

**Minutes of a meeting of Rolleston on Dove Parish Council
held at the Old Grammar School Room, Church Road
on Monday 13 February 2023 commencing at 7.30pm**

Present

Councillor Stewart (in the Chair)

Councillors Appleby, Houston, Robson, Sanderson, Scott, Sharples and Toon

In attendance

2 Youth Representatives

4 members of the public

Mary Danby, Clerk

Public Forum

Mr Boast and Mr Martin described a recent incident when a car left the bend at the top of Knowles Hill / Rolleston Road at speed and careered through a conifer hedge causing significant damage to a Knowles Hill property. They referred to other incidents which have happened at this location and voiced fears that people, including school pupils, could be seriously injured if a vehicle were to leave the road and mount the pavement during the daytime. Reference was made to the proposed large housing development at Tutbury Road / Harehedge Lane / Rolleston Road (Planning Application No. P/2021/00868) which would adversely impact on the existing road safety issues. Reference was made to traffic calming measures which have been installed at the other entrances into the village but there are none at Knowles Hill / Rolleston Road. It was suggested that sleeping policemen are required on Knowles Hill and Rolleston Road and that a cycle lane, such as has been installed at Barton, would be beneficial.

Agreed That the council echoed the residents' concerns and that these be raised with ESBC, Staffordshire Highways, County Councillor White and the local Police with a view to seeking traffic calming at the junction of Rolleston Road / Knowles Hill.

148. Apologies

Councillor Badcock, E McManus and S McManus.

149. Declarations of Interest and Dispensations

Councillor Houston declared a non-pecuniary interest in Planning Application No. P/2022/00466 as he knows the applicant.

150. Planning matters

150.1 Planning applications

Resolved That the following observations be submitted to ESBC:

Application No.	Location	Proposal
P/2022/00466	Oak Farm, Dovecliff Road	Erection of a dwelling
<p>Objection on the following grounds:</p> <ul style="list-style-type: none"> ▪ The site is within a rural area and outside of any Village Development Boundary, where the Local Planning Authority controls the location of housing. The site is not allocated for housing and does not meet the criteria necessary for planning permission to be granted. Furthermore, the development is not essential for the operation of rural activities and would lead to the redevelopment of land in the open countryside and the further suburbanisation of this rural area. ▪ The proposed development will detract from the character and appearance of this rural location resulting in an incongruous and intrusive development. ▪ The proposed development is contrary to the Rolleston on Dove Neighbourhood Development Plan, paras. 1.8.1 and 1.8.3, Policy H1 (Housing Development), Policy OS2 (Protection of Local Green Spaces – LGS 10 – Cricket Club and pitches) 		

P/2022/01415	35A Burnside	Application for a Certificate of Lawfulness for a detached dwelling and associated access relating to a lawful commencement of the approved dwelling
<p>The Parish Council reiterates its original objection to the proposed development (P/2018/01392 refers):</p> <ul style="list-style-type: none"> ▪ The proposal is an overdevelopment of the site which would adversely impact on neighbouring properties ▪ Concern regarding access/egress due to the narrow road, and ▪ The proposed development is back land development, i.e. garden infill 		
P/2023/00037	3 Oak Trees Close	Felling of Oak (T1) and Hawthorn (T2) and remove low branch growing towards neighbouring field and over newly planted hedge from 1 Ash tree (T3)
<p>Objection to the felling of the Oak (T1) and Hawthorn (T2) which were on the plot before the property was built. It was noted that there is no mention in the application of suitable replacement trees being planted.</p> <p>No objection to the removal of the low branch from 1 Ash tree (T3)</p>		
P/2023/00100	Byfield House 1 Bishops Court Lodge Hill	Trim four Sycamore trees back to the edge of the drive (approximately 0.5 metres horizontally) with trimming not extending above a height of 3 metres. The canopy above 3 metres will remain untouched. (T1-T4 of TPO 106)
No objection		
P/2023/00111	Byfield House 1 Bishops Court Lodge Hill	Erection of a two storey side and single storey rear extensions
No objection		
P/2023/00122	The Old Hall Hall Grounds	Crown raise over the garage to give 2 metres clearance on the roof to one Yew tree (T1) and felling of Silver Birch tree (T2)
<p>Comment:</p> <ul style="list-style-type: none"> ▪ The photograph does not appear to show that the Silver Birch tree (T2) is dying and a query was put as to whether the tree needs to be felled ▪ It was noted that there is no mention in the application of suitable replacement trees being planted 		

151. Minutes

Resolved That the Minutes of the meeting held on 09 January 2023 be approved and signed as a true record.

