

# Rolleston on Dove Parish Council

Clerk: Mrs Mary Danby BA (Hons)  
32 Hillcrest Rise  
BURNTWOOD  
WS7 4SH

Mobile: 07400 280561 (Office hours)  
Email: [rollestonpc@outlook.com](mailto:rollestonpc@outlook.com)  
<https://rollestonondovepc.co.uk>

Our Ref: MD

07 November 2022

To: All Members of the Parish Council

Dear Councillor

You are hereby summoned to attend the Meeting of the Parish Council which will be held in the Old Grammar School Room, adjacent to St Mary's Church, Church Road, Rolleston on Dove DE13 9BE on **Monday 14 November 2022** commencing at 7.30pm at which the business set out below will be transacted.

Yours sincerely

*MDanby*

Mary Danby  
Clerk

## **PUBLIC FORUM**

A maximum of 15 minutes will be allocated prior to the commencement of the meeting when members of the public may put questions/comments on any matter in relation to which the parish council has powers or duties which affect the area.

1. **Apologies for absence**
2. **Declarations of Interests and Dispensations**
3. **Planning matters**
  - 3.1 **Planning applications**

<b>Application No.</b>	<b>Location</b>	<b>Proposal</b>
P/2022/00506	Burton Road Farm Burton Road Tutbury	Retention of barn for the storage of steam roller
P/2022/01052	Dale Cottages 10 Dovecliff Road	Installation of pitched riled roof to front bay window
P/2022/01151	Grey Gable Hall Grounds	Erection of a part first floor part two storey front, side and rear extension

P/2022/01161	The Old Dairy Anslow Lane	Erection of a single storey front extension and open porch, installation of doors to the front and rear elevation, installation of additional roof light on rear elevation
P/2022/01225	Moseley Mews Cottage Moseley Mews	Felling of one Field Maple (T2)
P/2022/01228	4 Wren Cottage Knowles Hill	Crown lift by 3m and prune back from telephone wire by 0.5m to one Sweet Chestnut tree (T1), crown reduce by 30% and remove branch growing over greenhouse to one Black Walnut tree (T2), crown lift by 5m to one Redwood tree (T3)
P/2022/01229	11 Highbank Church Road	Crown lift to 2m and tidy up post pruning stubs and prune back from garage by 1.5m to one Yew tree, crown lift to 3m and prune back from garage by 1.5m to one Yew tree, crown clean/deadwood and remove limb that grows over/on the telephone wire and drive to one Oak tree, remove damaged hanging branch to one Pine tree (W19 and 234 of TPO No 1)
P/2022/01241	Moseley Mews Cottage Moseley Mews	Reduce crown of one Silver Birch tree by approximately 25% (TPO No 1)
P/2022/01251	Adj to 31 Burnside	Erection of a detached dwelling and construction of vehicular access

4. To consider the Minutes of the meeting held on 10 October 2022 (Enclosure 1)
5. Matters arising from the previous meeting
6. County Councillor's report
7. Borough Councillor's report
8. Parish Councillors' reports
9. Youth Representative's report
10. Financial matters
- 10.1 Schedule of payments as at 07 November 2022

Payee	Description	Payment Method	Gross £	VAT £
ESBC	Brook Hollows – Grounds maintenance works (funded from Earmarked Funds)	BACS (paid 17/10/22)	17,103.24	0.00
Clerk	Reimbursement: Skip hire £290.00 Land Registry fee £6.00	BACS (paid 20/10/22)	296.00	0.00
Clerk	Reimbursement: Fruit trees £91.35 Tree stakes/ties £29.87	Bacs (PAID 24/10/22)	121.22	0.00

Ricoh UK Ltd	Photocopier (quarterly charges): Rental £113.41 Copy charges £46.91	BACS	160.32	26.72
IONOS Cloud Ltd	RPC website	DD	5.99	1.00
Freeola Ltd	Village website	DD	13.86	2.31
Woodside Nurseries	Winter planting of planters	BACS	350.00	0.00
P Gould	Mowing contract £1,171.07 Strim Brook bank £65.00	BACS	1,236.07	0.00
Clerk	Salary and expenses	BACS	1,164.06	0.42
J Deacon	Craythorne car park: Lock/unlock (October) £186.00 Environmental contract £1,058.64 Undercharged VAT on two pervious invoices £13.67	BACS	1,258.31	221.11
		<b>TOTAL</b>	<b>21,709.07</b>	<b>251.56</b>

## 10.2 Bank reconciliation as at 31 October 2022

		Bank Accounts		Total £
		Treasurer £	Instant Access £	
01 April 2022	Bank Statement	8,574.16	100,698.22	109,272.38
Movement in funds to date	<b>PLUS</b> Income	105,353.56	4,396.36	109,749.92
	<b>LESS</b> Expenditure	62,320.97	-	62,320.97
31 October 2022	Bank Statement	<b>51,606.75</b>	<b>105,094.58</b>	<b>156,701.33</b>

## 10.3 Earmarked Reserves as at 31 October 2022

	Opening funds 01/04/2022 £	Movement in funds to date £	Available funds as at 31/10/2022 £
Environmental improvements	3,111.39	(304.00)	2,807.39
Brook Hollows	50,000.00	(17399.24)	32,600.76
Play areas	3,642.00	0.00	3,642.00
Andy Starbuck seat	351.00	(351.00)	0.00
s106 College Fields	0.00	11,753.25	11,753.25
<b>Total</b>	<b>57,104.39</b>	<b>-6,300.76</b>	<b>50,803.40</b>

11. Receipts/payments to 31 October 2022 and draft 2023/24 budget (Enclosure 2)

12. Sport England funds (Minute No. 65 refers)

13. Proposed extension to the Meadow View play area (Enclosure 3)

To agree the draft planning application and associated documentation prior to submission to ESBC.

14. Elizabeth Avenue play area / pump track (Minute No. 89 refers)

15. Rolleston on Dove Neighbourhood Development Plan (NDP)

To review the NDP. The NDP can be viewed/downloaded from ESBC's website: [Microsoft Word - Final Neighbourhood Plan \(eaststaffsbc.gov.uk\)](https://www.eaststaffsbc.gov.uk/microsoft-word-final-neighbourhood-plan).

**16. Village Directory 2023**

The council is asked to confirm if it wishes to publish a revised Village Directory with the Rollestonian in the New Year.

The cost for the directory to be prepared in house is c£85 plus the Clerk's time (approximately 14 hours).

For comparison purposes, the Chair asked that a quotation be sought from Reflex print (the Rollestonian printers) for the supply of 1750 Village Directories – they have quoted £183.32 plus VAT where applicable.

**17. Correspondence**

**17.1 Staffordshire Parish Councils Association**

The weekly Bulletins have been circulated to all councillors.

**17.2 Communications Log**

The Communications Log has been regularly circulated to all councillors.

**17.3 Police report (Enclosure 4)**

**17.4 Rolleston Civic Trust: Proposed fun run (Enclosure 5)**

**18. Exclusion of the press and public**

**Chair to move:**

That under the Public Bodies (Admissions to Meetings) Act 1960 (Section 2) (and as expended by Section 100 of the Local Government Act 1972), the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information.

**19. Staffing matters (Enclosure 6)**

**20. Quotations (Enclosure 7)**

**Minutes of a meeting of Rolleston on Dove Parish Council  
held at the Old Grammar School Room, Church Road  
on Monday 10 October 2022 commencing at 7.30pm**

**Present**

Councillor Stewart (in the Chair)

Councillors Appleby, Badcock, Houston, E McManus, S McManus, Robson, Sanderson, Scott, Sharples and Toon

**In attendance**

Evie Hetherington, Youth Representative

Mary Danby, Clerk

**Public Forum**

No members of the public were present at the meeting

**81. Apologies**

None, all Councillors were present.

**82. Declarations of Interest and Dispensations**

None declared.

**83. Planning matters**

**83.1 Planning applications**

**Resolved** That the following observations be submitted to ESBC:

<b>Application No.</b>	<b>Location</b>	<b>Proposal</b>
P/2022/00832	Land off Craythorne Road	Erection of bungalow and garage and associated highway works
Comment: That given the proximity of the site to the local school the Construction Management plan for the development should state that deliveries to the site must be made from the Stretton direction, not through Rolleston village.		
P/2022/00975	Highbank 11 Church road	Internal refurbishment, window and door replacement of monopitch roof to a flat roof and formation of balcony to the flat roof
Comment: The proposed balcony is out of keeping with the surrounding area.		
P/2022/01132	Brook Bank 21 Station Road	The erection of a garden shed
No objection		
P/2022/01135	Alderbrook House 2A Station Road	Removal of 5 lower small branches overhanging neighbouring property (2 Croft Close) Sycamore tree TPO 222
No objection		
P/2022/01136	Arrandale Hall Grounds	Crown reduction in height by 2 metres and large lower limb hanging over property reduced to one Walnut tree (T224 of TPO No 1)
No objection		

P/2022/01137	Kiln Lodge Anslow Lane	Felling of two Larch trees (T1 and T2)
No objection		

**84. Minutes**

**Resolved** That the Minutes of the meeting held on 27 September 2022 be approved and signed as a true record.

**85. Matters arising**

**Minute No. 60.4 (First bullet point re meeting with ESBC)**

Councillor Stewart reported that ESBC had been advised that she would be accompanied by two other Councillors at the meeting and that in addition to general planning matters they also wished to discuss one or two specific planning applications and the Sport England fund.

**Minute No. 73 (NALC/SLCC Civility & Respect project)**

Councillor Stewart reported that the Civility & Respect banner had been added to the foot of emails sent by the Clerk. Councillor S McManus agreed to look at adding the banner to the council's website and Facebook page.

**Minute No. 74 (Cattle Dock)**

Clive Baker had provided the contact details for the structural engineers who had advised on the Scout HQ project, the company would be contacted to ask if they would visit the site and quote to undertake a full inspection and provide a specification for the repair works to the facing wall.

**86. County Councillor's report**

A report had not been received.

**87. Borough Councillor's report**

Councillor Toon said that some people had initially expressed concern regarding access for carers' during the recent Brewers 10K event, however she had not heard of any problems having been experienced on the day

She asked the Clerk to order a Remembrance wreath for her to lay at the Remembrance service.

