

Rolleston on Dove Parish Council

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06 July 2026

To: All Members of the Parish Council

Dear Councillor

You are hereby summoned to attend the Meeting of the Parish Council held in the Old Grammar School Room, adjacent to St Mary's Church, Church Road, Rolleston on Dove DE13 9BE on **Monday 13 July 2026** commencing at 7pm at which the business set out below will be transacted.

Yours sincerely

MDanby

Mary Danby
Clerk

PUBLIC FORUM

A maximum of 15 minutes will be allocated prior to the commencement of the meeting when members of the public may put questions/comments on any matter in relation to which the parish council has powers or duties which affect the area.

AGENDA

- 1. Apologies for absence**
- 2. Declarations of Interests and Dispensations**
- 3. Planning applications**

Application No.	Location	Proposal
P/2026/00012	Driving Range The Craythorne Golf Club and Centre Craythorne Road	Alterations and erection of single storey & two storey extensions to existing driving range structures including the creation of ancillary café/retail use building with associated car parking and landscaping (Re-consultation)
P/2026/00575	14 Meadow Fields	Erection of a part two storey side, part single storey side/rear extension and extension to driveway to form additional parking (Amended Description)

P/2026/00609	18 Burnside	Reduce crown and width to 1.5m of one Cherry tree (1), reduce height up to 4m and width by up to 2m of one Alder tree (2), fell to ground level 5 x Ash trees (3) and cut back to the boundary one Alder tree, one Ash tree, one Yew tree and one Maple tree (4)
P/2026/00656	The Croft Burnside	Felling of two Lime trees (TPO 1) (Amended Description)
P/2026/00691	Silvertrees School Lane	Two storey front extension, alterations to front elevation and single storey rear extension
P/2026/00692	Ivy House Farm Chapel Lane	Construction of a dormer window, installation of roof lights and bi-fold doors to the South East elevation, demolition of existing gate and partial removal of existing railings, construction of wrought iron gate and 2 metre high fence and driveway extension to form additional parking
P/2026/00693	Ivy House Farm Chapel Lane	Listed Building application for the attachment of a 2 metre high wrought Iron fence and gate

4. To consider the Minutes of the meeting held on 08 June 2026 (Enclosure 1)

5. Matters arising from the previous meeting

6. Councillors' reports

7. Financial matters

7.1 Schedule of payments due

Payee	Description	Payment Method	Gross £	VAT £
Rolleston Scout Group	S137 Grant Aid (Min. No. 39.4 refers)	BACS (Pd 11/06/26)	100.00	0.00
Cartridge People Ltd	Printer toner	Debit Card (Pd 12/06/26)	63.96	10.66
O2	Council mobile (June invoice)	DD (Pd 23/06/26)	17.40	2.90
P Gould	Mowing contract	BACS	1,354.58	0.00
Geosphere Ltd	Parish Online – Mapping software licence renewal	BACS	228.00	38.00
High Speed Training Ltd	Data Protection & UK GDPR Training (Update for Clerk)	BACS	31.20	5.20
Clerk	Salary and expenses	BACS	1,493.93	0.00
L Bolton	Refund: Football pitch hire fee	BACS (Pd 30/06/26)	10.00	0.00
J Deacon	Craythorne barrier lock/unlock £252 Environmental contract £1,376.10 Paint for contract £413.59 Anslow Lane: install replacement gateway sign £180	BACS	1,969.69	328.28
ESBC	Bin emptying 2 nd qtr 2026/27	BACS	1,606.46	267.74
Ricoh UK Ltd	Photocopier - Qtrly charges: Rental £95.51 Copies £88.37	BACS	183.88	30.65

O2	Council mobile (July invoice)	DD	17.40	2.90
Lloyds Bank	Bank charges	DD	4.25	0.00
Total			7,080.75	686.33

7.2 Bank reconciliation at 30 June 2026

		Community Account	Instant Access Account	Total
01 April 2026	Opening balances	£ 18,056.50	£ 87,446.15	£105,502.65
Movement in funds to date	PLUS Income	£ 59,014.76	£ 3,361.58	£ 62,376.34
	LESS Expenditure	£ 29,152.03	£ 0.00	£ 29,152.03
30 June 2026	Bank Statement	£47,919.23	£ 90,807.73	£138,726.96

7.3 Earmarked Reserves at 30 June 2026

	Opening funds 01/04/2026	Available funds 30/06/2026
Environmental improvements	£15,000.00	£15,000.00
Brook Hollows	£ 7,526.50	£ 4,266.50
Play areas	£20,000.00	£20,000.00
Speed Indicator Device	£ 6,000.00	£ 6,000.00
Total	£48,526.50	£45,266.50

8. Receipts and payments to 30 June 2026 (Enclosure 2)

9. Knowles Hill: Site meeting to discuss the proposed highway safety improvement scheme (Enclosure 3)

10. S106 funds

11. Flooding

12. Martyn's Law

13. Local Government Reorganisation (LGR) (Min. No. 32.4, first bullet point refers)

To consider if the council wishes to liaise with ESBC and/or SCC as part of the LGR process to discuss the potential transfer of any of their assets which are located in the Parish.

14. Estate Agent boards and other temporary signage (Minute No. 32.4, second bullet point refers) (Enclosure 4)

15. Elizabeth Avenue Playing Fields Play Equipment (Minute No. 37 refers) (Enclosure 5)

16. Rolleston FC: Request to relocate the Craythorne football pitches (Minute No. 38 refers) (Enclosure 6)

17. St Mary's: Boundary Wall between the Church and The Croft (Enclosure 7)

18. Annual footpath walks (Enclosure 8)

19. Financial Risk Assessment (Enclosure 9)

20. Correspondence

20.1 **SPCA Bulletin**

The SPCA bulletin and other information have been regularly provided to Councillors.

20.2 **Comms log**

The Comms Log has been regularly provided to Councillors.

20.3 **Trent Rowing Club (see also Enclosure 10)**

Jim Atkins, Chair of Trent Rowing Club contacted the council on 08 June:

I hope you don't mind me contacting you on behalf of Trent Rowing Club.

Founded in 1863, Trent Rowing Club is a volunteer-run community sports club on the River Trent in Burton upon Trent. We support juniors, families, beginners and recreational rowers from across Burton and the surrounding villages, helping local people improve their physical and mental wellbeing through affordable, accessible sport.

Over 60% of our current membership lives within the DE13, DE14 and DE15 postcode areas, with members travelling from communities including Branston, Rolleston on Dove, Barton-under-Needwood, Tutbury, Stapenhill, Winshill and surrounding villages. The club therefore serves a broad local catchment and provides opportunities for residents across East Staffordshire to participate in regular physical activity and community life.

Over recent years, growing participation has meant our existing boathouse is now at full capacity, limiting our ability to welcome new members and expand community activity. To address this, we are working to complete the construction of a new boat barn, which will provide dedicated storage space and free our existing clubhouse that we will upgrade to become a flexible indoor training and community activity space.

Earlier this year, our "Ducks in a Row" community crowdfunding campaign, supported by a family-friendly duck race on the River Trent, raised more than £32,000 from local residents, businesses and supporters. The campaign also secured match funding from Sport England and attracted regional media coverage.

Planning permission has been secured, foundations are complete, and we are now seeking additional funding to help us complete the project before winter 2026.

The completed facility will enable us to increase participation in affordable community sport, offering opportunities for young people and improving health and well-being.

I have attached a short project summary (**Enclosure 10**) and would be grateful if the Parish Council would consider supporting the project, either through a grant contribution or by advising on any local funding opportunities that may be available.

I would be very happy to provide further information, complete an application or attend a meeting. Thank you for your time and consideration.

20.4 **Brewers 10K – 18 October 2026**

Katie Johnson, Head of Community, Burton Albion FC Community Trust contacted the council on 10 June:

I am just getting in touch regarding the Brewers 10k that is taking place on 18 October 2026. Plans are in full swing from our end so wanted to see if there is anything you require from us or any additional considerations we need to be aware of or factor in ahead of time.

The route is the same as last year and the road closures etc have been approved now. There will be a leaflet drop again, as last year making residents aware of the closures again.

If you feel it would be beneficial to have a meeting or for me to attend a parish council meeting then do not hesitate to let me know dates and we can ensure someone is in attendance.

Thanks in advance of your support for this event once again.

