

**Minutes of a meeting of Rolleston on Dove Parish Council  
held at the Old Grammar School Room, Church Road  
on Monday 09 January 2023 commencing at 7.30pm**

**Present**

Councillor Stewart (in the Chair)

Councillors Appleby, Badcock, Houston, E McManus, S McManus, Robson, Sanderson, Scott, Sharples and Toon

**In attendance**

4 members of the public

2 Youth Representatives

Mary Danby, Clerk

**Public Forum**

- **Mrs Littlewood** explained the difficulties that she and other wheelchair/motability scooter users who reside in Dodslow Avenue have when trying to exist the jitty from the Avenue to Beacon Road as the gap is not wide enough for them to pass through. She also said that the pavements on Beacon Drive and Dodslow Avenue are in a poor state and there have been occasions when people have tipped out of their wheelchair.

Mrs Littlewood also referred to the hedge on the jitty from Dodslow Avenue to Beacon Road saying that this can be overgrown at times and restricts access along the jitty. Councillors noted that the hedge is maintained by Trent & Dove Housing.

**Agreed** That the County Councillor be asked to liaise with Highways Officers to revisit the barrier referred to by Mrs Littlewood with a view to either removing the barrier or repositioning it so that better access can be afforded to wheelchair/motability users. The County Councillor was also to be asked for an update on when the pavements referred to might be resurfaced.

- **Mr Tattersall** was present at the meeting as a representative of the Hall Grounds Residents' Association as he had noted that a query had been put on the agenda from a member of the public asking if non-residents could walk around the Hall Grounds.

Mr Tattersall said that there is no Public Right of Way around the Hall Grounds and the road is a private road maintained by residents at their own cost. There is a sign at the entrance indicating that the Hall Grounds are private property. He agreed that the Clerk could give his email address to the enquirer so that he can discuss this further if he wished.

**Agreed** That this is not a Parish Council matter and that the enquirer be given Mr Tattersall's email address if he wished to discuss his query further.

**Niron Gopalasingham** (owner of Starbucks) introduced himself to the Parish Council. He said that he had taken over the shop six months ago and it would be changing to a Premier shop in the near future. He said that the shop is his first business and he needs more support from the village to keep the shop and Post Office running; he said he also wants to be a part of the community.

Councillors suggested that the Rollestonian might be able to run an article to publicise the shop and Post Office – the Chair agreed to approach the Civic Trust to ask if this would be possible. Mr Gopalasingham was recommended to publicise the business on the Spotted Rolleston Facebook page.

**135. Apologies**

None, all Councillors were present at the meeting.

**136. Declarations of Interest and Dispensations**

Councillor Sharples declared a pecuniary interest in Planning Application No. P/2022/01417 as she owns the property.

**137. Planning matters**

**137.1 Planning applications**

**Resolved** That the following observations be submitted to ESBC:

<b>Application No.</b>	<b>Location</b>	<b>Proposal</b>
P/2022/01417	Burnside House	Reduce Lawson Cypress in height by 3m (T1), reduce Lawson Cypress tree by 4-5m (T2), reduce group of Leylandii Cypress trees by 4m (G3), felling of group of mixed Cypress trees and Sorbus (G4 and T5), reduce height of 3 Leylandii Cypress trees by 3.5m in height (T6)
No objection		
P/2022/01426	The Gables 26 Church Road	Reduce side branches by 3 metres and cut back from the road and neighbours plus crown clean to one Sycamore tree and reduce side branches by 2-metres which overhang garage and both next door neighbours plus crown clean to one Lime tree (186 and 187 of TPO No 1)
No objection		
P/2022/01436	Land off Craythorne Road	Application under Section 73 to vary Condition 1 (Plans) attached to Reserved Matters application P/2020/00614 for the erection of 21 detached retirement living bungalows, a detached building to form Community facility on the ground floor with 2 first floor 1 bed maisonettes including details of appearance, landscaping, layout and scale to amend the materials to be used
No objection		
P/2022/01454	The Spinney Church Road	Felling of one Conifer tree
No objection		

**138. Minutes**

**Resolved** That the Minutes of the meeting held on 12 December 2022 be approved and signed as a true record.

**139. Matters arising**

**Minute No. 121 re Village Directory (Minute No. 112)**

Councillor Stewart reported that a Working Group had met to review the Directory. Councillors noted various amendments were still required on the draft – the revised draft would be circulated to all Councillors for final review before submission to the printers.

**Minute No. 124.1**

The Police had responded saying that in theory CCTV can be installed but the Parish Council would need to speak to ESBC rather than the Police.