**88. Parish Councillors' reports**

88.1 Councillor E McManus reported that Ivy was growing through the wall and roof of the Station Road bus shelter. **Agreed** that the contractor be requested to remove the Ivy.

88.2 Councillor Robson reported that:

- He would arrange to meet with the contractor as requested to confirm if there is sufficient space for the additional 4 No. fruit trees on the Platinum Orchard.
- The trees on the Jubilee Orchard were bearing a lot of fruit, some of which was falling to the ground. He suggested that a table might be provided inside the gate where people could take the fruit free of charge; he also asked if it would be acceptable for the opportunity to collect fruit free of charge to be included in an article he was writing for the Rollestonian – this was agreed, it was also agreed that this could be included in the council's Newsletter insert for the Rollestonian.

88.3 Councillor Badcock gave a brief update on the Brook Hollows project on which he said that steady progress was being made:

- The TTTV are supporting the Friends of Brook Hollows and have given an appreciable amount of money to them. Dredging of the lake is coming along, they have identified a preferred contractor and are working with the local farmer.
- The Friends of Brook Hollows had installed ten Rolleston eagles in the on the site and they are working on the paths. They have a bird hide which will need to be installed somewhere on the site.
- The Donor's funds have provided new bins, railings and the bridge and trees have been cleared.

**Agreed** that a letter of thanks be sent to the Friends of Brook Hollows for all the work they are doing on the site.

88.4 Councillor Sharples reported that she wanted to say "thank you" to Evie who had embraced her responsibilities as a Youth Representative. She said that Evie had joined her and Councillor Badcock that day in speaking to de Ferrers students to encourage them to come forward to be a Youth Representative on the council. She asked if it would be possible to invite Rolleston-based students at de Ferrers to volunteer on village clean-up days and to seek views and opinions from young people on developments in the village, for example leisure facilities.

88.5 Councillor Appleby gave an update on the builders materials dumped at the Craythorne Therapy and Small Animals Farm saying that this was being progressed by the County Council. He also reported that a Notice was to be served on the Craythorne Golf Centre landowner requiring them to remove rubbish from the site.

He reported that the grass verge outside a property at the junction of Beacon Road/Craythorne Road had previously been cut by the resident but she did not want to continue to do so as it is not her land. The Clerk reported that the verge had been confirmed to be Staffordshire Highways responsibility and it is on their grass cutting programme for three cuts per year but the next cut will not now take place until next year.

88.6 Councillor Sanderson reported that the road narrowing sign on Church Road was obscured by vegetation. **Agreed** that this would be reported to Staffordshire Highways.

88.7 Councillor Houston reported that there had been a fire set on Tafflands at the weekend which the Fire Service had attended – the young people involved had been spoken to at the scene.

He said that the path from Forest School Street to the Meadow View play area had become very muddy following recent rain and recalled that the contractor was going to quote to improve this area. **Agreed** that the contractor be reminded that a quote was awaited.

He reported that a dog bag dispenser had appeared adjacent to the play tractor on Tafflands, this had been installed without the council's permission. **Agreed** that ESBC be asked if they had installed the dispenser and that this be removed as the council had declined to accept a dispenser from them due to the ongoing costs of providing the bags.

88.8 Councillor Stewart asked Councillors to take Village Walk leaflets and holders to various outlets around the village.

She said that there were 1000 sandbags on a pallet at her home which needed to be "rehomed". **Agreed** to ask the contractor if he could store these; it was also agreed to ask

him to check the sand bins and refill them as necessary and ensure that sufficient sandbags were available at each sand bin location.

**89. Youth Representative's report**

- She asked if it would be possible to have a library box in a central location in the village where people could exchange books. Councillors advised that the Club operates a similar scheme and several residents put boxes of books outside their properties. Councillor Sharples said that her husband had offered to design a box which could be used for this purpose – Councillors agreed to look at the proposed design at a future meeting with a view to it being located potentially at Starbucks (subject to permission being given).
- She asked if there was any feedback on the pump track suggestion for Elizabeth Avenue. The Chair advised that Elizabeth Avenue would be an agenda item for the next meeting.

**90. Financial Matters**

**90.1 Schedule of payments**

Payee	Description	Payment Method	Gross £	VAT £
Karin Kay	Reimbursement: Spread Eagle Island - bulbs/seeds	BACS (pd 29/09/22)	6.44	0.00
Manor Park Nurseries	Compost (for Spread Eagle Island)	BACS	24.00	4.00
IONOS Cloud Ltd	RPC website	DD	5.99	1.00
P Gould	Mowing contract £1,171.07 Strim Brook bank £65.00	BACS	1,236.07	0.00
Clerk	Salary and expenses	BACS	1,162.46	0.00
J Deacon	Environmental contract £1,058.64 Craythorne barrier lock/unlock (September) £180.00 Jinny Trail: Repair garden fence £288.00 Elizabeth Avenue: Rehang pedestrian gate £31.20 Craythorne car park: Emergency repair to barrier £74.40	BACS	1,632.24	272.04
Staffordshire Playing Fields Association	Annual membership fee	BACS	20.00	0.00
ESBC	Bin emptying, 3 <sup>rd</sup> quarter 2022/23	BACS	1,223.08	203.85
O2	Council mobile	DD	18.35	3.06
		<b>TOTAL</b>	<b>5,328.63</b>	<b>483.95</b>

**Resolved** That the above payments be approved.

**90.2 Bank reconciliation at 30 September 2022**

		Bank Accounts		Total £
		Treasurer £	Instant Access £	
01 April 2022	Bank Statement	8,574.16	100,698.22	109,272.38
Movement in funds to date	<b>PLUS</b> Income	105,353.56	2,921.96	108,275.52
	<b>LESS</b> Expenditure	39,484.31	-	39,484.31
30 September 2022	Bank Statement	<b>74,443.41</b>	<b>103,620.18</b>	<b>178,063.59</b>

**Resolved** That the above was a true record.

**90.3 Earmarked Reserves**

**Resolved** That the council's Earmarked Reserves (EMRs) at 31 August 2022 were:

	<b>Opening funds 01/04/2022 £</b>	<b>Movement in funds to date £</b>	<b>Available funds as at 30/09/2022 £</b>
Environmental improvements	3,111.39	(304.00)	2,807.39
Brook Hollows	50,000.00	0.00	50,000.00
Play areas	3,642.00	0.00	3,642.00
Andy Starbuck seat	351.00	(351.00)	0.00
s106 College Fields	0.00	11,753.25	11,753.25
<b>Total</b>	<b>57,104.39</b>	<b>11,098.25</b>	<b>68,202.64</b>

**91. Actual income/expenditure to 30 September 2022**

**Resolved** That the report be noted.

**92. ESBC: Draft Housing Choice Supplementary Planning Document (SPD) (Minute No. 69 refers)**

**Resolved** That the consultation document be noted without comment.

**93. Staffordshire County Council: Climate Change Fund (Minute No. 72 refers)**

**Agreed** That the landowner be asked for permission for the council to plant a Hawthorn hedge along the white fencing on Church Road, if permitted a quotation be sought to plant the hedge and an application made for funding under the Climate Change Fund.

**94. Royal British Legion: Get your parish ready for Remembrance Day**

**Resolved** That a new "Tommy" not be purchased and that the existing "Tommy" be re-used this year.

**95. Proposal for all Parish Councillors to have dedicated RPC email accounts**

**Agreed** That the proposal be deferred for consideration by the new council in May 2023.

**96. Village Clean-up Day (Minute No. 60.4, seventh bullet point refers)**

**Agreed** that a Village Clean-up day based around the Burnside / Brook Hollows area be arranged for Sunday 06 November between 10am and 12 noon.

**97. Correspondence**

**97.1 Staffordshire Parish Councils' Association**

The SPCA's newsletters had been circulated to all councillors.

**97.2 Communications Log**

The Comms Logs had been circulated to all councillors.

The meeting closed at 8.55pm

Signed .....

Date .....

ROLLESTON ON DOVE PARISH COUNCIL  
RECEIPTS AND PAYMENTS TO 31 OCTOBER 2022

Nominal Code	Description	Actual 2021/22 £	2022/23 Budget £	2022/23 Projected YE £	Actual to 31/10/22 £
<b>100</b>	<b>Income</b>				
1076	Precept	73,100	87,700	87,700	87,700
1090	Interest Received	6	6	30	16
1100	Grants & Donations Received	41,060	-	375	200
1110	Council Tax Support Grant	1,665	1,665	1,665	1,665
1200	Garden rents	125	125	125	125
1220	Allotment rents	10	15	20	20
1250	Football pitch fees	290	200	50	50
1270	SCC: Annual grass cutting	4,837	3,628	3,700	3,700
1999	Other income	634	-	129	129
	<b>Income</b>	<b>121,727</b>	<b>93,339</b>	<b>93,794</b>	<b>93,605</b>

Nominal Code	Description	Actual 2021/22 £	2022/23 Budget £	2022/23 Projected YE £	Actual to 31/10/22 £	2022/23 Remaining funds £
<b>200</b>	<b>Administration</b>					
4000	Staff salary	17,503	17,150	18,408	9,724	8,684
4020	Employer's National Insurance	1,195	1,090	1,200	607	593
4030	Payroll Services	90	90	100	-	100
4050	Use of Home as Office	178	178	178	104	74
4100	Insurance	1,106	1,106	1,141	1,141	-
4110	Audit Fees	472	500	543	543	43
4120	Photocopier: Rental/Maint.	378	378	378	189	189
4121	Photocopier: Copy charge	485	600	400	162	238
4125	Stationery	158	200	200	135	65
4127	Village Directory	58	150	150	-	150
4130	Postage	360	400	400	317	83
4140	Council mobile	158	175	184	107	77
4150	Subscriptions	537	600	567	567	30
4160	Training	510	500	30	30	470
4180	Room hire	185	340	280	140	200
4190	Mileage expenses	243	250	100	53	197
4195	Parking fees	5	9	5	2	7
4200	Play areas	7,000	10,000	10,000	748	9,252
4205	Craythorne barrier: Lock/unlock	530	1,825	1,825	1,070	755
4210	RPC Website	137	100	140	35	105
4211	Village website	46	45	50	23	27
4220	IT/Software	258	300	300	271	29
4230	s.137 Expenditure	67	100	100	-	100
4240	Mowing contract	13,898	17,000	16,000	8,892	8,108
4250	Bin emptying	3,886	4,000	4,076	3,058	1,018
4260	Trees	3,722	4,000	4,000	1,445	2,555
4265	Plants for planters	625	750	750	400	350
4270	Environmental contract	12,827	15,000	15,000	7,276	7,724
4275	R&M and Out of Scope works on RPC land	-	-	-	-	-
4300	Projects	-	10,000	10,000	-	10,000
4310	Professional fees	-	5,000	5,000	-	5,000
4320	Capital expenditure	591	800	800	-	800
4330	Other administration	1,491	2,000	2,500	1,810	690
4999	Contingency	4,227	5,000	5,000	2,201	2,799
	<b>Expenditure</b>	<b>72,926</b>	<b>99,636</b>	<b>99,805</b>	<b>41,050</b>	<b>60,426</b>
	<b>TOTAL EXPENDITURE</b>	<b>72,926</b>	<b>99,636</b>	<b>99,405</b>	<b>41,050</b>	<b>60,426</b>
	<b>TOTAL INCOME</b>	<b>121,727</b>	<b>93,339</b>	<b>93,794</b>	<b>93,605</b>	<b>93,605</b>
	<b>NET INCOME OVER EXPENDITURE</b>	<b>48,801</b>	<b>6,297</b>	<b>5,611</b>	<b>52,555</b>	<b>33,179</b>