20.5 **Rolleston Scout Group**

A letter was received via email on 17 June requesting permission to use the Meadow View Open Space for car parking for Rollestonbury 2026 on Saturday 11th July. They appreciated that they had missed the PC's June meeting but said they would operate the event parking on the same basis as had been done previously. They also asked that this become a rolling annual agreement where they would be able to use the land for car parking for Rollestonbury every year without seeking permission in the months beforehand. The agreement would be on the understanding that they continue to use it with the same arrangements in place for security, etc as in previous years. The use would be for Rollestonbury only and any changes would be requested in writing beforehand. They also fully understand that the council could revoke this agreement at any time.

The Chair authorised the use of the Meadow View Open Space for the 2026 event on the PC's behalf as the council meeting is after the event and there had been no issues in previous years.

The council is asked to:

- Retrospectively approve permission for the use of the Meadow View Open Space for parking for Rollestonbury 2026.
- Consider the request for a rolling annual agreement for the use of the Meadow View Open Space only for car parking for Rollestonbury.

20.6 **Planning Inspectorate: Castle Way Energy – EIA Scoping and Consultation (Enclosure 11)**

The Applicant for the Proposed Development intends to make an application for Development Consent under the Planning Act 2008. The Applicant has sought a Scoping Opinion from the Planning Inspectorate, on behalf of the Secretary of State, as to the scope and level of detail of the information to be provided within the Environmental Statement that will accompany its future application.

The Planning Inspectorate has identified the council as a consultation body to inform the Scoping Opinion and is therefore inviting comments to be submitted by **15 July 2026**. The deadline is a statutory requirement that cannot be extended.

Further information is included within the attached letter (**Enclosure 11**).

20.7 **Local Nature Recovery Strategy consultation**

The Staffordshire and Stoke-On-Trent Local Nature Recovery Partnership are currently consulting on the draft Local Nature Recovery Strategy (LNRS).

The public consultation is open until 5.00pm on Monday 27 July 2026. The draft strategy can be found on their Partnership's website (<https://staffsandstokelnrs.co.uk>).

The LNRS is a long-term plan and interactive map that sets out how we can restore habitats, protect wildlife and improve green spaces across the area. It brings together evidence and local knowledge to identify where action could have the biggest impact. The consultation is open to everyone- residents, businesses, landowners and communities and will help shape how we protect and improve nature across Staffordshire and Stoke-on-Trent.

20.7 Rolleston Station Heritage Group (RSHG)

The RSHG has been approached by a resident who wishes to donate a bench to the station, the donor would require the bench to be inscribed.

The RSHG committee feel that the bench should be in a style sympathetic with the railway theme and similar to the existing bench. It should be positioned on the north-bound platform facing away from neighbours' property.

They are prepared to install the bench which would be bolted to the ground. To reduce maintenance the timbers would be treated, not painted.

The RSHG seek the Parish Council's consent to the installation of this addition to the station site.

21. Exclusion of Press and Public

Chair to move:

That under the Public Bodies (Admissions to Meetings) Act 1960 (Section 2) (and as expended by Section 100 of the Local Government Act 1972), the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information.

22. Anslow Lane grass verge (Minute No. 43 refers) (Enclosure 12)

**Minutes of a meeting of Rolleston on Dove Parish Council
held at the Old Grammar School Room, Church Road on
Monday 08 June 2026 commencing at 7pm**

Present

Councillor Stewart (in the Chair)

Councillors Appleby, Badcock, Gallone, Peirce, Robson and Sanderson

In attendance

ESBC Councillor Smedley

Alice Peck, Youth Representative

Mary Danby, Clerk

Public Forum

No members of the public were present.

27. Apologies for absence

Councillors Houston, E McManus, S McManus and Storer.

28. Declarations of Interest and Dispensations

None declared.

29. Planning matters

29.1 Planning applications

Application No.	Location	Proposal	Comment
P/2026/00430	Old Hall Cottage Hall Grounds	Crown lift by 15 metres and crown reduction by 2.5 metres reducing the height from 8 metres to 5.5 metres of one Lawson Cypress tree (T225 of TPO 1) (Amended Description).	No objection
P/2026/00434	The Goldstone 93A Station Road	The installation of a 11.88kW roof-mounted solar photovoltaic (PV) system. The array will be distributed across the roof slopes of the main dwelling (19 panels) and the detached garage (6 panels).	No objection
P/2026/00435	Ivy House Farm Chapel Lane	Listed Building application for the relocation of fencing and its fixing, incorporation of bi fold doors and internal alterations including the formation of a dormer window to accommodate second floor alterations.	No objection
P/2026/00460	22 Station Road	Radial crown reduction of entire tree. Reduce height of tree by approximately 4m, reduce 3 x newly former apical	No objection

		leaders back in line with min canopy, reducing them by 3m or to nearest suitable growth points. Side prune over extending lateral branches that are encroaching garden and walkway back by approximately 3m or to nearest suitable growth points. Crown lift lower branches up to 5m taking them back to stem of 1 Beech tree.	
P/2026/00464	Blue Cross Equine Welfare Centre Dovecliff Road	Siting of 1no. Portacabin.	No objection
P/2026/00522	Brindle Cottage 19 Beacon Road	(TN) Crown lift on SW side to 5m – T1 Beech tree (Fagus Sylvatica).	No objection
P/2026/00529	The Coach House South Hill	Pear tree to be reduced all around by up to 3m (T1 of TPO 223).	No objection
P/2026/00557	Coney Grey South Hill	Variation of condition 2 (approved plans) of P/2025/00221 – Erection of two storey side extension and single storey rear kitchen extension to add sliding doors to kitchen extension.	No objection
P/2026/00566	1 Beacon Road	Reduce one Ash tree down to a 4.6m habitat pole (T306 of TPO 1)	No objection
P/2026/00572	7 Ealand Close	Retention of 2.3m high fence	Objection: The fence is out of keeping with the street scene.
P/2026/00575	14 Meadow Fields	Erection of a part two storey side, part single storey side/rear extension	No objection

30. Minutes

Resolved That the Minutes of the meeting held on 11 May 2026 be approved and signed as a true record subject to the following:

31. Matters arising

Public Forum re Proposed Knowles Hill traffic calming

It was noted that the site meeting had been arranged and it **agreed** that the council will be represented by Councillors Peirce and Sanderson. **It was further agreed** that the request reiterated that ESBC Ward Councillors also be invited to the site meeting.

Public Forum re Fly tipping

It was noted that the fly tipping had been removed from Gypsy Lane.

Minute No. 11.3 re unauthorised tree works on PC land

Councillor Stewart reported that discussions had taken place regarding the issue and assurance had been given that this would not happen again.

Minute No. 11.6, 4th bullet point

Councillor Stewart reported that the council had had to submit an application for a S115E Licence to retain the sand bin on Brookside.

Minute No. 18 re S106 funds

It was reported that ESBC's solicitor had confirmed that the agreement is with Bellway for signing but this can take a little while and an update will be provided in due course.

32. Councillors reports

- 32.1 ESBC Councillor Smedley said that the new Mayor, Councillor Monica Holton had been elected. She said that things were very quiet at the moment but more should be known about the Local Government Reorganisation in July or August.
- 32.2 Councillor Badcock asked when the work on the Tutbury Road (A511) pavement would be completed by SCC's Environmental Crew. **Agreed** that SCC be chased for a completion date.
- 32.3 Councillor Appleby referred to ESBC having approved an additional 10 caravan pitches at the Horninglow Basin and he queried if a new Travellers' Policy had been adopted by ESBC and whether any additional pitches were still required. ESBC Councillor Smedley undertook to speak with Officers and report back to the council at the next meeting.

32.4 Councillor Peirce reported that:

- He had participated in an online meeting organised by the MP to discuss Local Government Reorganisation. It was reported that ESBC will not be discussing the transfer of assets until 2028, it was also clear that funding will not be provided for any assets transferred to parish and town councils and the funding needed to operate/maintain these assets would need to be included in the precept. Local councils were strongly urged to consider what ESBC/SCC assets there are in their parishes and identify any which they may wish to take over. It was stressed that local councils can decline to take over any assets if necessary.

Local councils were encouraged to list all services currently provided by their council for ESBC and SCC and funding should be sought from the new Unitary Authority for these services.

Councillor Peirce suggested that the council should also list all services currently bought from ESBC and SCC.