152. Matters arising

Public Forum re Dodslow Avenue – Beacon Road jitty barriers

SCC had confirmed that they are not responsible for the footway where the barriers are in situ, they suggested that this area falls under ESBC's responsibility. The query as to whether the barriers can be relocated or removed will now be put to ESBC for consideration.

Public Forum re Starbucks/Post Office

Councillor Sharples had spoken with the Civic Trust who had put information regarding local businesses on their website; they were also building a business directory to be put onto their website. Mr Gopalasingham will be in touch with the Civic Trust once the shop has moved over to becoming a Premier franchise.

Minute No. 139 re 125.9

Councillor Stewart reported that the Craythorne Road playing field railings were being done by Amey and the Portacabin will be removed by them on 20 February.

Minute No. 140.3.5 (first bullet point)

Councillor Appleby reported that the hedges had now been cut.

Minute No. 140.3.6 (third bullet point)

Councillor Stewart reported that the insurers had settled the claim to repair the timber play house on Tafflands; she also reminded the council that it had deferred making a decision on whether the second litter bin should be replaced. **Agreed** that the second litter bin be replaced with an Invicta bin (of metal construction), supplied by Glasdon at a cost of £637.64 plus VAT and that the contractor be asked to install the bin at a cost of c£20 plus VAT.

153. Councillors' reports

153.1 County Councillor White reported:

- The roadworks on Station Road are drawing to a close this week. The roadworks are complete other than some final line-painting and other small jobs and most of the remaining work will be preparing the areas of footway for resurfacing.
- I am aware of the accident that happened near the junction of Rolleston Road and Beacon Road. I commissioned a study last year to consider road safety improvements along Rolleston Road and Knowles Hill and details of the accident will be one of the considerations for that piece of work. I will share this with the Parish Council when it is ready.
- You will also have noticed that a number of other road markings in the village have been refreshed. This is very welcome and I am assured the yellow will become a little less "dayglow" within a very short period of time.

153.2 Borough Councillor Toon gave an update on the recent Planning Committee meeting which had seen the proposed development on land bound by Tutbury Road, Rolleston Road and Harehedge Lane (P/2021/00868) deferred so that the applicant could provide clarification on the traffic modelling scheme and could review their approach to the master plan including the location of the local centre/community car parking area.

153.3 Parish Councillors' reports

153.3.1 Councillor Toon reported that Tom Martin's funeral would be taking place on 17 February. Councillors were saddened to note Mr Martin's passing, saying that he had been a loyal supporter of the Parish Council, he had a lot of experience and knowledge and had been a good friend of the Parish Council and the village.

153.3.2 Councillor Appleby reported:

- The jitty from the Bellway estate to Craythorne was very muddy and difficult to walk. Councillors Stewart and Houston said that the contractor had recently cleared the drain and the area had now dried.
- The electric vehicle was being parked again on the Meadow View jitty to that it could be recharged. Councillor Stewart said that this had already been reported to herself and the

Clerk and ESBC (who are responsible for the jitty) and the Police had been requested to take the appropriate action.

- ESBC and the Craythorne Golf landowner are proactively working together to resolve the issues on the site.
- The Planning Officer had requested a Certificate B for the Craythorne Therapy and Small Animals Farm planning application as the incorrect Certificate had originally been supplied. **Agreed** that the Planning Officer be asked to provide an update to the Parish Council on the application with regard to ESBC's review of the Travellers Policy.

153.3.3 Councillor Sharples reported that her son had recently visited Brook Hollows and noted the transformation that was taking place there. **Agreed** that this comment be passed to the Friends of Brook Hollows.