Draft Budget 2023/24 £
92,085
30
-
1,665
125
20
50
3,628
-
<b>97,603</b>

Draft Budget 2022/23 £
18,776
1,211
110
178
1,141
600
378
400
225
200
450
211
650
500
300
100
10
10,000
2,007
175
60
390
100
18,870
4,300
4,000
825
16,650
5,000
10,000
5,000
800
1,500
3,000
<b>108,117</b>
<b>108,117</b>
<b>97,603</b>
<b>10,514</b>

Assumes 5% increase

Unknown if this will be paid, ESBC will confirm in December

Unknown if this will be paid, SCC sets it budget in February

Assumes 2% increase

Dependent on whether the Directory is prepared in house or outsourced

Assumes 10% increase

Assumes 11% RPI increase (as per contract)

Assumes 11% RPI increase (as per contract)

New Nom. Code for items traditionally funded from Other Admin and Contingency (these two Nom Codes have been reduced)

Funding for projects from within the Project Priorities list

Shortfall would be met from the General Reserve

Earmarked Reserves (EMRs)

Coding	Description	Opening funds 01/04/2022 £	Movement in funds to date £	Funds as at 31/10/22 £
320	Environmental improvements	3,111.39	- 304.00	2,807.39
322	Brook Hollows	50,000.00	- 17,399.24	32,600.76
325	Play Areas	3,642.00	-	3,642.00
326	Andy Starbuck seat	351.00	- 351.00	-
327	s106 College Fields	-	11,753.25	11,753.25
	<b>TOTAL</b>	<b>57,104.39</b>	<b>- 6,300.99</b>	<b>50,803.40</b>

(£10,000 RPC EMR, remaining £22,600.76 Donor funds)

Funds statement as at 31 October 2022

Total funds held in bank accounts	£ 156,701.33
LESS anticipated expenditure to 31 March 2023	-£ 58,355.00
LESS Earmarked Reserves	-£ 50,803.40
Projected General Reserves at Year End	£ 47,542.93



## Application for Planning Permission

### Town and Country Planning Act 1990 (as amended)

#### Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

### Site Location

**Disclaimer:** We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number

Suffix

Property Name

Address Line 1

Address Line 2

Address Line 3

Town/city

Postcode

Description of site location must be completed if postcode is not known:

Easting (x)

Northing (y)

Description

## Applicant Details

### Name/Company

Title

Mrs

First name

Surname

Danby

Company Name

Rollaston on Dove Parish Council

### Address

Address line 1

32 Hillcrest Rise

Address line 2

Address line 3

Town/City

Burntwood

Country

Staffordshire

Postcode

WS74SH

Are you an agent acting on behalf of the applicant?

Yes

No

### Contact Details

Primary number

07908545412

Secondary number

Fax number

Email address

rollestonpc@outlook.com

## Site Area

What is the measurement of the site area? (numeric characters only).

0.00

Unit

Sq. metres

## Description of the Proposal

Please note in regard to:

- **Fire Statements** - From 1 August 2021, planning applications for buildings of over 18 metres (or 7 stories) tall containing more than one dwelling will require a 'Fire Statement' for the application to be considered valid. There are some exemptions. [View government planning guidance on fire statements](#) or [access the fire statement template and guidance](#).
- **Permission In Principle** - If you are applying for Technical Details Consent on a site that has been granted Permission In Principle, please include the relevant details in the description below.
- **Public Service Infrastructure** - From 1 August 2021, applications for certain public service infrastructure developments will be eligible for faster determination timeframes. See help for further details or [view government planning guidance on determination periods](#).

### Description

Please describe details of the proposed development or works including any change of use

Extension of the Meadow View Play Area

Has the work or change of use already started?

- Yes  
 No

## Existing Use

Please describe the current use of the site

Open Space

Is the site currently vacant?

- Yes  
 No

**Does the proposal involve any of the following? If Yes, you will need to submit an appropriate contamination assessment with your application.**

Land which is known to be contaminated

- Yes
- No

Land where contamination is suspected for all or part of the site

- Yes
- No

A proposed use that would be particularly vulnerable to the presence of contamination

- Yes
- No

## Materials

Does the proposed development require any materials to be used externally?

- Yes
- No

DRAFT  
APPLICATION -  
Not valid for  
Submission

Please provide a description of existing and proposed materials and finishes to be used externally (including type, colour and name for each material)

**Type:**

Boundary treatments (e.g. fences, walls)

**Existing materials and finishes:**

Painted metal fencing and gates

**Proposed materials and finishes:**

To match existing painted metal fencing and gates

**Type:**

Other

**Other (please specify):**

Play Area Flooring

**Existing materials and finishes:**

Grassed area

**Proposed materials and finishes:**

To be completed

**Type:**

Other

**Other (please specify):**

Play Equipment: toddler tower

**Existing materials and finishes:**

N/A

**Proposed materials and finishes:**

To be completed

**Type:**

Other

**Other (please specify):**

Play Equipment: Swings

**Existing materials and finishes:**

N/A

**Proposed materials and finishes:**

To be completed

**Type:**

Other

**Other (please specify):**

Play Equipment: Accessible Orbit

**Existing materials and finishes:**

N/A

**Proposed materials and finishes:**

Painted Metal

Are you supplying additional information on submitted plans, drawings or a design and access statement?

Yes

No

If Yes, please state references for the plans, drawings and/or design and access statement

Design, Access and Planning Statement  
Location Plan  
Site Plan  
Existing plans  
Proposed Plans  
Proposed Elevations

## Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicular access proposed to or from the public highway?

- Yes  
 No

Is a new or altered pedestrian access proposed to or from the public highway?

- Yes  
 No

Are there any new public roads to be provided within the site?

- Yes  
 No

Are there any new public rights of way to be provided within or adjacent to the site?

- Yes  
 No

Do the proposals require any diversions/extinguishments and/or creation of rights of way?

- Yes  
 No

## Vehicle Parking

Does the site have any existing vehicle/cycle parking spaces or will the proposed development add/remove any parking spaces?

- Yes  
 No

## Trees and Hedges

Are there trees or hedges on the proposed development site?

- Yes  
 No

And/or: Are there trees or hedges on land adjacent to the proposed development site that could influence the development or might be important as part of the local landscape character?

- Yes  
 No

**If Yes to either or both of the above, you may need to provide a full tree survey, at the discretion of the local planning authority. If a tree survey is required, this and the accompanying plan should be submitted alongside the application. The local planning authority should make clear on its website what the survey should contain, in accordance with the current 'BS5837: Trees in relation to design, demolition and construction - Recommendations'.**

## Assessment of Flood Risk

Is the site within an area at risk of flooding? (Check the location on the Government's [Flood map for planning](#). You should also refer to national [standing advice](#) and your local planning authority requirements for information as necessary.)

- Yes  
 No

Is your proposal within 20 metres of a watercourse (e.g. river, stream or beck)?

- Yes  
 No

Will the proposal increase the flood risk elsewhere?

- Yes  
 No

How will surface water be disposed of?

- Sustainable drainage system  
 Existing water course  
 Soakaway  
 Main sewer  
 Pond/lake

## Biodiversity and Geological Conservation

Is there a reasonable likelihood of the following being affected adversely or conserved and enhanced within the application site, or on land adjacent to or near the application site?

To assist in answering this question correctly, please refer to the help text which provides guidance on determining if any important biodiversity or geological conservation features may be present or nearby; and whether they are likely to be affected by the proposals.

a) Protected and priority species

- Yes, on the development site  
 Yes, on land adjacent to or near the proposed development  
 No

b) Designated sites, important habitats or other biodiversity features

- Yes, on the development site  
 Yes, on land adjacent to or near the proposed development  
 No

c) Features of geological conservation importance

- Yes, on the development site  
 Yes, on land adjacent to or near the proposed development  
 No

### Supporting information requirements

Where a development proposal is likely to affect features of biodiversity or geological conservation interest, you will need to submit, with the application, sufficient information and assessments to allow the local planning authority to determine the proposal.

Failure to submit all information required will result in your application being deemed invalid. It will not be considered valid until all information required by the local planning authority has been submitted.

Your local planning authority will be able to advise on the content of any assessments that may be required.

## Foul Sewage

Please state how foul sewage is to be disposed of:

- Mains sewer
- Septic tank
- Package treatment plant
- Cess pit
- Other
- Unknown

Are you proposing to connect to the existing drainage system?

- Yes
- No
- Unknown

## Waste Storage and Collection

Do the plans incorporate areas to store and aid the collection of waste?

- Yes
- No

Have arrangements been made for the separate storage and collection of recyclable waste?

- Yes
- No

## Trade Effluent

Does the proposal involve the need to dispose of trade effluents or trade waste?

- Yes
- No

## Residential/Dwelling Units

Does your proposal include the gain, loss or change of use of residential units?

- Yes
- No

## All Types of Development: Non-Residential Floorspace

Does your proposal involve the loss, gain or change of use of non-residential floorspace?

