ 18,056.50	£ 87,446.15	£105,502.65
Movement in	**PLUS** Income	£114,993.76	£179,415.78	£294,409.54
funds to date	**LESS** Expenditure	£ 63,761.05	£ 0.00	£ 63,761.05
31 October 2026	Bank Statement	**£ 69,289.21**	**£266,861.93**	**£336,151.14**

112.3 **Earmarked Reserves**

Resolved That the council's Earmarked Reserves (EMRs) at 31 October 2026 were:

	Opening funds 01/04/2026	Funds at 31/10/2026
Environmental improvements	£15,000.00	£14,763.00
Brook Hollows	£ 7,526.50	£ 7,266.50
Play areas	£20,000.00	£20,000.00
Speed Indicator Device	£ 6,000.00	£ 6,000.00
ESBC S106 Sports Investment Grant	-	£171,841.00
Total	**£48,526.50**	**£219,870.50**

113. Receipts and payments to 31 October 2026 and draft 2027/28 budget

Resolved That the report be noted.

114. Flooding

Councillor Badcock reported that he continued to liaise with landowners and the EA regarding natural flood defences.

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114.1 **Environment Agency: Rolleston Brook November Update**

Our Property Flood Resilience (PFR) consultants, RAB, have now largely completed the initial property suitability surveys. We expect to receive their reports and findings shortly, which will help us identify what resilience measures, if any, may be suitable for each property within the project. These findings will also inform the business case for the next stage of the project.

We are now working with Trent Rivers Trust to begin developing opportunities for a Natural Flood Management (NFM) scheme within the Rolleston Brook catchment. The initial focus will be on engaging with landowners and identifying suitable opportunities across the catchment. We will need to secure funding to undertake the necessary feasibility work before this can progress further.

Trent Rivers Trust has highlighted that, based on experience from similar projects, NFM is typically delivered through an incremental programme of works over several years, rather than providing an immediate solution. While NFM will not prevent flooding entirely in Rolleston, appropriately designed measures could help slow the movement of water through the catchment and reduce peak flows, particularly during more frequent flood events.

Our field operations team has been undertaking routine vegetation management along the watercourse ahead of winter. We have also assessed the silt deposition at Brookside Ford. While it is not currently considered to pose an immediate flood risk, we have identified a potential opportunity to remove some of the deposited silt this winter. Any works would be subject to the necessary authorisations and permits being secured beforehand.

As ever, I will keep you updated on the above, and please continue to highlight any local issues or concerns with us.

115. Rollestonian of the Year: Review criteria

Resolved That, subject to minor amendments agreed at the meeting, the revised criteria be approved.

116. RoSPA: Annual Inspection reports

Resolved That the summation report be received and noted.

117. Staffordshire Community Paths Initiative (Rolleston on Dove)

Councillor Badcock reported that he had liaised with SCC's Public Rights of Way Officers regarding potential funding through the Community Paths Initiative to (a) complete the Jinny Trail path and (b) improvements to Footpath 14. The PROW officer had responded saying they were happy to discuss Footpath 14; however the Jinny Trail could not be funded as it is not a definitive public right of way.

Councillor Badcock reported that he had met with the landowners of Footpath 14 who were happy for the footpath to be improved subject to kissing gates being installed at both ends of the footpath. He said that, if the council gave him authority to do so, he would meet with the council's contractor to assess the work required and the cost of those works. The information would be put to the County Council's Public Rights of Way (PROW) officer at a site meeting to ascertain if PROW funds could be offered towards the cost of the project. The outcome of the site meeting would be reported back to the council who could then make a decision on whether it wished to commit funds for the project.

Agreed That:

- Councillor Badcock be given authority to meet with the council's contractor and the PROW officer, as set out above.
- The Clerk to confirm if the Jinny Trail is a designated right of way.

118. Correspondence

118.1 **Staffordshire Parish Councils' Association**

Bulletins had been circulated to all councillors.

118.2 **Comms Log**

The Comms Log had been regularly circulated to all councillors.

118.3 **trentbarton: Villager bus service**

Tutbury Parish Council had informed the council that Hatton Parish Council had contacted Tutbury and Hilton Parish Councils regarding the Villager bus service asking if it would be beneficial for all the councils to meet and discuss concerns regarding the service collectively with a view to making a joint representation to trentbarton. Tutbury PC asked if the council would be interested in taking part.

Agreed that the council was interested in taking part - Councillor Gallone was nominated to act on the council's behalf.

118.4 **SPCA Membership fees 2027/28**

Resolved That the information be noted.

118.5 **Staffordshire County Council: Update on Speed Indicator Devices (SIDs)**

Resolved That the information be noted and that a decision on installing poles to house a SID at other locations around the village be deferred for, say, six months.

118.6 **Knowles Hill and Rolleston Road – Proposed speed cushion and traffic island**

A resident had contacted the council expressing his concern regarding the above scheme.

Resolved That the resident be advised that:

- Residents had been consulted on the proposed scheme.
- The decision had been made by the County Council and that the Parish Council has no further say in the scheme.

118.7 **Traveller site on Craythorne**

A resident had contacted the council expressing concern at the further development work being done on the traveller site. Councillors noted that they had seen that the unauthorised work was being done and that they had been contacted by other residents expressing their concern.

Resolved **That**:

- The MP be asked for his support in escalating to ESBC the issues raised by the unauthorised works.
- The resident be advised to put her concerns to the ESBC Planning Officer.

119. Exclusion of Press and Public

Resolved That under the Public Bodies (Admissions to Meetings) Act 1960 (Section 2) (and as expended by Section 100 of the Local Government Act 1972), the press and public be

excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information.

120. Quotations

120.1 **Village gateway signs**

Resolved That:

- JACS UK Limited's quotation in the sum of £1,777 plus VAT for 2no. Oxford style Village Gateway 1200mm wide, village sign and 600mm diameter 30mph roundel be accepted.
- John Deacon's quotation in the sum of £2,300 plus VAT to install the above 2no. village gateways be accepted.
- SCC be asked to confirm that they will fund the dragon's teeth road markings on Rolleston Road.

120.2 **Jinny Trail**

Resolved That John Deacon's quotation in the sum of £320 plus VAT be accepted to fell and remove 1no. leaning Cherry tree, remove all creeper in the area and all Brambles contaminated with invasive creeper (Traveller's Joy).

120.3 **Craythorne car park: Bollard**

Resolved That John Deacon's quotation in the sum of £600 plus VAT to make and supply 1no. concrete bollard, supply and fit fluorescent strips be accepted.

The meeting closed at 8.50pm

Signed ……

Date ……

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