The Clerk was aware that both ESBC and SCC's Asset Registers can be accessed from their website and it was **agreed** that these be provided to Councillors with a view to the council considering if there were any assets it may wish to see transferred and to begin the process of identifying the cost, etc of doing so.

- There were signs other than Estate Agent signs which were displayed in the village on street furniture and he queried what the council policy should be regarding these. The Clerk explained that the Estate Agent signs are covered under Regulations and it was **agreed** that the issue of advertising signage in general be discussed at the next meeting of the council.

- He had seen two youths fishing out of season in the Brook and the Lake. Councillor Badcock said that he would speak with the Angling Group and ask that this issue be monitored.

32.5 Councillor Sanderson reported:

- He had spoken with the council's contractor regarding graffiti on the Craythorne Road gateway sign – this had been removed.
- He had been informed that there was a rat problem on Wragg Close and that the rats were going on to the Craythorne playing field area.
- The planters had been established before the Transport Festival and had helped the village to look lovely for the festival. **Agreed** that a letter of thanks be sent to Woodside Nurseries.
- The volunteers who look after the Spread Eagle Island garden, etc would sell surplus plants and use the funds to purchase plants, etc.
- The Transport Festival had raised £15,500 this year and £1,000 had been allocated to be given to the Almshouses Trust.

32.6 Councillor Robson reported that the Allotment Society had been pleased to be given a five year extension to their lease but they were concerned that this may be impacted by Local Government Reorganisation. ESBC Councillor Smedley undertook to speak to Officers about this and would report back to the next council meeting.

He also reported that damage had been experienced at the Diamond Jubilee Orchard. Two trees had been torn out of the ground, a third tree had been pushed over and the side of a bench had been smashed out. The damage had been repaired and had been reported to the Police.

32.7 Councillor Gallone reported:

- That he circulated the May SID data report to all Councillors. **Agreed** that the report should be sent to the PCSO.
- The recent Transport Festival had been dealt with intelligently with regard to Martyn's Law and the event had been adequately secured. **Agreed** that a note of thanks be sent to the Transport Festival committee.
- American Signal Crayfish had been seen again in the Brook.
- Parking issues were being experienced on Burnside, he agreed to report this issue to the PCSO.
- Rolleston Playgroup's donation collection box had been removed from the Spread Eagle car park, it had been one of three collection boxes on the site and they had been advised that only one would be permitted after the current refurbishments works had been completed. The Playgroup asked if there was another site they could locate their box. Councillors suggested that the Playgroup should speak to M&B to clarify the situation regarding their collection box in the first instance – Councillor Gallone agreed to put this suggestion to the Playgroup.
- It had been seen that the Old Girls Grammar School roof was being done.

32.8 Councillor Stewart reported that:

- That County Councillor White had said in principle he would support a grant application towards the cost of completing the Jinny Trail path works but he would need to speak with Officers to confirm that funding for essentially a continuation of a project which had previously received funds was permissible.
- Thanked everyone for their efforts in painting the Burnside railings, putting up bunting, etc for the Transport Festival.
- She had asked the council's contractor to look at the Hawthorn hedges on the Craythorne playing field and his opinion what was needed as several of the larger trees

had fallen. He had said that the hedges need to be severely cut in September to give the hedge a chance to regrow, adding that it may be necessary to plant Hawthorn whips to close any gaps. **Agreed** that the contractor be asked to quote for this work.

- It had been noted that the mowing contractor had applied weedkiller around the Craythorne goal posts.
- The National Allotment Survey had been completed and submitted.
- Craythorne car park: The contractor reported that a large group of youths had been having a BBQ on the car park and slight damage had been done to the railing. The youths had paid for the damage and left the car park when requested; a member of the public had called the Police but they had been happy with how the situation had been resolved. **Agreed** that “No fires/BBQs” signs be purchased and installed on the car park.
- The council was asked to consider moving its scheduled 08 March 2027 meeting as the Clerk would be unable to attend the meeting. **Agreed** that the meeting be moved to 15 March 2027.

33. Financial matters

33.1 Schedule of payments

Payee	Description	Payment Method	Gross £	VAT £
S Sanderson	Reimbursement: Compost	BACS (Pd 12/05/26)	18.00	3.00
P Gould	Spread Eagle Island, moss treatment, scarification, aeration, turf, fertilizer £110.00; Mowing contract £1,354.58	BACS	1,464.58	0.00
Clear Insurance Management Ltd	Annual insurance renewal premium	BACS	1,900.11	0.00
Woodside Nurseries	Summer planting: Troughs and gateway planters	BACS	1,038.00	173.00
High Speed Training Ltd	Delegate fees: 1no. Introduction to Safeguarding Children (Level 1) £37.20 2no. Designated Safeguarding Lead (Level 3) £156.00	BACS	193.20	32.20
Clerk	Salary and expenses	BACS	1,503.38	0.00
HMRC	PAYE/NI: 1 st qtr 2026/27	BACS	1,734.61	0.00
Staffordshire County Council	Fee for Extent Plan required to accompany S115E application to retain the sand bin on Brookside	Debit Card (Pd 28/05/26)	162.00	27.00
J Deacon	Environmental contract £1,376.10 Craythorne car park lock/unlock £260.40; Craythorne goal mouth repair £612.00; Beacon Road verge reinstatement £0.00	BACS	2,248.50	374.75
Lloyds Bank	Bank charges	DD	5.17	0.00
P Gould	Extra work completed: Strim Meadow View bund; Hedge cutting at Beacon Road corner, Station Road corner and Station Road bus shelter	BACS	100.00	000
Total			10,367.55	609.95

Resolved That the above payments be approved.

33.2 Bank reconciliation as at 31 May 2026

		Community Account	Instant Access Account	Total
01 April 2026	Opening balances	£ 18,056.50	£ 87,446.15	£105,502.65
Movement in funds to date	PLUS Income	£ 53,143.76	£ 3,325.52	£ 56,469.28
	LESS Expenditure	£ 18,611.12	£ 0.00	£ 18,611.12
31 May 2026	Bank Statement	£ 52,589.14	£ 90,771.67	£143,360.81

Resolved That the above was a true record.

33.3 Earmarked Reserves

Resolved That the council's Earmarked Reserves (EMRs) at 31 May 2026 were:

	Opening funds 01/04/2026	Available funds 31/05/2026
Environmental improvements	£15,000.00	£15,000.00
Brook Hollows	£ 7,526.50	£ 4,286.50
Play areas	£20,000.00	£20,000.00
Speed Indicator Device	£ 6,000.00	£ 6,000.00
Total	£48,526.50	£45,286.50

34. Receipts and payments to 31 May 2026

Resolved That report be noted.

35. S106 funds

See Minute No. 31 above.

36. Flooding

36.1 Resolved That:

- The EA report be received and noted.
- The EA be advised that one Brookside property had been sold and another one was up for sale. Councillors asked that the EA re-survey Brookside residents to ensure that everyone is aware of the need to register their interest in the PFR scheme.

36.2 Councillor Badcock updated Councillors on the discussions taking place to undertake natural flood management work upstream of Brook Hollows to try and reduce the speed of the flow of the brook into the village. The EA had asked the Staffordshire Wildlife Trust if they would be prepared to carry out some agreed work, however they were currently committed to similar work in Stafford and were therefore unable to help for between 6 and 12 months.

Resolved That the EA be advised that Councillors expressed concern over the timescale and they sked that they do all they can to accelerate the timescale and make some positive practical progress on the ground as soon as possible.

37. Elizabeth Avenue Playing field Play Equipment

Deferred to the next meeting of the council.

38. Rolleston FC: Request to relocate the Craythorne football pitches

Agreed That Councillors Stewart and Houston will meet with Rolleston FC representatives on site to clarify/agree what is required as it was noted that the current proposal would see

goal mouths facing the car park, that the 11v11 pitch will be booked until the end of September and any work would not be possible until the end of the year.

39. Correspondence

39.1 Staffordshire Parish Councils' Association

Bulletins had been circulated to all councillors.

39.2 Comms Log

The Comms Log had been regularly circulated to all councillors.

39.3 FOJORPS: JOR Community Day 06 June 2026

Resolved That the action in giving permission for FOJORPS to use the Elizabeth Avenue playing field for car parking for the above event be retrospectively approved.

39.4 Rolleston Scout Group: Benches

Resolved That the council agrees to donate £100 towards the cost of a bench.