Note that 'non-residential' in this context covers all uses except Use Class C3 Dwellinghouses.

- Yes
- No

## Employment

Are there any existing employees on the site or will the proposed development increase or decrease the number of employees?

- Yes  
 No

## Hours of Opening

Are Hours of Opening relevant to this proposal?

- Yes  
 No

## Industrial or Commercial Processes and Machinery

Does this proposal involve the carrying out of industrial or commercial activities and processes?

- Yes  
 No

Is the proposal for a waste management development?

- Yes  
 No

## Hazardous Substances

Does the proposal involve the use or storage of Hazardous Substances?

- Yes  
 No

## Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

- Yes  
 No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- The agent  
 The applicant  
 Other person

## Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

- Yes  
 No

## Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

- Yes
- No

## Ownership Certificates and Agricultural Land Declaration

### Certificates under Article 14 - Town and Country Planning (Development Management Procedure) (England) Order 2015 (as amended)

Please answer the following questions to determine which Certificate of Ownership you need to complete: A, B, C or D.

Is the applicant the sole owner of all the land to which this application relates; and has the applicant been the sole owner for more than 21 days?

- Yes
- No

Is any of the land to which the application relates part of an Agricultural Holding?

- Yes
- No

### Certificate Of Ownership - Certificate A

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/ the applicant was the owner\* of any part of the land or building to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding\*\*

\* "owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run.

\*\* "agricultural holding" has the meaning given by reference to the definition of "agricultural tenant" in section 65(8) of the Act.

**NOTE:** You should sign Certificate B, C or D, as appropriate, if you are the sole owner of the land or building to which the application relates but the land is, or is part of, an agricultural holding.

Person Role

- The Applicant
- The Agent

Title

Ms

First Name

Hannah

Surname

Barter

Declaration Date

03/11/2022

Declaration made

DRAFT  
APPLICATION -  
Not valid for  
Submission

Planning Portal Reference:

**Urban Vision Enterprise CIC  
Proposed Extension to Meadow View Play Area  
Rollaston on Dove Parish Council  
November 2022**

Draft



# Contents

<b>1. Introduction</b>	<b>3</b>
1.1 Purpose of the Statement	3
1.2 Authorship	3
<b>2. Site and Context</b>	<b>4</b>
2.1 Site	4
2.2 Context	4
2.3 The Application	4
<b>3. Planning Policy and Guidance</b>	<b>8</b>
3.1 National Planning Policy and Guidance	8
3.2 Local Plan Policy	8
3.3 Rollaston on Dove Neighbourhood Plan Policy	10
<b>4. The Development</b>	<b>12</b>
4.1 Design Rationale	12
4.2 Detailed Design and Materials	13
4.3 Accessibility	14
4.4 Drainage	15
4.5 Sustainability	15
4.6 Construction Phase	16
<b>5. Conclusion</b>	<b>17</b>
5.1 Consideration of the Scheme	17
<b>6. Contact</b>	<b>18</b>

# 1. Introduction

## 1.1 Purpose of the Statement

The purpose of this statement is to support a planning application for the extension of the existing play facility at Meadow View. The application responds to feedback received through early engagement with the wider community, which has informed the design.

The report demonstrates that the scheme represents sustainable development, when assessed against the Policy and guidance.

## 1.2 Authorship

This report has been prepared by Hannah Barter BA (Hons), Dip (T&CP), MAUD, MRTPI. Checked by Dave Chetwyn, MA, MRTPI, IHBC, FInstLM, FRSA.

## 2. Site and Context

### 2.1 Site

The application site is located within the eastern part of the village settlement, within a predominantly residential area and adjacent to the recent Rolleston Manor, College Fields development.

The site will extend the existing Meadow View play park. It will also complement separate play facilities to the south of the site (Tafflands Adventure Playground).

The application site is currently a grassed area, predominantly level, and forming part of a wider green space, which slopes upwards to the western edge.

### 2.2 Context

The open space has an extensive street frontage and access from Meadow View on the northern boundary. The site is more than 20m from the nearest residential properties. The wider green space is enclosed by close board panel fencing and established mature hedgerows, with a mixture of mature trees and landscaping to the western and southern boundaries. This wider space was designated as 'open space' by East Staffordshire Borough Council (ESBC).

### 2.3 The Application

The proposal is to enhance the existing provision within Rolleston on Dove, extending an existing play facility at Meadow Fields.

The objectives of the application outlined by the Parish Council include:

- *To extend the existing Meadow View play area installing new equipment to suit toddlers to 10 years of age of all abilities;*
- *To provide innovative, inclusive modern play equipment complying with the DDA (Disability Discrimination Act);*
- *To provide low maintenance, strong play equipment of metal construction; and*
- *To provide safety surfacing and metal bow, rainbow coloured fencing that incorporates and includes the existing equipment into a single area.*

The new play equipment will include:

- **Swings:** 2 bay cradle stainless steel swings

## Meadow View, Rollaston on Dove

- **Toddler play tower:** includes Square Towers, Slide, Steps, Ladder, Arch Climber, Roof, Bridge, Adding Wheels Play Panel, Letter Wheel Play Panel, 4 x Bridge Spinning Activities; and
- **Roundabout:** inclusive platform with 1 seat and space for 2 wheelchairs

The following image illustrates the type of equipment identified.

*Figure 1: Illustration of proposed new play equipment*



*(Playdale Playgrounds)*

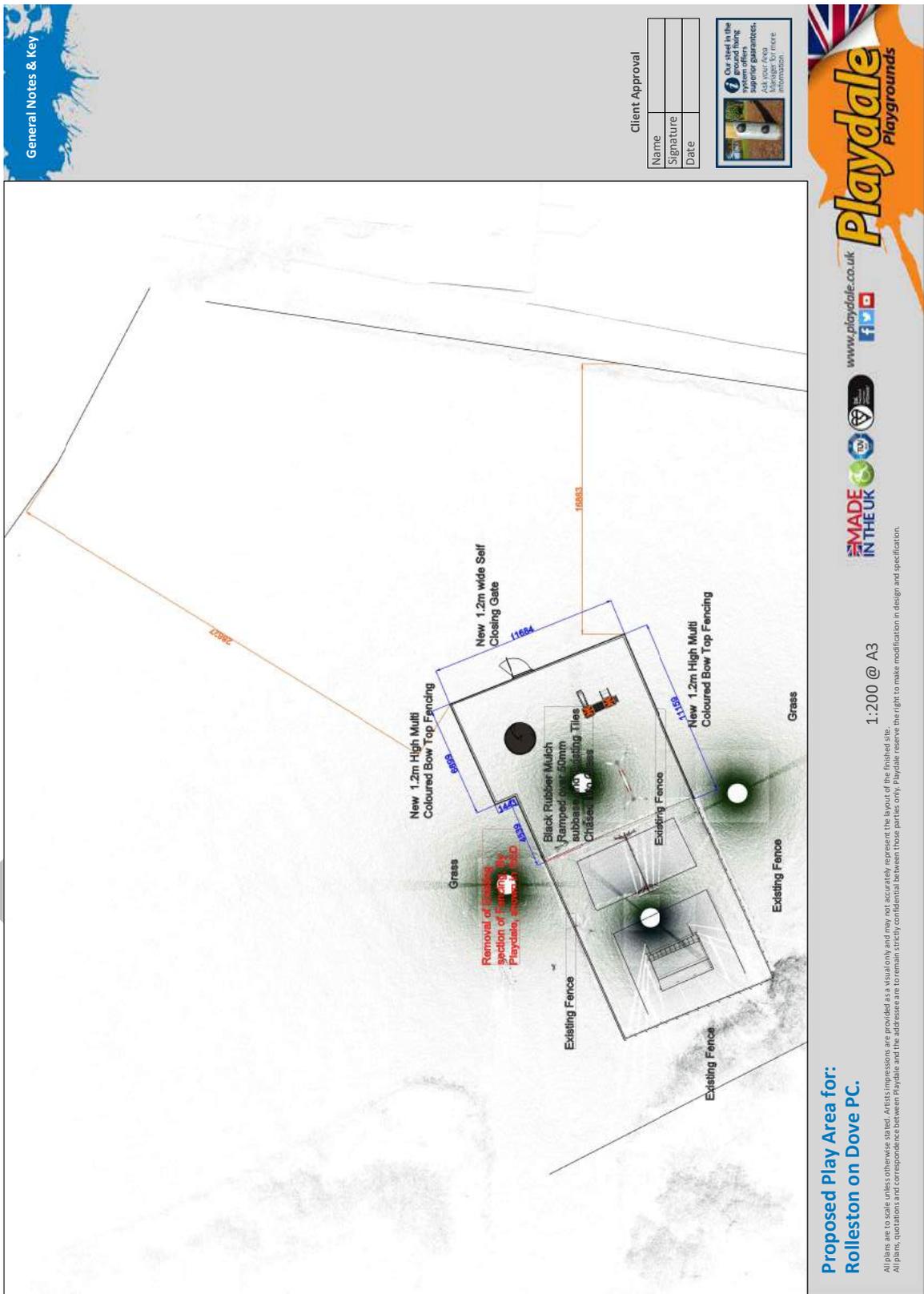
The following plans illustrate the design proposal in detail.

*Figure 2: Existing site plan*

Draft

[Plan to be inserted from B3 Architects Plans once approved]

Figure 3: Proposed site plan



[Plan to be replaced with B3 Architects Plans once approved]

## 3. Planning Policy and Guidance

### 3.1 National Planning Policy and Guidance

The National Planning Policy Framework July 2021 identifies three overarching objectives in chapter 2, to achieve sustainable development. One of these objectives is the social objective that aims:

*“to support strong, vibrant and healthy communities, by ensuring that a sufficient number and range of homes can be provided to meet the needs of present and future generations; and by fostering well-designed, beautiful and safe places, with accessible services and open spaces that reflect current and future needs and support communities’ health, social and cultural well-being.”*

This development proposal actively meets the objective by enhancing existing community facilities and providing new equipment for a range of younger ages (2-10 years) and people with a range of mobilities.