153.3.4 Councillor Sanderson reported that:

- Amey had not replaced top soil on a section of Station Road – this had been reported to them and had now been resolved.
- The Cordyline planted in the Station Road bus shelter planter had been damaged and needed to be replaced. **Agreed** that SCC/Amey be requested to replace the Cordyline.
- The volunteers who looked after the Spread Eagle Island reported that the Cyclamen was looking very good and that they had noticed bare patches of grass. **Agreed** that the contractor be requested to scarify and reseed the affected areas of grass.

153.3.5 Councillor Robson reported that RoDSEC tickets were available via himself for the One Woman Show at Rolleston Club on 26 March.

153.3.6 Councillor Houston reported that:

- ESBC had now removed the dog bag dispenser unit from Tafflands.
- Several people had mentioned to him how well-mannered the Amey workmen had been whilst undertaking the Station Road works. **Agreed** that the comment be passed to SCC.

153.3.7 Councillor Stewart reported that:

- Tree surgeons were working on the Jinny Trail from three days from 13 February. She thanked Councillors for making sure that walkers passed the tree works safely. She said that letters had been delivered to those Walford Road properties which backed onto the Jinny Trail to advise them of the tree works.
- The Village Map had been replaced at the Spread Eagle Inn.
- The TTTV grant for the Footpath 14 works had come with a condition that the work must be completed by 24 March 2023 – the contractor had confirmed that the work would be done prior to that date.
- The warning signs for the Jinny Trail had been corrected and will be installed in the near future.

154. Youth Representatives' report

The Youth Representatives reported that work was progressing with the Community Library and a report would be submitted for the next meeting of the council.

155. Financial Matters

155.1 Schedule of payments

Payee	Description	Payment Method	Gross £	VAT £
Ricoh UK Ltd	Photocopier quarterly charges: Copies £84.83; Rental: £113.41	BACS	198.24	33.04
IONOS Cloud Ltd	RPC website £83.96 (includes annual domain and SSL business charges)	DD	83.96	13.99
P Gould	Mowing contract	BACS	1,171.07	0.00
Freeola	Village website	DD	13.86	2.31
Clerk	Salary and expenses	BACS	1,243.86	0.00
Information Commissioner's Office (ICO)	Data protection renewal	DD	35.00	0.00
JMP 2000 Ltd	Village Directory (printed for insertion in the Rollestonian)	BACS	183.32	0.00
J Deacon	Craythorne car park lock/unlock January 2023: £186.00 Environmental contract: £1,058.64	BACS	1,244.64	207.44
St Mary's PCC	OGSR Room hire July – December 2022	BACS	100.00	0.00
O2	Council mobile	DD	18.35	3.06
Office Depot Int'l (UK) Ltd	Postage stamps	BACS	54.73	0.58
		TOTAL	4,347.03	260.42

Resolved That the above payments be approved.

155.2 Bank reconciliation at 31 January 2023

		Bank Accounts		Total £
		Treasurer £	Instant Access £	
#01 April 2022	Bank Statement	8,574.16	100,698.22	109,272.38
Movement in funds to date	PLUS Income	137,719.49	14,881.51	152,601.00
	LESS Expenditure	93,824.49	28,623.92	122,448.41
31 January 2023	Bank Statement	52,469.16	86,955.81	139,424.97

Resolved That the above was a true record.

155.3 Earmarked Reserves

Resolved That the council's Earmarked Reserves (EMRs) at 31 January 2023 were:

	Opening funds 01/04/2022	Available funds as at 31/01/2023
	£	£
Environmental improvements	3,111.39	2,452.39
Brook Hollows	50,000.00	45,457.30
Play areas	3,642.00	3,642.00
Andy Starbuck seat	351.00	0.00
s106 College Fields	0.00	1,079.57
Total	57,104.39	52,631.26

156. Receipts/payments to 31 January 2023

Resolved The report be noted.

157. Rollestonian of the Year

Agreed That a Working Group be established comprised of Councillors Stewart, Sanderson, Sharples and Scott to review the Award criteria and make recommendations to the next meeting of the council.

158. Proposed extension to the Meadow View play area

The council was advised that Urban Vision CIC (planning consultant acting for the council) had been provided with the summarised objections to the planning application (P/2022/01373) by ESBC. The Planning Officer had confirmed that the council could discuss these in public and they had been included in the published agenda. The consultant asked that the council respond to the objections which she would then submit to ESBC.