39.5 Bus Shelter, Station Road

Resolved That information received from the County Council regarding alterations to the bus shelter be noted.

39.6 Request to use The Croft

Resolved That the request from an individual for permission to have a bouncy castle on The Croft for a birthday party be declined as bookings from individuals for private use of the space are not accepted; the council only allows the space to be used by community groups and local charity events.

40. Exclusion of Press and Public

Resolved That under the Public Bodies (Admissions to Meetings) Act 1960 (Section 2) (and as expended by Section 100 of the Local Government Act 1972), the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information.

41. Quotations

41.1 Jinny Trail path, Section 1 – Revised quote

Resolved That this item be deferred until County Councillor White has responded regarding the possibility of a grant aid application being agreed (Minute No. 32.8, 1st bullet point refers).

41.2 The Croft: Lime trees (Minute No. 24.1 refers)

Resolved That Tonks Brothers Tree & Environmental Services quotation in the sum of £3,600 plus VAT to dismantle 2no. Lime trees, grind out stumps and reinstate the ground be accepted.

42. Contractors

Resolved That this item would not be progressed as the contractors had not provided information regarding fuel costs.

43. Anslow Lane grass verge

Resolved Councillors Appleby and Sanderson would meet with the resident to advise on the County Council's response and discuss the ongoing maintenance of the verge.

The meeting closed at 9.10pm

Signed

Date

Rolleston on Dove Parish Council
Receipts and payments to 30 June 2026

Nominal Code	Description	Actual to 31/03/2026 £	Projected YE 2026/27 £	Actual to 30/06/2026 £	2026/27 Budget £
100	Income				
1076	Precept	99,212		52,087	104,173
1090	Interest Received	560		113	540
1100	Grants & Donations Received	4,700		-	-
1110	Council Tax Support Grant	1,665		833	1,665
1200	Garden rents	125		125	125
1220	Allotment rents	20		20	20
1250	Football pitch fees	260		80	50
1270	SCC: Annual grass cutting	5,339		5,525	5,525
115	VAT reclaim	9,556		3,249	-
1999	Other income	876		346	600
	Income	122,313		62,376	112,698

Nominal Code	Description	Actual to 31/03/2026 £	Projected YE 2026/27 £	Actual to 30/06/2026 £	2026/27 Budget £
200	Administration				
4000	Staff salary	21,970		5,493	22,629
4020	Employer's National Insurance	2,545		636	2,644
4030	Payroll Services	110		-	100
4050	Use of Home as Office	178		66	195
4100	Insurance	1,892	1,900	1,900	1,892
4110	Audit Fees	605		194	810
4115	Bank charges	53		15	51
4120	Photocopier: Rental/Maint.	425		80	318
4121	Photocopier: Copy charges	430		44	500
4125	Stationery	117		134	270
4127	Village Directory	195		-	200
4130	Postage	724		286	750
4140	Council mobile	192		44	200
4150	Subscriptions	733		941	1,200
4160	Training	415		246	500
4180	Room hire	290		-	275
4190	Mileage expenses	211		24	220
4195	Parking fees	3		6	10
4200	Play areas R&M	1,938		-	5,500
4205	Craythorne barrier: Lock/unlock	2,196		613	2,555
4210	RPC website	592		-	625
4211	Village website	71		12	79
4220	IT / Software	575		277	580
4230	S137 Expenditure	620		100	100
4240	Mowing contract	16,600		4,064	17,000
4250	Bin emptying	5,134		1,339	5,476
4260	Trees	3,112		-	10,000
4265	Plants (troughs, planters)	1,396		880	2,000
4270	Environmental contract	13,761		3,440	13,761
4275	General R&M and Out of Scope works	2,636		1,181	5,500
4280	Bus shelter	2,000		-	3,422
4285	Flooding	-		-	2,000
4300	Projects	-		-	5,000
4310	Professional fees	1,950		-	5,000
4320	Capital expenditure	-		-	800
4330	Other administration	1,021		220	2,000
4999	Contingency	168		1,124	5,000
515	VAT on payments	9,388		2,534	-
	Total Expenditure	94,245		25,892	119,162
	Total Income	122,313		62,376	112,698
	Net Income/Expenditure	28,068		36,484	- 6,464

Earmarked Reserves (EMRs)

Nom. Code	Description	Opening funds 01/04/2026 £	Movement in funds £	Funds at 30/06/2026 £
320	Environmental improvements	15,000.00	-	15,000.00
322	Brook Hollows (Donor funds)	7,526.50	3,260.00	4,266.50
325	Play Areas	20,000.00	-	20,000.00
329	Speed Indicator Device (SID) posts	6,000.00	-	6,000.00
	TOTAL	48,526.50	3,260.00	45,266.50

Funds statement at 30 June 2026

Total funds held in bank accounts	£ 138,726.96
LESS Earmarked Reserves	-£ 45,266.50
General Reserves	£ 93,460.46

Rolleston on Dove Parish Council
13 July 2026

Agenda item no. 9

Knowles Hill: Site meeting to discuss the proposed highway safety improvement scheme

Councillor Peirce has provided the following notes of the site meeting held on 24 June (attended by himself and Councillor Sanderson):

Knowles Hill Meeting Notes

The Amey Engineers laid out their scheme for the junction, according to the brief they had been given, realigning and narrowing the road and the installation of a mini roundabout. Previous experience had shown them that this was a very effective way of calming traffic.

The residents then voiced their opinion that the scheme would not address the issues with traffic approaching the junction from Rolleston Road at excessive speed and did not address the problem of cars leaving the road and crossing the path before hitting their properties. There was a robust discussion regarding what other options could be put in place on Rolleston Road to slow traffic.

The installation of speed cushions on Rolleston Road would have to extend to Bitham Lane and this would likely make it too costly. Other solutions like chicanes and similar road narrowing measures had been shown to have little effect on slowing those who were determined to significantly exceed speed limits.

Unfortunately, the brief that Amey had been given was to reduce the speed of traffic on Knowles Hill in response to the accidents that had taken place on this stretch of the road in which the Police had been involved and including one fatality. (Right solution wrong problem?)

The drafting of the brief predated the accidents on the corner as cars entered the village at excessive speeds. County Councillor Philip White had pressed Highways to extend the area covered by the brief to include the bends and junction with Beacon Road because of local concerns and this they had done. As it stands nothing else has been included in the design to calm traffic entering the village along Rolleston Road.

SCC Highways and Councillor White both reiterated that the current scheme was not only costed but monies had been allocated for the scheme to be installed in September/October, including road resurfacing and taking approximately 4 weeks to complete. If the scope of the scheme was changed the planning and consultation would have to be started again from scratch and this might result in the current funding being withdrawn. Any new scheme would take several years to finalise and fund, meaning the current situation would persist for some time, something all present felt was unacceptable.

Discussion then turned to what additional measures could be used to protect the houses and path on the bend. It was Amey's opinion that a crash barrier would be of little use in event of a head on crash and that bollards would be similarly ineffective. The use of a raised kerb in front of the corner house could be effective in protecting the houses and path, although it would mean the owners would have to lose one access dropped kerb, which they were happy to do. In the event of an accident the height and shape of the kerb is designed to confine any vehicle to the highway as happens in motorway services.

The use of a raised kerb was not in the current scheme but SCC and Amey agreed to carry out a feasibility and costing for it, with a view to it being included in the current installation this year. Councillor Philip White said he would actively pursue their inclusion in the current scheme.

SCC were of the opinion that the new measures would dissuade activities of those who wanted to use the road to speed excessively. Although, unfortunately, these types of drivers would just shift to other routes where they could speed.

At Councillor White's request SCC agreed to do a traffic speed and volume survey on Rolleston Road over two weeks, one during school holidays and one during term time as soon as possible, and also in the Autumn before the work commenced. This was agreed.

It was also suggested that, if we were agreeable, the SID be relocated to on Rolleston Road, to monitor traffic speed. Councillor White said he will support this relocation. Not sure we should do this until the New Year so we can monitor the effect of the new road layout first.

Other suggestions were that the Parish Council could install a gateway feature at the 30-mph limit and SCC could put sharks' teeth marking on the road. This gives the illusion of the road narrowing and can be effective for most road users.