Chapter 8 deals with promoting healthy and safe communities. The site is within a designated Open Space. Paragraph 99 makes clear that development on open space should not be built upon unless:

*“ a) an assessment has been undertaken which has clearly shown the open space, buildings or land to be surplus to requirements; or*

*b) the loss resulting from the proposed development would be replaced by equivalent or better provision in terms of quantity and quality in a suitable location; or*

*c) the development is for alternative sports and recreational provision, the benefits of which clearly outweigh the loss of the current or former use.”*

The proposal does include a partial loss of grassed area within the open space of limited specific amenity value. However, it provides an extension to enhance an existing play area. Creating an offer for new audiences and people with a range of mobilities. Therefore, the loss of a small, grassed area within a wider open space for an enhanced facility is considered acceptable as the amenity value increases with the new equipment.

### 3.2 Local Plan Policy

There are a number of relevant policies in the East Staffordshire Local Plan, Planning for Change, adopted October 2015. The following table demonstrates how the

development proposal meets the criteria of these policies in the following analysis. The proposed development clearly complies with the relevant policies:

- Principle 1: Presumption in favour of sustainable development;
- SP22 Supporting communities locally;
- SP24 High quality design;
- SP32 Outdoor Sports and Open Space; and
- SP34 Health and Well-being.

ESBC Adopted Local Plan	Proposed Design
Principle 1: Presumption in Favour of Sustainable Development	The application positively meets Principle 1 by virtue it provides new and improved play facilities that contribute positively to the social and environmental conditions of the area.
SP22: Supporting Communities Locally	The proposed development meets this policy it is in close proximity to the community it serves, located where it is accessible on foot and by bicycle rather than by private car and is proportionate in that it offers a wider range of facilities at an existing site.
SP24: High Quality Design	<p>The development contributes to the overall character by ensuring the play facilities are attractive to a range of ages and mobilities that are not currently catered for.</p> <p>The proposed layout is an extension of an existing playground.</p> <p>The site is in an open space with a large road frontage. There is good natural surveillance of the site and its surroundings.</p>
SP32: Outdoor Sports and Open Space Policy	<p>This scheme delivers a play facility facilitated by developer contributions from the adjacent residential development.</p> <p>The scheme enhances the community amenity and open space through the diversification of play equipment so suit a range of younger ages and those with limited mobility or in wheelchairs.</p>
SP34: Health and Wellbeing	The development proposal maximises the opportunity for movement, social interaction between those using the facility and encourages physical activity.

## Open Space and Playing Pitch SPD, 2019

The SPD adopted in March 2019 promotes health and well-being across East Staffordshire. This application proposal meets this core aim through the provision of new equipment, improving an existing facility.

The SPD states that ‘open space’ has four typologies. One of these typologies relates to provision for children and young people. This application proposal positively contributes to this typology by virtue of creating new accessible play equipment that is for children and young people ages 2-10 years. There is currently an under provision of this type of play facility.

### 3.3 Rollaston on Dove Neighbourhood Plan Policy

There are a number of relevant policies in the Rollaston on Dove Neighbourhood Plan relating to the provision of new and improved community facilities. The following table demonstrates how the development proposal meets the requirements of these policies. The proposed development clearly complies with the relevant policies of the neighbourhood plan:

- D2: Design of new development;
- D5: Traffic and transport; and
- NE1: Flood risk.

Rollaston on Dove Neighbourhood Plan	Proposed Design
D2: Design of new development	<p>The proposed development positively meets the policy by ensuring that the scale of the proposed development does not overly dominate the open space and is sited as an extension to enhance existing facilities.</p> <p>The location also allows natural surveillance from surround residential properties.</p> <p>The surfaces to the play area are all permeable.</p>
D5: Traffic and transport	<p>The development is within a walkable neighbourhood benefiting from good pedestrian access to the existing facility.</p> <p>The site can be easily accesses by active travel methods (walking and cycling).</p>

Meadow View, Rollaston on Dove

NE1: Flood risk

Environment Agency maps indicate that the site is located in Flood Zone 1. This means it has a low probability of flooding.

Draft

## 4. The Development

### 4.1 Engagement and Design Rationale

The Parish Council has delivered wider community engagement and consultation, to inform the design proposal. This has included articles in the local newsletters, social media, information on noticeboards, publicity with village and community organisations and a consultation event in early summer 2022.

The feedback from the consultation included the following material considerations which have been addressed in turn:

- a) **The proposed extension will see an increase in parking**  
Response: The proposed extension is aimed at providing inclusive play equipment for children aged 2-10 years. The siting and location, extending an existing facility, is not expected to significantly increase the number of vehicles parking on Meadow View. By virtue of its location, it is within a walkable neighbourhood of the village, accessed by the existing footpaths.
- b) **Could the existing play areas on Forest School Street and Garrick Square be extended/refurbished instead of extending the Meadow View play area?**  
Response: The Parish Council reported that these two play areas are owned and maintained by ESBC. A condition of the Section 106 monies is that it is for the provision of play equipment in the vicinity of the development that facilitated the funds. Meadow View play area is adjacent to the recent development site.
- c) **Could the footpaths to access Meadow View from Forest School Street/College Fields be linked up and drainage improved to prevent it getting muddy?**  
Response: This is beyond the scope of the proposed development. The Parish Council have acknowledged that this could be considered as a potential future project, further improving access to the green space and community facility.
- d) **Has there been requests for the play area to be extended?**  
Response: The Parish Council is aware that younger children's needs are not met by the existing play area and none of the existing equipment is inclusive.
- e) **The current play area needs redesigning and younger children are not catered for.**  
Response: The intention is to improve the existing facility and create an accessible play facility within the village.
- f) **Would it not be better to extend the play area next to the Bellway site? The proposal could see an increase in road traffic; is it good use of s106 money**

**when there are already three play areas within 100m of each other; have other areas of Rolleston been considered for more worthwhile projects (cited the Tutbury s106 scheme); the proposal would significantly reduce “The Meadow View”.**

Response: As previously discussed this site has been selected to enhance an existing facility.

**g) We propose that this is carried out closer to the Bellway development, on it itself or on a current playground not overlooked by residents. This will disrupt our peace and enjoyment of our property and also likely the saleability of the same. The proposed bright rainbow colours are not in keeping with the village.**

Response: Natural surveillance is an important design element of the proposal. Its siting and location are within vicinity of the recent development.

The scale and nature of the proposed development is not considered to have a significant or detrimental impact on neighbour amenity of local residents, above the existing use. The proposed colour scheme is to appeal to the future audience with a stimulating and engaging new facility. The proposed railings will be painted in matching colours to the existing.

## 4.2 Detailed Design and Materials

The playground has been designed to allow for flexible free-flow play. It is linked space to the existing play equipment and complements other nearby play facilities in the field beyond.

The design makes full use of the under-used grass area between the existing play area and Meadow View, with no risk of impact on the surrounding trees.

The proposed porous surface enables rain fall to drain through to the sub-base and then utilises a collector drain to link to a soak-away [just check this is right?]. This ensures that the design is as sustainable and easy to maintain as possible.

The design of the equipment is durable and low maintenance. The materials include:

- Black rubber mulched ramped over 50mm subbase;
- Painted metal railings to match existing railing colour scheme;
- Painted metal 1.2m wide self-closing gate;
- Painted metal inclusive roundabout;
- Metal swings with durable rubber cradle seats; and
- Toddler tower. [Ask P.C what are the materials used for the tower]

### 4.3 Accessibility

The proposed extension is located within one of the largest green spaces in the village.

The site is on a similar level to existing equipment, allowing level access.

The new equipment will further diversify play provision for younger age ranges, with new specific equipment for toddlers and young people to age 10. It also provides a range of equipment that is accessible to those with limited mobility or requiring wheelchair access. This contributes to an overall provision that is fit for purpose and offers an inclusive choice to all young people.

There are asphalt pavements that lead to the wider open space, then access to the site is via the grassed space. There are good connections to the wider village via pedestrian routes and local roads. There is no parking provision on site, however there is on street parking. It is envisaged that many people would walk to the site.

The following extract from Staffordshire County Council definitive map shows these connections.

Figure 4: Extract from definitive map



(Source, Staffordshire County Council, accessed 01-11-2022, <https://map.staffordshire.gov.uk/PublicWebmap/Map.aspx?mapName=RightsOfWay>)

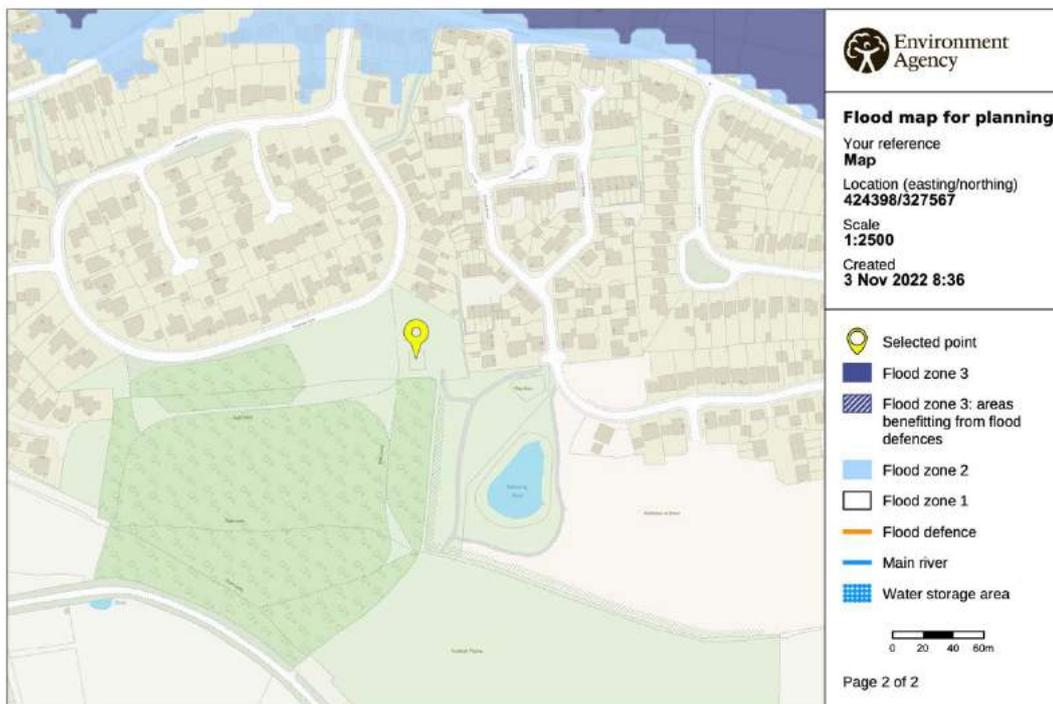
Access for maintenance will be through the existing double metal gates that serve the wide green space. There will be a new with a 1.2m wide self-closing gate.