The council discussed the objections at length and **agreed the following responses:**

- The proposed play area extension was included on agendas which were published on the council's website and on noticeboards and time was available at every council meeting (Public Forum) when anyone could have addressed the council to put forward their comments – no-one had attended a meeting to make any representations.
- The arson attacks referred to were on another site (Tafflands) which is completely separate from the Meadow View play area. There have been no arson attacks on the Meadow View site.
- There have been no reports of anti-social behaviour at the Meadow View site.
- The reference to 1500 views on Facebook is incorrect. The council was informed on 11 July 2022 (Minute No. 51) *"that the consultation information on the council's website and Facebook page had been viewed by well over 1500 people. The information had also been shared and it had been publicised through numerous village organisations and displayed on the village noticeboards. The full text of a total of 20 responses and one query had been received and were considered by Councillors (six emails, 14 comments on Facebook and one telephone query)....."*.
- The council considered all comments on the proposal in closed session to avoid individual identities being published (LGA 1972, Schedule 12A, Part 1, para. 2 – Exempt information).
- The play area referred to as being adjacent to the new housing is not in the Parish Council's ownership, ESBC are responsible for this play area.

**159. The Local Government Boundary Commission for England:
Consultation on division boundaries for Staffordshire County Council**

Deferred to the next meeting of the council.

160. Sport England funds

The council received the notes of a meeting held between representative from ESBC, Staffordshire FA and the council which had taken place on 02 February. Following the meeting ESBC had confirmed that s106 money cannot be used for planning application fees; that planning permission is required for shipping containers to be located at the Craythorne Road playing field.

The Staffordshire FA had now arranged for a pitch inspection to be undertaken on 02 March and council representatives were invited to attend the site meeting. **Agreed** that the council would be represented at the meeting and that an invitation be extended to Rolleston FC for them to nominate a representative to attend the meeting.

161. Rolleston FC – FA PIP Report maintenance plan

Deferred to the next meeting so that information gained from the site meeting on 02 March (see Minute No. 160 above) can be considered.

162. Correspondence

162.1 Staffordshire Parish Councils' Association

The SPCA's newsletters had been circulated to all councillors.

162.2 Communications Log

The Comms Logs had been circulated to all councillors.

162.3 Access to Tafflands from the Rolleston Manor estate

The council had been contacted by a family who have recently moved onto the new Rolleston Manor estate. They have a son who has muscular dystrophy and is in a wheelchair full-time. They said that currently there does not appear to be a suitable wheelchair access onto Tafflands from the estate. They said that Bellway have built a new tarmac path around the attenuation pond, which leads to the wooden bridge crossing the ditch. They are a little concerned that the bridge will not take the weight of their son's powered wheelchair without causing damage. In addition, they said that once over the bridge, there is a significant drop down onto the field and unfortunately the wheelchair will not be able to negotiate this as it stands – they asked that the issue of the drop down from the concrete apron onto the field be addressed.

The Clerk advised that the details of the wheelchair were provided by the family and these have been passed to ESBC with a request that they confirm if the bridge will safely accommodate it.

Agreed That the Chair will speak to the contractor to look at the top part of the Craythorne playing field with a view to stoning it from there to Tafflands.

162.4 Rolleston Transport Festival

The Rolleston Transport Festival Committee had asked for permission to use The Croft for showing of vehicles and erection of gazebos on Monday 29 May 2023 for the 13th Transport Festival, and also the use of the Elizabeth Avenue playing field for visitor parking.

If permission was granted the area will be covered by their event insurance and will also be included in their safety assessment for the event.

Resolved That permission be granted for the use of The Croft and the Elizabeth Avenue playing field, as set out above.

163. Exclusion of the press and public

Resolved That under the Public Bodies (Admissions to Meetings) Act 1960 (Section 2) (and as expended by Section 100 of the Local Government Act 1972), the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information.

164. Quotations

Resolved That:

164.1 Jinny Trail: Steps

John Deacon's quotation to repair two steps on Rolleston side of the Jinny Trail in the sum of £56.00 plus VAT be accepted.

164.2 Stile Cornmill Lane end of Public Footpath

John Deacon's quotation to repair the above stile in the sum of £36.00 plus VAT be accepted.

The meeting closed at 9.15pm

Signed

Date