Rolleston on Dove Parish Council

13 July 2026

Agenda item no. 14

Estate Agent boards and other temporary signage

(Minute No. 32.4, second bullet point refers)

The Town and Country Planning (Control of Advertisements) Regulations 2007, which has been in force since 6 April 2007, controls advertisements. Details can be found in the following publication:

Communities and Local Government

Outdoor advertisement and signs: A guide for advertisers

(Link: [Outdoor advertisements and signs: a guide for advertisers - GOV.UK](#))

1. Temporary advertisements

Some advertisements benefit from 'deemed consent' so that the planning authority's consent is not needed, provided the advertisement is within the rules. Temporary notices or signs are permitted under Class 3D "*which are intended to advertise any local event being held for charitable purposes, which may be religious, educational, cultural, political, social or recreational, but not for any commercial purpose. This permission would include an advertisement for:*

- *a church bazaar*
- *a fete for a parent-teacher association*
- *a sponsored marathon in aid of charity*
- *an amateur sports event, but not any sporting event organised for commercial purposes.*

The advertisement permitted by Class 3(D) must not exceed 0.6 of a square metre.

And, if a Class 3 advertisement relates to a sale or event, it must not be displayed more than 28 days before the sale or event begins and must be removed within 14 days after it ends." (Extract from the above Guide)

2. Rules and Regulations for the Display of Estate Agent Boards

The following information is provided to estate agents when the council requests that their sign(s) be removed:

The Town and Country Planning (Control of Advertisements) Regulations 2007 governs the display of advertising. The display of estate agent boards is controlled by Class 3A of Schedule 3 of the regulations, which relates to "An advertisement relating to the sale or letting, for residential, agricultural, industrial or commercial use or development for such use, of the land or premises on which it is displayed". The display of Estate Agents Boards has express consent and, generally, does not need permission.

The salient points of the legislation relating to For Sale/Sold and To Let/Let By and other boards advertising the availability of properties for sale or to let are:

1. **Boards may be displayed only on, or within the curtilage of, the property to which they relate.** Boards displayed elsewhere (e.g. on the Highway or attached to street furniture) are unauthorised.
2. **Only one board is permitted per property and the first to be displayed is taken to be the one permitted (i.e. all other boards are unauthorised).** However, in cases where a property comprises flats, one board per flat can be displayed provided that each board clearly

identifies the relevant flat.

- 3. Boards indicating that a property has been sold or let must be removed within 14 days of the date of completion of the sale or the signing of a tenancy agreement.**
- 4. No advertisement may exceed 0.5sq.m. (residential) or 2sq.m. (commercial).**
- 5. Maximum projection from a building is 1m.**
- 6. Maximum height of the highest part of the advertisement is 4.6m above ground level or 3.6m in a Conservation Area.**
- 7. No advertisement may be illuminated.**

Boards which do not comply with the above, including other types of board (e.g. 'Managed By' boards) and boards displayed on properties that are not currently available for sale or to let, are unauthorised and their display constitutes an immediate criminal offence.

Rolleston on Dove Parish Council

13 July 2026

Agenda item no. 14

Elizabeth Avenue Playing Fields: Play Equipment

(Minute No. 37 refers)

Councillor Badcock asks the council to consider the following:

Possible application to National Lottery Community Fund Awards For All for England.

The Parish Council is eligible to apply for up to £20,000 to help fund this project. Whilst this sounds great, Councillors must realise that this will involve a great deal of work for a number of people and there is no guarantee of success.

Some points to consider:

- The Council is eligible. I have spoken to Awards for All and they have confirmed our eligibility. Our main emphasis will be under the Project funding criteria “improve the places and spaces that matter to communities”. We will need to prove this emphatically.
- We should be able to access considerable financial “match” funding from our own precept and from village organisations and possibly individuals. Village organisations that cannot help with funding will need to offer a letter of support. I would suggest at we look at a possible spend of around £30000 and apply for a full £20,000 grant.
- We will need to show that the project is fully supported by the village. Questionnaires for families with appropriate aged children, the school, preschool playgroups and all children of appropriate age will have to be prepared, delivered and the results collated. THIS IS A LOT OF WORK. In addition letters of support from ESBC Councillors and perhaps Open Spaces, our County Councillor and perhaps the MP will all help.
- The history of the equipment will have to be written up as will the current state of the existing equipment, ROSPA’s comments and strong reasons why it needs doing and needs doing now.
- Lottery tells me that they have never had so many applications for their funds. Rolleston is in the top six least deprived Parishes in East Staffordshire. This, whilst not counting against us, does us no favour in this instance.
- An explanation of the site, why it is well placed for the age group, the fact that the PC own it , its central position in the village, the fact that facilities are available for older children elsewhere in the village will have to be explained.
- We will need three quotations from experienced firms perhaps ones that the PC has worked with before. If we can think up some “in kind” support, where local people give up their time to enhance the work, that is always helpful.

These are just a few thoughts. If we go ahead we can be sure that other things will need to be considered and work done to put them into the application.

The PC's income will need to be submitted. Lottery is saying " Because of high demand organisations with larger incomes are less likely to get funding". Our argument could be that we are a small Parish with a precept which brings in less than £100,000. ***(Please note: The 2026/27 Precept is £104,173.)***

Once submitted Lottery will give a response within 16 weeks.

Have a look at Awards For All Community Lottery online, especially the section "National Lottery Awards for all England application Summary" which goes through all the questions that we will have to address.

**Rolleston on Dove Parish Council
13 July 2026**

**Agenda item no. 16
Rolleston FC: Request to relocate the Craythorne football pitches
(Minute No. 38 refers)**

Rolleston FC have provided the attached document which illustrates the potential pitch layout at the Craythorne Road playing field and provides additional information on goal post sizing and funding.

Current Crathorne Playing Fields Football Pitches



The current arrangement of pitches

- 1 x 11v11 Pitch with Goals
- 2 x 9v9 pitches with Goals
- 0 x 7v7 pitches
- 0 x 5v5 Pitches

Potential Layout Craythorne Playing Fields Football Pitches 1



This arrangement

allows :

- 2 x 11v11 pitches
- 1 x 9v9 lined pitches
- 2 x 7v7 lined pitches
- This arrangement also allows 4 x 5v5 lined pitches (different colour to white over the top of the 7v7 pitches)

Potential Layout Craythorne Playing Fields Football Pitches 2



This arrangement

allows :

- 1 x 11v11 pitches
- 2 x 9v9 lined pitches
- 2 x 7v7 lined pitches
- This arrangement also allows 4 x 5v5 lined pitches (different colour to white over the top of the 7v7 pitches)

Pitch Dimensions

Pitches in the past have been marked out using the maximum and minimum pitches sizes as outlined in the laws of the game. These sizes vary tremendously, are often adapted to fit the space available and have been open to local interpretation. The FA has consulted widely and has been encouraged to produce national pitch sizes for mini soccer, 9v9, Youth football and Adult football.