## 4.4 Drainage

Environment Agency maps indicate that the site is located in Flood Zone 1. This means it has a low probability of flooding. There are no wider reports of flooding issues on the site. It is not foreseen that any form of run-off or surface water flooding will be a problem.

The proposed porous surface enables rain fall to drain through to the sub-base and then utilises a collector drain to link to a soak-away [just check this is right?]. The following map is taken from the Environment Agency flood map data.

Figure 5: Environment Agency flood risk map extract



© Environment Agency copyright and / or database rights 2021. All rights reserved. © Crown Copyright and database right 2021. Ordnance Survey licence number 100024198.

(Source, Environment Agency Mapping Data, Accessed 03-11-2022 <https://flood-map-for-planning.service.gov.uk/location>)

## 4.5 Sustainability

The proposed extension of the existing facilities further strengthens the play offer within the village. This contributes to making a sustainable community, contributing to a 15-minute neighbourhood.

The siting and location support active travel and contribute to the health and well-being of those who use the facility. It provides outdoor play within easy access to the community it serves.

The brief for the play equipment is for it to be durable and low maintenance. These design requirements contribute to the longevity of the equipment and sustainability of the play facility.

## 4.6 Construction Phase

During the construction phase, contractor's working hours will be limited to minimise disruption to the community and to avoid unnecessary Health and Safety risks and nuisance to neighbouring property owners. Provisions will be made to ensure that vehicles leaving the construction site will not transfer mud and other debris onto the highway.

Draft

## 5. Conclusion

### 5.1 Consideration of the Scheme

The development proposal has been sensitively designed in a sustainable location, to improve an existing play area, diversifying the range of equipment so as to appeal to a range of new audiences, not specifically catered for within the existing play offer.

The proposed development would not have a detrimental impact on residential amenity, due to its scale and siting. Its location provides natural surveillance to ensure a safe and inclusive play facility.

The NPPF supports sustainable development which fulfils the economic, social and environmental roles. The 'presumption' states that proposals according with the development plan should be approved without delay. The application conforms to both national, local and neighbourhood plan policy and it comprises sustainable development. It should be supported and welcomed by the local planning authority, and planning permission should be granted.

## 6. Contact



### Urban Vision Enterprise CIC

uvecic.co.uk

info@uvecic.co.uk

01538 386221 (main office)

### Northwest Office

Suite 15 Oriol Chambers

14 Water Street

Liverpool

L2 8TD

### Midlands Office

Foxlowe Arts Centre (1<sup>st</sup> Floor)

Stockwell Street

Leek

Staffordshire

ST13 6AD





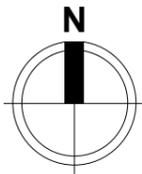
Dr'ia, 'r

Company No. 7690116

Registered Address: Foxlowe Arts Centre (1<sup>st</sup> Floor), Stockwell Street, Leek, Staffordshire, ST13 6AD

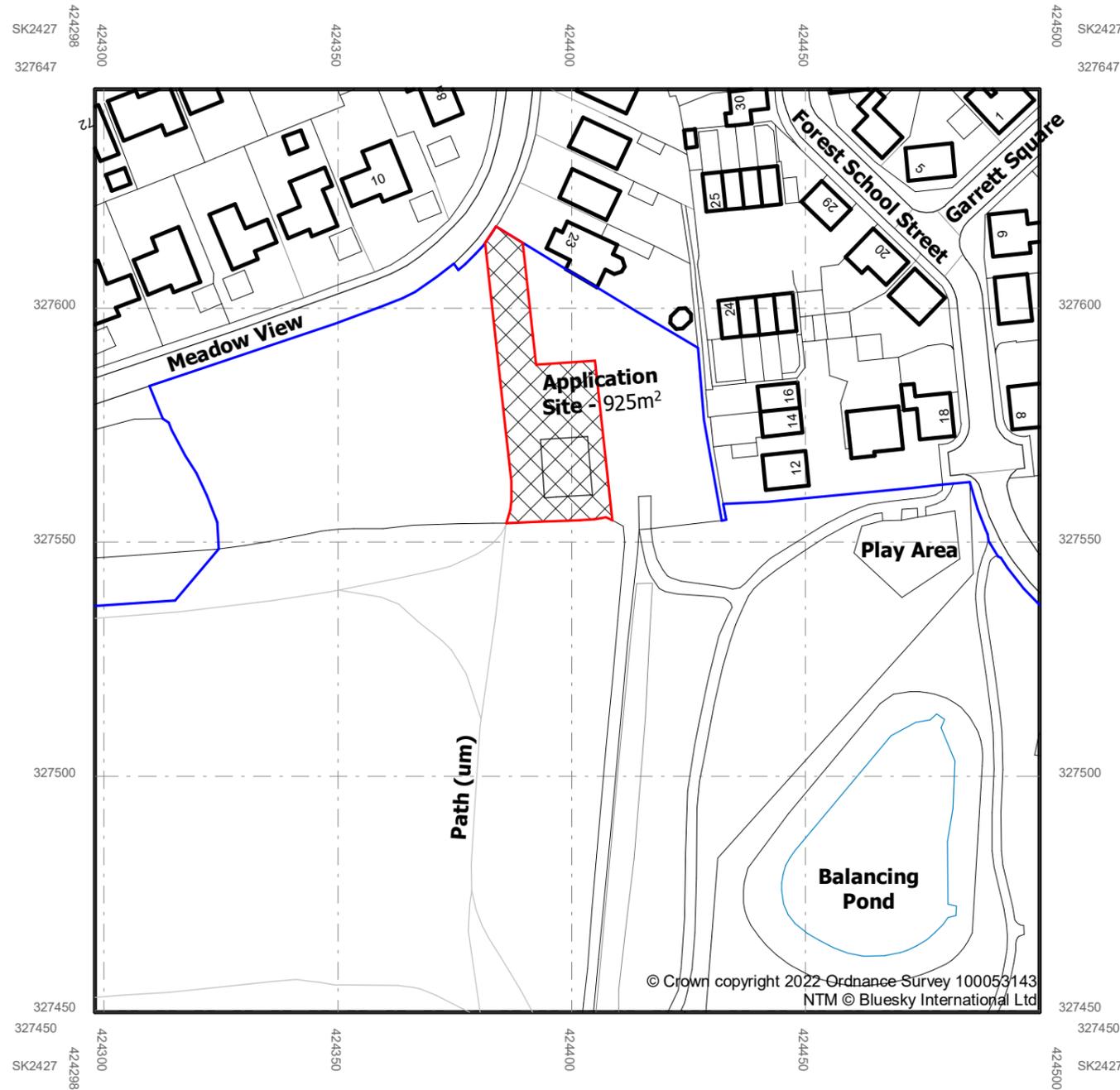
a

b



# Location Plan

1 : 1250



© Crown copyright 2022 Ordnance Survey 100053143  
NTM © Bluesky International Ltd

Enclosure 3C

## Notes

Copyright b3architecturaldesign 2020. Reproduction not permitted without prior written consent.

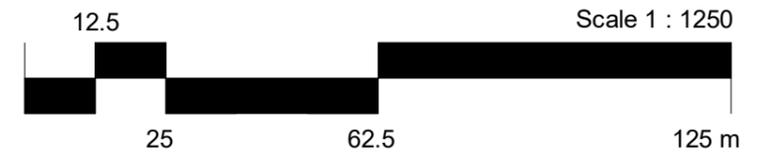
Only figured dimensions to be referenced from these drawings, if in doubt please ask for further dimensions. All figures to be checked on site prior to commencement.

This drawing is intended for planning or building regulations use only, b3architecturaldesign and the author have not prepared this drawing for construction purposes. It is indicative for specification purposes only. Deviation from this drawing will not be permitted without prior written consent.

The recipient of this drawing shall make themselves aware of any obligations under CDM 2015 (Construction Design and Management). b3 architectural design have considered all foreseeable design risks involved with the architectural elements; however are not the 'Principle Designer' role.

The recipient of this drawing shall make themselves aware of any obligations under the Party Wall Act 1996. The information on this drawing is for indicative purposes and does not overrule any requirement within the act.

All drainage information is indicative and must be confirmed on site prior to commencement.



A 03-11-22 BJ Update following site visit / clients draft planning submission

Rev Date By Detail

<b>Drawing status</b>		
RIBA Stage 1 - Preparation & Brief		
<b>Client</b>		
Rolleston on Dove Parish Council		
<b>Project/Location</b>		
Proposed new 'Play Area' equipment at: Meadow View Play Area, Meadow View, Rolleston-On-Dove, Burton-On-Trent, Staffordshire, DE13 9AN		
<b>Title</b>	<b>Date</b>	<b>Drawn</b>
Location Plan	19-10-22	BJ
<b>Drawing Ref</b>	<b>Scale(s)</b>	<b>Revision</b>
22-33-b3-XX-XX-DR-A-0101	1 : 1250 @A3	A





**Notes**

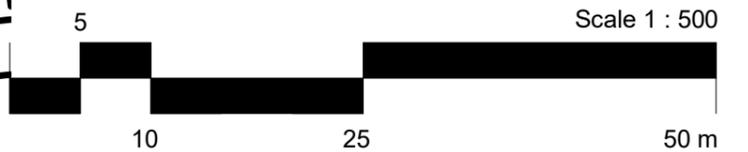
Copyright b3architecturaldesign 2020. Reproduction not permitted without prior written consent.

Only figured dimensions to be referenced from these drawings, if in doubt please ask for further dimensions. All figures to be checked on site prior to commencement. This drawing is intended for planning or building regulations use only, b3architecturaldesign and the author have not prepared this drawing for construction purposes. It is indicative for specification purposes only. Deviation from this drawing will not be permitted without prior written consent.

The recipient of this drawing shall make themselves aware of any obligations under CDM 2015 (Construction Design and Management). b3 architectural design have considered all foreseeable design risks involved with the architectural elements; however are not the 'Principle Designer' role.

The recipient of this drawing shall make themselves aware of any obligations under the Party Wall Act 1996. The information on this drawing is for indicative purposes and does not overrule any requirement within the act.