**Agreed** That this is not a Parish council responsibility and will therefore not be progressed.

**Minute No. 124.5**

Councillor Badcock reported that the VAT had now been refunded by ESBC and the funds had been reallocated to the Brook Hollows Earmarked Reserve (Donor funds).

**Minute No. 125.9 (second bullet point)**

Councillor Stewart reported that she had spoken with Amey Site Manager and he had agreed to action/investigate the following requests:

- When stoning the Craythorne car park at the far end, all of the car park to be rolled and a few holes that have appeared due to settling should be filled.
- Stone to be provided to fill in the large dips on the first part of the stoned path that leads from the Craythorne car park as you go through the gate (on the left-hand side through another gate) through Tafflands Woods.
- Investigate if it is possible for the white railings along Burnside to be cleaned down?
- Advise as to who might be able to advise on how best to maintain the white railings on Burnside going forward, i.e. cleaning down the rust and repainting.

**140. Councillors' reports**

140.1 **County Councillor White** had contacted the Chair saying that the Station Road resurfacing was starting this week and should be finished within four weeks. Severn Trent had told him that they should have finished at Netherfield Grange by Wednesday 11 January.

140.2 **Borough Councillor Toon** gave the following information which had been provided by the TTTV regarding Brook Hollows:

- TTTV is continuing to support project work at Brook Hollows, together with ESBC and the Friends of Brook Hollows. They are planning to remove a small number of trees overhanging the water in January 2023. This will help to reduce shading and encourage the growth of bankside and marginal plants, improving the habitat. This will include four multi-stem Willows and some Sycamore trees.
- The Friends of Brook Hollows have been helping to remove some of the smaller self-set trees growing on the water's edge and supporting ESBV with woodland management. The purpose is to create a woodland that is well managed for both people and wildlife. Regular visitors will notice the improved footpaths, log seating areas and sculpture trail that are also thanks to the Friends.
- TTTV also has plans to desilt the lake, however this is proving to be a rather complex scheme. Our current plan is to undertake the desilting in Spring 2023 and we have engaged a specialist contractor. We are currently applying for the necessary permits from the Environment Agency. We are restricted as to when the work can take place and are at the mercy of the weather. Updates will be provided in the New Year once we have more information. There will be some noise and disruption on site whilst the work goes ahead, but it is not expected to take more than a couple of weeks when it does.

Councillor Toon reported that ID will have to be taken when going to vote in the May elections – details of what type of ID will be accepted is due to be published in the near future.

She also reported that Sal Khan, ESBC will be retiring but he will stay on until the May elections.

### 140.3 Parish Councillors' reports

140.3.1 Councillor E McManus reported that:

- Sure Property Lettings had erected a "Let" sign at Shotwood Close.
- A reflector had been knocked off one of the bollards on the Dovecliff Road build-out.
- The 40mph sign had been taken out at the front of the Dovecliffe Hotel.

140.3.2 Councillor Sharples reported that NALC had asked for input for the International Women's Day and she had provided a short video on behalf of the council about the Youth Representatives having joined the council.

140.3.3 Councillor Badcock noted that he had seen that ESBC were replacing litter bins around the Borough and he asked if ESBC would confirm that bins in Rolleston would also be replaced. Councillor Toon said that the bin replacement programme was being rolled out across the whole Borough, including Rolleston.

140.3.4 Councillor Robson reported that:

- He had recently walked Footpath 14 and it was very muddy.
- There are key people around the village who hold archive materials relating to the village, the Mosley's and the brewing industry. He asked if the Almshouses could be approached to ask if an Almshouse could be used to store the archive material. Councillors also suggested that the Staffordshire Record Office could be asked if they would be able to accept the archive material.

140.3.5 Councillor Appleby reported that:

- The hedges on Anslow Lane and Beacon Road had still not been cut.
- Water was not flowing from a pipe over a ditch on Craythorne and there was currently c2ft of water there. **Agreed** that the contractor be asked to investigate the issue.

140.3.6 Councillor Stewart reported that:

- The replacement Village Map was now available and will be installed.
- The additional four fruit trees had been planted at the Platinum orchard.
- The timber play house (low deck) had been burnt, an insurance claim will be made to see the structure repaired or replaced.

### 141. Youth Representatives' report

The Youth Representatives reported that they had met with the Kindergarten owner regarding the Community Library. They would be painting a hutch in readiness for people to leave or take books – they would be monitoring how many books are left/taken.