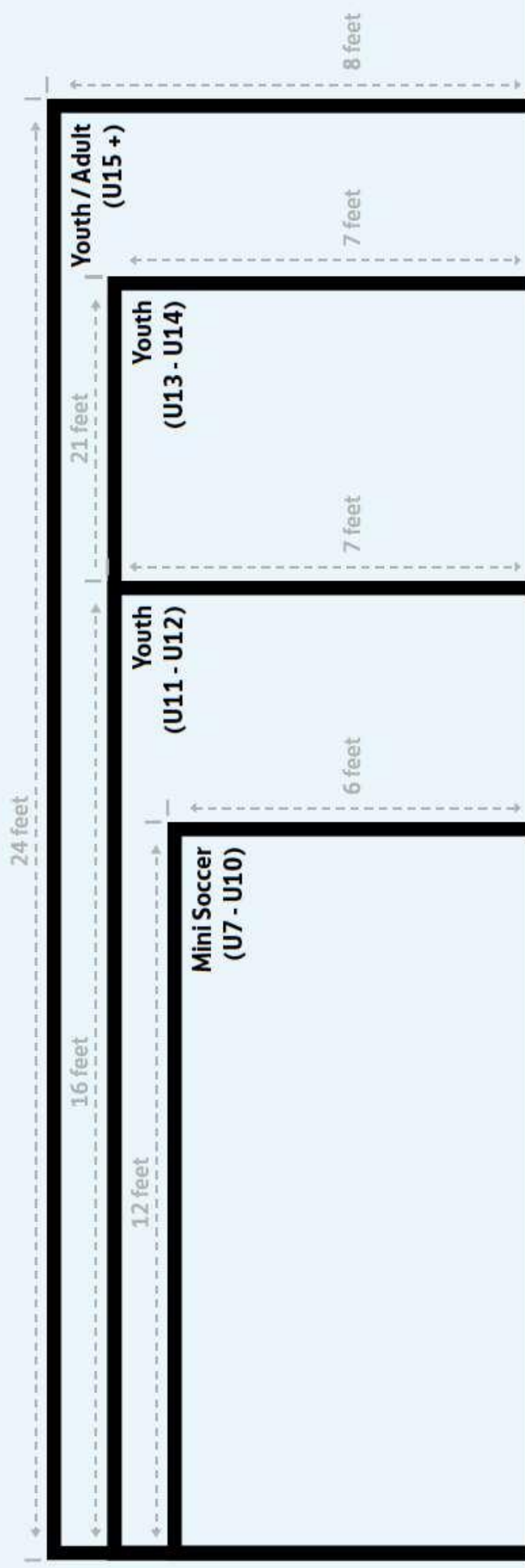
The FA Recommended Pitch Sizes

Age grouping	Type	Recommended size without runoff (safety area around pitch)	Recommended size including runoff (safety area around pitch)	Recommended size of goal posts	
		Length x width (yards)	Length x width (yards)	Height	Width (ft)
Mini-Soccer U7/U8	5 v 5	40	46	6	12
Mini-Soccer U9/U10	7 v 7	60	66	6	12
Youth U11/U12	9 v 9	80	86	7	16
Youth U13/U14	11 v 11	90	96	7	21*
Youth U15/U16	11 v 11	100	106	8	24
Youth U17/U18	11 v 11	110	116	8	24
Over 18 (senior ages)	11 v 11	110	116	8	24

*If a pitch is to be provided for U13/14 it is recommended that 7 x 21 goalposts are provided. However, it should be noted that 8 x 24 would also be acceptable as not all sites will be able to provide specifically for this age group.

Goalpost Dimensions

The FA Goalpost Sizes



WHAT FUNDING CAN I GET?

The maximum grant you can get for a pair of goalposts depends on their size, you can see the maximum amount we can fund for different sizes here.

The overall maximum grant we will fund for multiple sets of goalposts is £25,000, that does not exceed 75% of the total project costs and you'll need to contribute the additional 25%.

If you're seeking a grant to purchase more than five pairs of Goalposts, please [get in touch](#) with the Grant Reference Number (G-123456) from your draft application so we can review your project with your local Delivery Manager or County FA.

Adult 11 v 11 2.44m x 7.32m

A maximum grant amount of £1,440 (inc. VAT) per set of Goalposts (or 75% grant up to the maximum grant value)

Youth 11 v 11 2.13m x 6.40m

A maximum grant amount of £1,440 (inc. VAT) per set of Goalposts (or 75% grant up to the maximum grant value)

9 v 9 2.13m x 4.88m

A maximum grant amount of £1080 per set of Goalposts (or 75% grant up to the maximum grant value)

Mini Soccer 1.83m x 3.66m

A maximum grant amount of £1,080 (inc. VAT) per set of Goalposts (or 75% grant up to the maximum grant value).

3 v 3 4ft x 2.5ft

A maximum grant amount of £400 (inc. VAT) per set of Goalposts (or 75% grant up to the maximum grant value).

Before you apply, check this grant is available for your club

You can apply for goalposts to facilitate regular, organised, community or grassroots football. This does not include ad-hoc or unsupervised play. You may be asked to evidence this as part of your application.

You can apply now if you're:

- ✓ A not-for-profit football club or voluntary group*
- ✓ A Local Authority
- ✓ A County FA
- ✓ An Affiliated League
- ✓ A Professional Club Community Organisation
- ✓ An educational establishment providing facilities for the community
- ✓ A registered charity
- ✓ A not-for-profit company
- ✓ A community interest company (CIC) or other social enterprise
- ✓ A company limited by guarantee

THINGS TO NOTE

- We cannot accept applications for goalposts on multiple sites under one application.
- If you're applying for goalposts, you cannot select any other items as part of your application. If you require additional items as part of your application e.g. A Storage Container, you'll need to submit another application form for those items.
- Outside of this, to manage high demand and ensure all clubs/organisations get the funding they need, we ask that applicants make no more than one application per season unless otherwise agreed with the Foundation.
- Don't order or purchase the Goalposts until the grant has been accepted. Any Goalposts ordered or purchased prior to your grant being accepted are ineligible for funding.
- If you're seeking a grant to purchase five or more sets of Goalposts for a site, your application will be referred to your Delivery Manager so that they can get in touch to discuss your application in more detail.

REQUIREMENTS

- There are no tenure requirements for the purchase of Goalposts.
- You'll need to identify the size of Goalposts you wish to purchase and submit the online application form detailing the preferred chosen supplier, number of pairs (not individual goals), size, price, VAT and quantity.
- All goalpost claims are inclusive of VAT, regardless of the applicant's individual VAT status.
- It is important your chosen Goalposts meet British Standards (BSEN16579, BSEN16664 and BSEN748). You may be asked to evidence this when submitting your grant.
- You must order the quantity and type of Goalposts that you outlined in your application and are offered funding towards. For example, if you have been offered funding towards one set of 11v11 Goalposts, you can't use the funding to then purchase two sets of Mini Soccer goals instead.
- If you've got a 3G pitch, it must be on the FA 3G Pitch Register to apply for our Goalpost grant.
- We'd strongly recommend that for safety and security reasons, all Goalposts are safely removed and stored when they aren't in use. Have a look to see if you're eligible for a [Storage Container grant](#).

Adult



MH 24ft X 8ft Extra Heavy-Duty Football Goal Package - Pair

IN STOCK

SKU: FT-104

- Pair of 76mm Steel Socketed Football Goals with durable powder coated finish
- Heavy duty welded steel corner joints for extra strength
- Designed to withstand heavy outdoor use -- ideal for open pitches
- Screw in cross bar nylon net hooks
- Supplied with net pegs, cable ties & white Polyethylene 3mm nets
- BS EN 748 Compliant
- **Delivery dates will be shown at checkout.** Please contact us for delivery costs to Northern Ireland, Scotland, Isle of White and Isle of Man.

ORDER WITHIN 7 HOURS, 53 MINUTES, 4 SECONDS TO RECEIVE BETWEEN THU 16TH JULY AND THU 23RD JULY

£1,595.00

Youth – Foldable and stored in container



MH 16ft X 7ft 80mm Freestanding Folding Football Goal Package (9v9) - Pair

IN STOCK

SKU: FT-322

- Pair of Freestanding folding goals with 80mm frame.
- Fully welded corners for added durability with internal steel corner joints
- Reinforced aluminium section with durable powder coated finish designed for heavy outdoor use
- Moulded channel to incorporate the Holdfast net hook system
- Nylon net hooks, U peg anchors and White polyethylene 3mm nets included
- Folding frames with spring clip system, simply remove the back bar to fold the goal flat
- BS EN 16579 Compliant
- **Delivery dates will be shown at checkout.** Please contact us for delivery costs to Northern Ireland and the Highlands & Islands of Scotland.

ORDER WITHIN 7 HOURS, 56 MINUTES, 20 SECONDS TO RECEIVE BETWEEN THU 16TH JULY AND THU 23RD JULY

£1,325.00

Mini Soccer – Foldable and stored in container



MH 12ft X 6ft Mini Soccer 80mm Freestanding Folding Football Goal Package - Pair

IN STOCK

SKU: FT-342

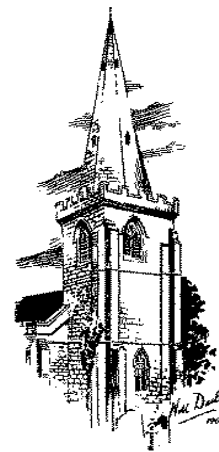
★★★★★ 1 Review

- Pair of 12 x 6ft Freestanding folding goals with 80mm diameter reinforced aluminium frame, designed for heavy outdoor use.
- Fully welded corners for added durability with internal steel corner joints
- Reinforced aluminium section with durable powder coated finish designed for heavy outdoor use
- Moulded channel to incorporate the Holdfast net hook system
- Nylon net hooks, U peg anchors and White Polyethylene 3mm nets
- Folding frames with spring clip system, simply remove the back bar to fold the goal flat
- BS EN 16579 Compliant
- **Delivery dates will be shown at checkout.** Please contact us for delivery costs to Northern Ireland and the Highlands and Islands of Scotland

ORDER WITHIN 7 HOURS, 47 MINUTES, 35 SECONDS TO RECEIVE BETWEEN THU 16TH JULY AND THU 23RD JULY

St Mary's Church Rolleston

A member of the ART Benefice of Anslow, Rolleston and Tutbury



Church Road
Rolleston on Dove
Burton-upon-Trent
DE13 9BE

email: stmarysrollestdove@gmail.com

Mrs Mary Danby
Parish Clerk
Rolleston Parish Council

Monday 22nd June, 2026

Dear Mary,

I am writing concerning a section of St Mary's churchyard's south wall, which, upon recent examination, has shown itself to be in fairly urgent need of repair. This wall, owned by the church, abuts the village Croft, and therefore affects all of us who use churchyard or Croft.