All drainage information is indicative and must be confirmed on site prior to commencement.



A 03-11-22 BJ Update following site visit / clients draft planning submission

**Rev Date By Detail**

**Drawing status**

RIBA Stage 1 - Preparation & Brief

**Client**

Rolleston on Dove Parish Council

**Project/Location**

Proposed new 'Play Area' equipment at:

Meadow View Play Area, Meadow View, Rolleston-On-Dove, Burton-On-Trent, Staffordshire, DE13 9AN

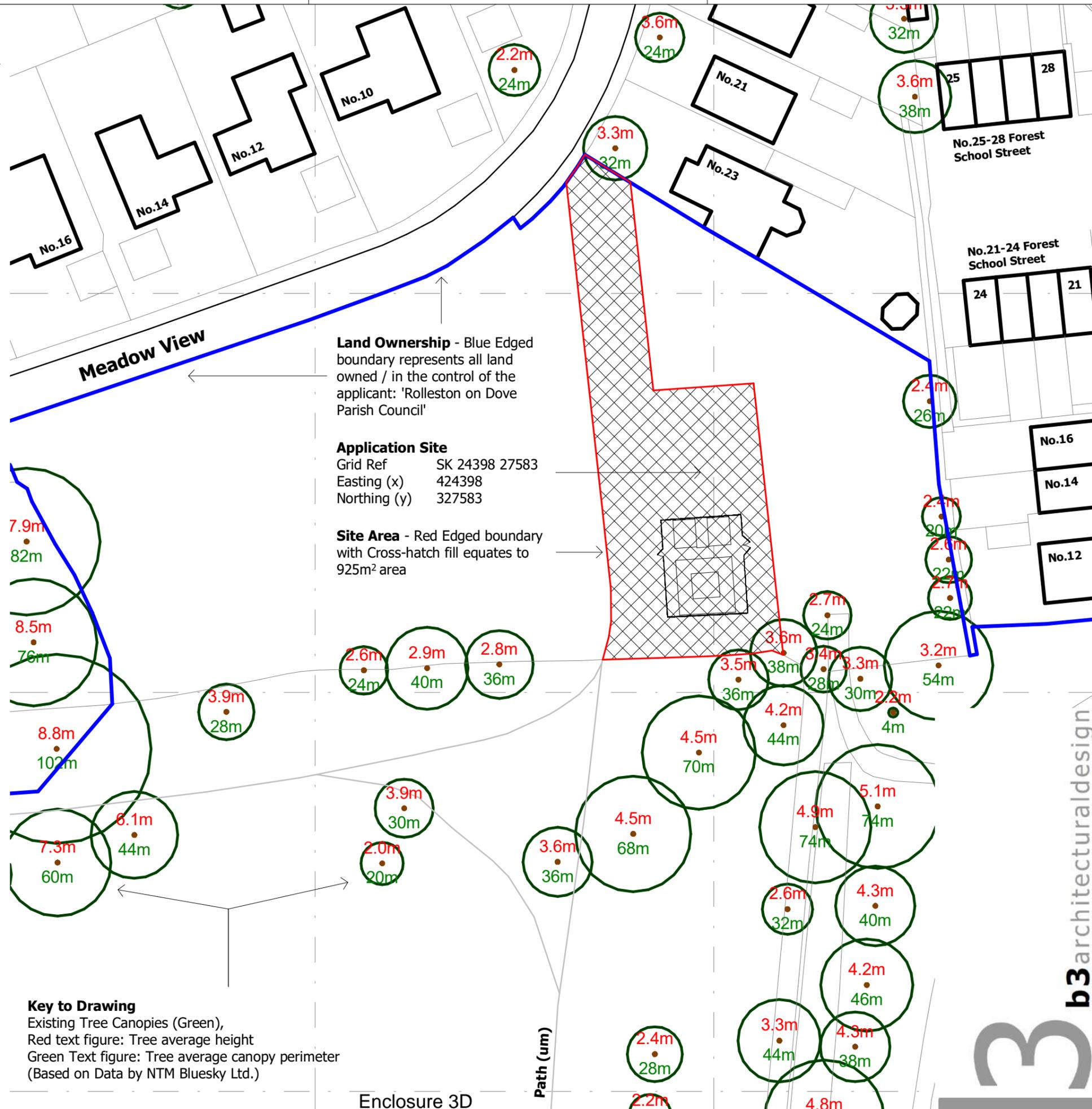
Title	Date	Drawn
Existing Site Plan	19-10-22	BJ

Drawing Ref	Scale(s)	Revision
22-33-b3-XX-XX-DR-A-0102	1 : 500 @A3	A

C:\Users\b3 - Bruce\OneDrive - b3architectural\B3 Architecture Projects\Domestic Projects\22-33-b3-XX-XX-M3-A\_Rolleston.rvt

# Existing Site Plan

1 : 500



Enclosure 3D



b3architecturaldesign





Notes

Copyright b3architecturaldesign 2020. Reproduction not permitted without prior written consent.

Only figured dimensions to be referenced from these drawings, if in doubt please ask for further dimensions. All figures to be checked on site prior to commencement. This drawing is intended for planning or building regulations use only, b3architecturaldesign and the author have not prepared this drawing for construction purposes. It is indicative for specification purposes only. Deviation from this drawing will not be permitted without prior written consent.

The recipient of this drawing shall make themselves aware of any obligations under CDM 2015 (Construction Design and Management). b3 architectural design have considered all foreseeable design risks involved with the architectural elements; however are not the 'Principle Designer' role.

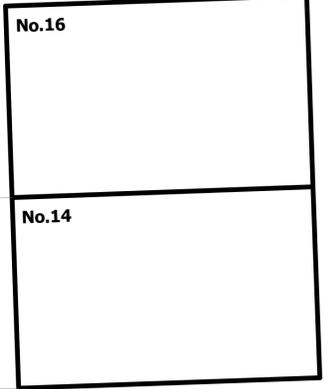
The recipient of this drawing shall make themselves aware of any obligations under the Party Wall Act 1996. The information on this drawing is for indicative purposes and does not overrule any requirement within the act.

All drainage information is indicative and must be confirmed on site prior to commencement.



No.23 Meadow View

No.21-24 Forest School Street

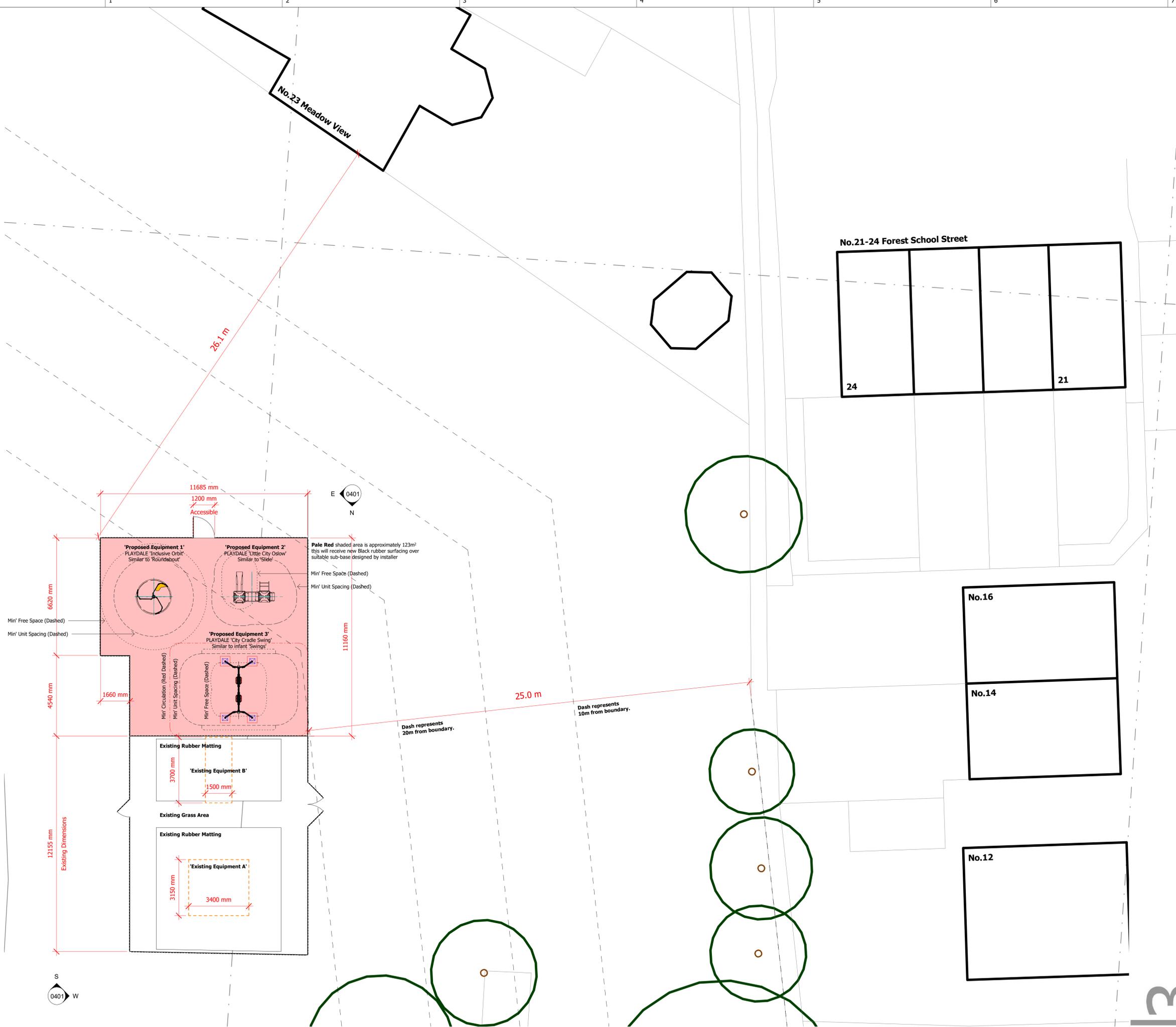


Enclosure 3F

Rev	Date	By	Detail
A	03-11-22	BJ	Update following site visit / clients draft planning submission

Drawing status		
RIBA Stage 2 - Concept Design		
Client		
Rolleston on Dove Parish Council		
Project/Location		
Proposed new 'Play Area' equipment at:		
Meadow View Play Area, Meadow View, Rolleston-On-Dove, Burton-On-Trent, Staffordshire, DE13 9AN		
Title	Date	Drawn
Proposed Layout Plan	19-10-22	BJ
Drawing Ref	Scale(s)	Revision
22-33-b3-XX-DR-A-0201	1 : 100 @A1	A

Proposed Layout Plan 1:100



C:\Users\bj\OneDrive - b3architecturaldesign\Documents\Projects\22-33-Rolleston on Dove Parish Council\22-33-b3-XX-DR-A-0201\_Rolleston.rvt

Notes

Copyright b3architecturaldesign 2020. Reproduction not permitted without prior written consent.