### 142. Financial Matters

#### 142.1 Schedule of payments

Payee	Description	Payment Method	Gross £	VAT £
Sign Craft	Village map	BACS	36.00	6.00
P Gould	Mowing contract	BACS	1,171.07	0.00
Clerk	Salary and expenses	BACS	1,267.71	0.00
IONOS Cloud Ltd	RPC website	DD	5.99	1.00
J Deacon	Craythorne barrier lock/unlock (Dec 2022) £186.00 Environmental Contract £1,058.64 Install bin (Tafflands) £21.60 Plant fruit trees (Platinum Orchard) £72.00	BACS	1,338.24	223.04
ESBC	Bin emptying (4 <sup>th</sup> qtr 2022/23)	BACS	1,223.08	203.85
O2	Council mobile	DD	18.35	3.06
Bottle Kiln Design Ltd	Section 50 Licence fee (proposed bus shelter, Church Road)	BACS	453.60	75.60
		<b>TOTAL</b>	<b>5,514.04</b>	<b>512.55</b>

**Resolved** That the above payments be approved.

#### 142.2 Bank reconciliation at 31 December 2022

		Bank Accounts		Total £
		Treasurer £	Instant Access £	
01 April 2022	Bank Statement	8,574.16	100,698.22	109,272.38
Movement in funds to date	<b>PLUS</b> Income	136,924.27	4,431.57	141,355.84
	<b>LESS</b> Expenditure	88,310.45	28,623.92	116,934.37
31 December 2022	Bank Statement	<b>57,187.98</b>	<b>76,505.87</b>	<b>133,693.85</b>

**Resolved** That the above was a true record.

#### 142.3 Earmarked Reserves

**Resolved** That the council's Earmarked Reserves (EMRs) at 31 December 2022 were:

	Opening funds 01/04/2022 £	Net transfers to date £	Available funds as at 31/12/2022 £
Environmental improvements	3,111.39	(659.00)	2,452.39
Brook Hollows	50,000.00	(24,542.70)	35,457.30
Play areas	3,642.00	0.00	3,642.00
Andy Starbuck seat	351.00	(351.00)	0.00
s106 College Fields	0.00	1,079.57	1,079.57
<b>Total</b>	<b>57,104.39</b>	<b>-14,473.13</b>	<b>42,631.26</b>

#### 142.4 Inter-account transfer

The Council noted that the Clerk had liaised with the Chair and Vice Chair advising that an inter-account transfer was necessary to transfer £28,623.92 from Deposit Account to the Current Account – the funds were Earmarked Reserves expenditure which had been paid from the Current Account during the current financial year. The inter-account transfer had been actioned on 23 December 2022.

**143. Receipts/payments to 31 December 2023 and draft 2023/24 budget**

**Resolved That:**

- The report be noted.
- A 3% increase on the Precept be agreed bearing in mind the impact of the rise on the cost of living for residents and the impact on the council of rising costs across the board for goods and services and the need to continue to appropriately maintain the council's assets. This equates to an increase of 8p a month (Band D home owners) from £62.04 to £62.98 per year.

**144. 2023/24 Precept declaration**

**Resolved** That, bearing in mind the discussion recorded in Minute No. 143, a Precept of £90,331 be declared on ESBC (a 3% increase on the previous year which equates to an increase of 8p a month (Band D home owners) from £62.04 to £62.98 per year).

**145. Rollestonian of the Year**

**Agreed** That the Parish Council recognises that the Rollestonian of the Year award scheme has been in place since 2009 and that the scheme criteria should now be reviewed to ensure that it meets its intended purpose. The review will be undertaken in the coming months with a view to seeking nominations for the 2022 award later this year.

**146. Sport England funds**

Councillors were informed that Sport England had responded saying *"the S106 contribution was attached to the decision notice to mitigate for the loss of playing field land. The provision of a changing room at the site is listed within the Football Foundations investment plan for the local authority as a potential funding project, which the LPA Leisure Team are supportive of and wishing to pursue.*

*As such Sport England would not be supportive of the monies being diverted to none playing field mitigation proposals and that further discussions should be held with LPAs Leisure Team and the Football Foundation regarding funding for the changing room provision."*

Councillor Stewart had spoken with Mark Rizk, ESBC who had indicated that ESBC had believed that the Craythorne site was in its ownership and that the playing field was adjacent to the former College. Councillor Stewart advised Mr Rizk that the site had been in the Parish Council's ownership since 1970. Mr Rizk asked that a face to face meeting be arranged with Parish Council representatives, ESBC officers and a representative from the Staffordshire FA to discuss the s106 funds and how these might possibly be used.

**147. Correspondence**

**147.1 Staffordshire Parish Councils' Association**

The SPCA's newsletters had been circulated to all councillors.

**147.2 Communications Log**

The Comms Logs had been circulated to all councillors.

The meeting closed at 9pm

Signed .....

Date .....