Some months ago, a site meeting to address this issue was arranged between representatives from St Mary's Church, the Parish Council (PC), Rolleston Civic Trust, and the Transport Festival.

After discussion, it was agreed that we should move towards repairing of the wall, and that to achieve this we should obtain quotations for the work.

A local and trusted contractor has submitted a quote which adheres to the requirements, and at a cost comparing favourably with other companies. This quoted cost, £3780 including VAT, as well as a fee of £100 for a consultation from a structural engineer, brings the total expected expenditure for this project to £3880. (Engagement with the official church architect was also made, with recommendations given, but this was given free of charge, as we as a Parish enjoy excellent relations with her in dealing with Lichfield Diocesan requirements.)

Rolleston Civic Trust, and The Transport Festival, have most generously donated £2500 between them towards these proposed wall repairs. The church is tremendously grateful for these donations, which constitute a most considerable contribution to the required funding.

I here ask if the Parish Council, similarly, would be minded to support the restoration and repair of this historic wall. The church will, of course, be very happy to contribute as well to the balance outstanding of £1370 for this worthwhile and important project.

I feel that it is great that we are all building such excellent relationships together. Our local organisations have common interests at heart, and share similar desired outcomes. Although the wall historically and legally is owned by the church, its condition arguably affects The Croft and the village as much as St Mary's. It is clearly very important to all of us that no accident occurs due to the poor state of the brickwork. It has been pleasingly noticeable at our meetings together that talks of ownership, tree roots, vegetation, backfilling and recent dry summers, while discussed, were in no way uppermost in the minds of those representatives present. The overwhelming focus was felt to be not one of causes and blame, but rather of solutions and working together in a bid to accomplish what is best for all who use the churchyard and Croft, as well as for the village of Rolleston itself.

St Mary's Parochial Church Council (PCC) has now agreed that this work will go ahead, and the contractor will start very soon, while we still have the weather and daylight on our side. I ask that this matter is raised at your July meeting, and do hope that you will agree to offer financial support to this project. I offer our thanks to you in considering this matter.

Yours Sincerely,

Lee Cooke. Church Warden, St Mary's

Annual footpath walks

Footpath No	Description/Location	Stiles/kissing gates	On contracts	Allocated to
1	Footpath from Church Road to Glebe Close			B Gallone
2	Footpath through field from Caravan Park to join with Footpath 3	Y stiles		C Stewart
3	Footpath from Shotwood Close to join with Footpath 2			C Stewart
4	Shotwood Lane footpath leading from join of Footpaths 2 and 3 to go over Shotwood Hill fields to Cornmill Lane	Y stiles		A Peirce
5	Footpath over fields from Cornmill Lane to Marston Lane	Y stiles		A Peirce
6	Footpath from DoveLea to Marston Lane joins with footpath 7	Y stile		M Badcock
7	Footpath from Marston Lane to Tom Brooks Farm field			M Badcock
8	Fiddlers Lane from Church Road to Tutbury Road A511		Y Environmental	M Badcock
9	Footpath alongside Brook Hollows going through Mr Wedds fields to A511	Y Stiles	Y Environmental	S Appleby
	Jinny Trail to midpoint gate and 2 sets of steps up the banks		Y Environmental	S and E McManus
	Footpath adjacent to Jinny Trail from Station Road		Y Environmental	S and E McManus
	Jitty from Walford Road to fields behind it to join with Footpath 18	Y Gate	Y Environmental	B Houston
15	Footpath leading to Craythorne Farm from Jinny Trail			B Houston
18	Footpath leading from Walford Road field to Craythorne Field and Tafflands	Y Gate		B Houston
14	Footpath through Tafflands onto privately owned part of it through to Beacon Road	Y Gate	Y Environmental	B Storer
17	Cut through at the side of the Spread from car park to Church Road		Y Mowing	B Gallone

Rolleston On Dove Parish Council
Financial Risk Assessment as at 30 June 2026

Service Area	Risk	Action/Mitigation
Insurance	Property Damage	Property cover, for year ending 15 June 2027 is adequate and covers all assets as set out on the Asset Register.
	Money	Existing cover is adequate.
	Business interruption	Existing cover for year ending 15 June 2027 of £10,000 (Revenue) and £10,000 (additional increased cost of working) is adequate.
	Public Liability	Existing cover for year ending 15 June 2027 of £10 million is adequate.
	Employers Liability claim	Existing cover for year ending 15 June 2027 of £10 million is adequate.
	Fidelity Guarantee	Existing cover for year ending 15 June 2027 of £250,000 is adequate.
	Libel and Slander	Existing cover for year ending 15 June 2027 of £250,000 is adequate.
	Officials Indemnity	Existing cover for year ending 15 June 2027 of £500,000 is adequate.
	Personal Accident	Existing cover for year ending 15 June 2027 of £10,000 is adequate.
	Legal Expenses	Existing cover for year ending 15 June 2027 of £250,000 is adequate.
Accounts and finance	Annual precept too high / too low or not the result of detailed consideration	Continue current system with detailed budget based on past year and current year accounts.
	Protection of monies	The FSCS does not protect deposits made by a public authority (including a parish council), unless it is a small local authority with an annual budget of up to EUR500,000 (about £430,950 using the required 03 July 2023 exchange rate).
	Unlawful expenditure	Follow Financial Regulations as reviewed by Council on 11 May 2026. Follow advice of Clerk/RFO that all expenditure is within legal powers.
	Unauthorised expenditure	Report all payments to Council for approval (even if already paid). Cheque signatories to initial cheque stubs and invoices.
	Accounts not reconciled	Bank reconciliation presented to each monthly council meeting.
	Non-standard and/or non-compliant records kept	Follow Financial Regulations as reviewed by Council on 11 May 2026. Accept advice from Clerk/RFO and Internal and External auditors.
	Non-compliance with transparency code requirements	Review process in line with requirements.
	Non-compliance with internal audit requirements	Appoint Internal Auditor.
	Loss of computer-based accounting records	Records backed up onto portable external hard drive monthly.

Staff	Loss of key personnel through ill health or leaving	Council could cover short-term absence while replacement found. Immediately advertise any vacancy. Appoint locum Clerk if necessary.
Delegation of Authority	Inability to deal with urgent matters during an emergency	Standing Order 18 adopted on 11 May 2020 giving the Clerk delegated authority to deal with urgent matters during an emergency.
Administration	Inadequate access to advice	Continue memberships of SPCA/NALC and SLCC.
	Loss of hard document records	Records maintained at the Clerk's home. Photocopies to be stored off-site for key records.
	Loss of computer-based records	Records backed up onto portable external hard drive monthly.
Email accounts	Councillors use of personal email accounts for council business	The council provided a gov.uk email address to all Councillors in January 2025, currently one Councillor is unable to use this domain and continues to use their personal email address.
Council-owned land and play areas	Accident arising from unsafe areas and resultant public liability claim	Weekly visual inspection of site and play equipment by the council's contractor. Clerk has delegated powers to order remedial works in case of damage or health and safety matters.
Noticeboards	May require repairs / become unsafe	Boards checked regularly when notices are posted.
Contractors	Activities of uninsured contractor could give rise to public liability claim	Council to check on contractors' Indemnity insurance and working practices. Contractors must have at least £5 million Public Liability insurance.
	Unsafe working practices by a contractor appointed by the council	

This risk assessment was approved by the council on 13 July 2026.

Mary Danby
Proper Officer

This risk assessment will be reviewed annually.

DOCUMENT HISTORY

Detailed History of Changes

Rev. No.	Date	Description of Changes
1	14/12/2020	Original document
2	13/12/2021	Fidelity Guarantee cover reduced from £200,000 to £150,000 following review of the council's needs by the new Insurer.
		Insurance policy dates amended to current policy period, from 15 June 2021 to 15 June 2022.
		Financial Regulations review date amended from May 2020 to March 2021
3	12/12/2022	Insurance policy dates amended to current policy period, from 15 June 2022 to 15 June 2023.
4	01/12/2023	Insurance policy dates amended to current policy period, from 15 June 2023 to 15 June 2024 and additional Email accounts section regarding Councillors use of personal email accounts for council business (as requested by the Internal Auditor at the Interim Audit visit on 08 November 2023).
5	09/12/2024	Insurance policy dates amended to current policy period, from 15 June 2024 to 15 June 2025.
6	14/07/2025	Insurance policy dates amended to current policy period, from 15 June 2025 to 15 June 2026; details of cover provided for Business Interruption and Email accounts section updated.
7	13/07/2026	Insurance policy dates amended to current policy period, from 15 June 2026 to 15 June 2027.

Trent Rowing Club

Ducks in a Row – Completing Our New Community Boat Barn

Founded in 1863, Trent Rowing Club is a volunteer-run community sports club on the River Trent in Burton upon Trent. For more than 160 years, we have supported local people of all ages and backgrounds to access affordable sport, improve wellbeing and become part of a positive, active community.

The Challenge

Our current boathouse is now at full capacity. To create indoor training space, boats and equipment often need to be moved outside during sessions, limiting participation and creating operational challenges. This restricts our ability to:

- welcome new members
- expand junior rowing
- run more beginner sessions
- increase community activity
- provide year-round indoor training



The Solution

We are building a new dedicated boat barn to provide safe storage for boats and equipment. This will free our existing clubhouse to become a flexible indoor training and community activity space for:

- juniors and school children
- beginners and families
- recreational rowers
- land-based fitness activity
- local clubs and community groups



(image shows new boatshed to the left (shown as green) with the existing clubhouse to the right (blue building))

Community Support Already Achieved

Thanks to extraordinary local support, our “Ducks in a Row” community crowdfunding campaign has already raised: **£32,130**

This included **163** individual donors, sponsorship from **21** local businesses, **£15,000** from Sport England Movement Fund & regional media coverage including ITV Central News and the Burton Mail

Current Position

Detailed contractor quotations have now confirmed higher final construction costs due to VAT and wider construction pricing (this being a lightweight steel building, costs have been particularly sensitivity to the global markets, and issues of Iran). We are therefore seeking additional support to help complete the project before winter 2026.

Total Project Cost: £45,000 including VAT

Funding Raised So Far: £32,130

Community Impact

The completed project will:

- increase participation in affordable community sport
- support physical and mental wellbeing
- expand opportunities for juniors and beginners
- strengthen volunteering and community engagement
- improve operational safety
- help secure the future of one of Burton's oldest sporting organisations

We estimate 100–150 local people will directly benefit during the first year.

Project Status

- Planning permission secured
- Foundations completed
- Contractor quotations received
- Community fundraising completed
- Ready to proceed immediately upon final funding

Target completion: Winter 2026

Contact

Jim Atkin, Chairman
Trent Rowing Club
chairman@trentrc.org





Planning Inspectorate Arolygiaeth Gynllunio

Environmental Services
Infrastructure Decisions and
Applications Service
Planning Inspectorate
c/o QUADIENT
69 Buckingham Avenue
Slough
SL1 4PN

Customer Services: 0303 444 5000
e-mail: CastleWayEnergy@planninginspectorate.gov.uk

Your Ref:

Our Ref: EN0110037

Date: 17 June 2026

Dear Sir/Madam

Planning Act 2008 (as amended) and The Infrastructure Planning (Environmental Impact Assessment) Regulations 2017 (The EIA Regulations) – Regulations 10 and 11

Proposed application by BSSL Derbyshire 1 Ltd (the applicant) for an Order granting Development Consent for the Castle Way Energy (the proposed development)

Scoping consultation and notification of the applicant's contact details and duty to make available information to the applicant if requested

The proposed development is a Nationally Significant Infrastructure Project (NSIP), as defined in the Planning Act 2008 (as amended). A summary of the NSIP planning process can be found at the following link:

['Nationally Significant Infrastructure Projects: The stages of the NSIP process and how you can have your say'](#).

The proposed development is currently in the pre-application stage.

Environmental Statement (ES) and the scoping process

To meet the requirements of The EIA Regulations, applicants are required to submit an ES with an application for an order granting development consent for any NSIP likely to have a significant effect on the environment. An ES will set out the potential impacts and likely significant effects of the proposed development on the environment. Schedule 4 of The EIA Regulations sets out the general information for inclusion within an ES.

The applicant has asked the Planning Inspectorate on behalf of the Secretary of State for its written opinion (a Scoping Opinion) as to the scope, and level of detail, of the information to be provided in the ES relating to the proposed development. The applicant has set out its proposed

scope of the ES in its Scoping Report which is published on the 'Find a National Infrastructure Project' website:

<https://national-infrastructure-consenting.planninginspectorate.gov.uk/projects/EN0110037>

Alternatively, you can use the following direct link:

<https://national-infrastructure-consenting.planninginspectorate.gov.uk/projects/EN0110037/documents>

Before adopting a Scoping Opinion, the Planning Inspectorate must consult the relevant 'consultation bodies' defined in The Infrastructure Planning (Applications: Prescribed Forms and Procedure) Regulations 2009 (as amended).

The Planning Inspectorate has identified you as a consultation body which must be consulted before adopting its Scoping Opinion. The Planning Inspectorate would be grateful if you would:

- inform the Planning Inspectorate of the information you consider should be provided in the ES, or
- confirm that you do not have any comments

If you consider that you are not a consultation body as defined in The EIA Regulations please let us know.

The deadline for consultation responses is **15 July 2026**. The deadline is a statutory requirement and cannot be extended. Any consultation response received after this date will not be included within the Scoping Opinion but will be forwarded to the applicant for information and published on our website as a late response.

The Planning Inspectorate on behalf of the SoS is entitled to assume under regulation 10(11) of The EIA Regulations that you do not have any comments to make on the information to be provided in the ES, if you have not responded to this letter by the deadline above.

To support the smooth facilitation of our service, we strongly advise that any responses are issued via the email identified below rather than by post. Responses to the Planning Inspectorate should be sent by email to CastleWayEnergy@planninginspectorate.gov.uk.

Please note that your response will be appended to the Scoping Opinion and published on our website consistent with our openness policy.

Please also note that this consultation relates solely to the ES scoping process. Further opportunities for you to engage with and provide views on the project more generally, will arise through the applicant's own consultation. Applicants have a duty to undertake statutory consultation and are required to have regard to all responses to their statutory consultation.

Scoping Opinion

The Planning Inspectorate (on behalf of the Secretary of State) must adopt a Scoping Opinion within 42 days of receiving a scoping request. The Scoping Opinion will be published on the relevant project page of the 'Find a National Infrastructure Project' website at the end of the statutory period, or before if applicable.

The applicant must have regard to comments made within the Scoping Opinion and the ES submitted with the future application must be based on the most recently adopted Scoping Opinion.

Applicant's name and address

As the Planning Inspectorate has been notified by the applicant that it intends to prepare an ES, we are also informing you of the applicant's name and address:

BSSL Derbyshire 1 Limited
16 Stratford PI,
Greater London
W1C 1BF

Regulation 11(3) duty

You should also be aware of your duty under regulation 11(3) of The EIA Regulations, if so requested by the applicant, to make available information in your possession which is considered relevant to the preparation of the ES.

Spatial data

The applicant has provided the Planning Inspectorate with spatial data for the purpose of facilitating the identification of consultation bodies to inform a Scoping Opinion (as set out in our Advice Page 'Nationally Significant Infrastructure Projects - Advice Note Seven: Environmental Impact Assessment: process, preliminary environmental information and environmental statements', available on the gov.uk website). Requests by consultation bodies to obtain and/or use the spatial data to inform its consultation response should be made directly to the applicant using the contact details above.

If you have any queries, please do not hesitate to contact us.

Yours faithfully

Joseph Jones

**Joseph Jones
Environmental Advisor
on behalf of the Secretary of State**