Only figured dimensions to be referenced from these drawings, if in doubt please ask for further dimensions. All figures to be checked on site prior to commencement. This drawing is intended for planning or building regulations use only, b3architecturaldesign and the author have not prepared this drawing for construction purposes. It is indicative for specification purposes only. Deviation from this drawing will not be permitted without prior written consent.

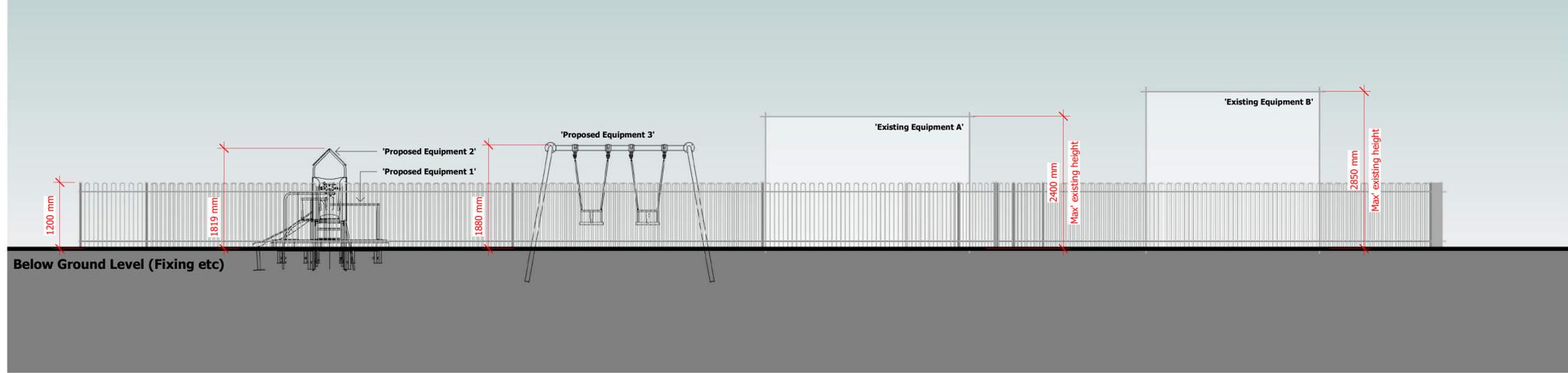
The recipient of this drawing shall make themselves aware of any obligations under CDM 2015 (Construction Design and Management). b3 architectural design have considered all foreseeable design risks involved with the architectural elements; however are not the 'Principle Designer' role.

The recipient of this drawing shall make themselves aware of any obligations under the Party Wall Act 1996. The information on this drawing is for indicative purposes and does not overrule any requirement within the act.

All drainage information is indicative and must be confirmed on site prior to commencement.

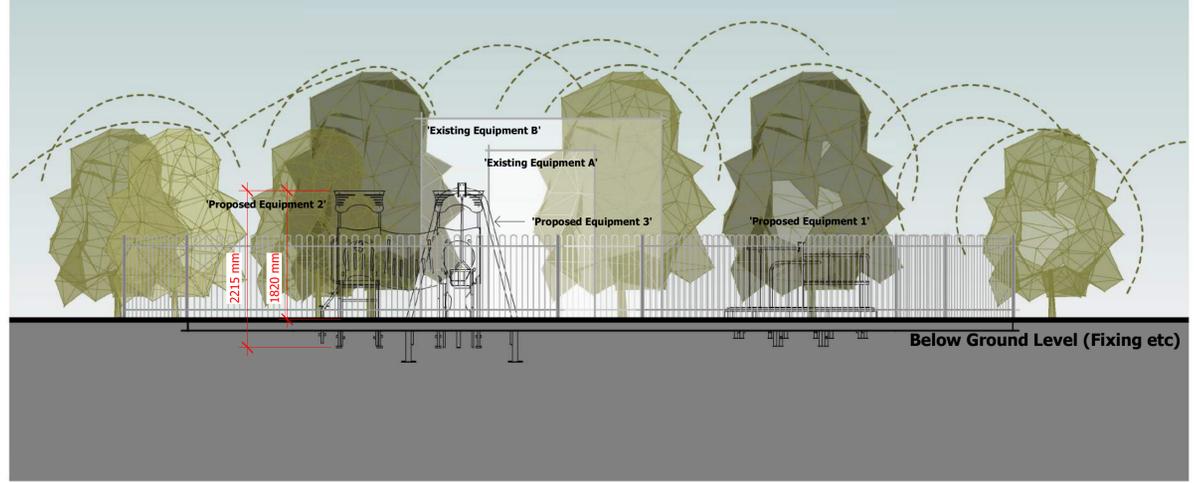


Looking towards Forest School Street / neighbouring houses to the East



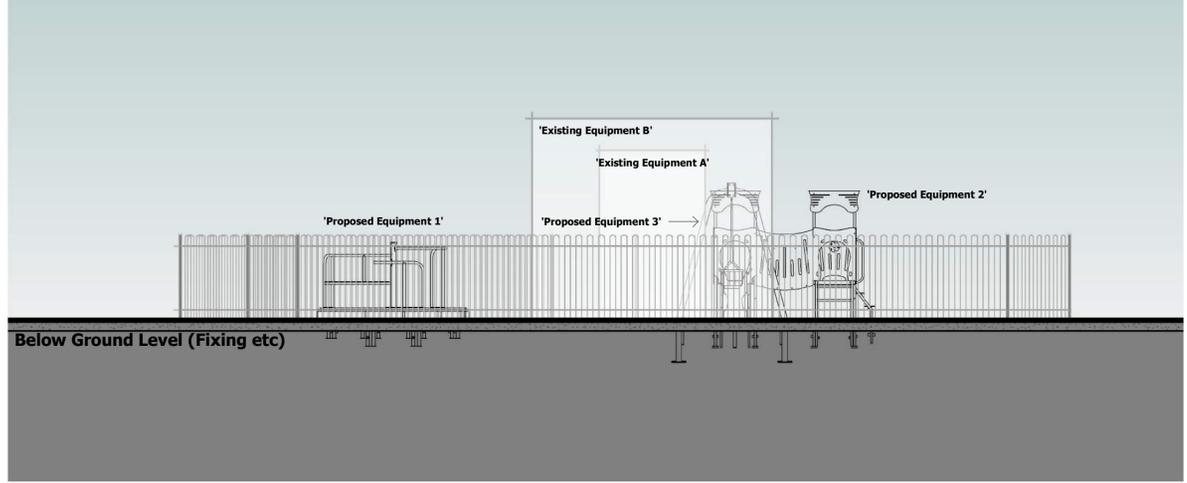
West Elevation (Side)  
1 : 50

Looking towards Woodland / Trees



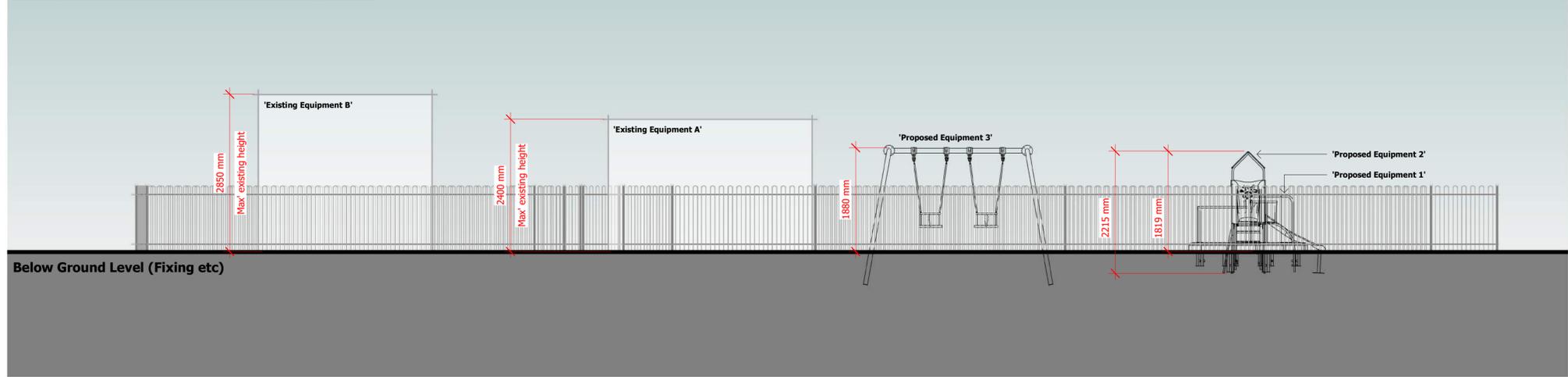
North Elevation (Front)  
1 : 50

Looking over circa 25m of existing grass / park area towards No.23 Meadow View



South Elevation (Back)  
1 : 50

Looking towards the Park / Grass Area (no neighbours)



East Elevation (Side)  
1 : 50

A 03-11-22 BJ Update following site visit / clients draft planning submission

Rev Date By Detail

Drawing status

RIBA Stage 2 - Concept Design

Client

Rolleston on Dove Parish Council

Project/ Location

Proposed new 'Play Area' equipment at:  
Meadow View Play Area, Meadow View,  
Rolleston-On-Dove, Burton-On-Trent,  
Staffordshire, DE13 9AN

Title	Date	Drawn
Proposed Elevations	19-10-22	BJ

Drawing Ref	Scale(s)	Revision
22-33-b3-XX-DR-A-0401	1 : 50 @A1	A





STAFFORDSHIRE  
**POLICE**

# Rolleston Parish Council Meeting November 2022

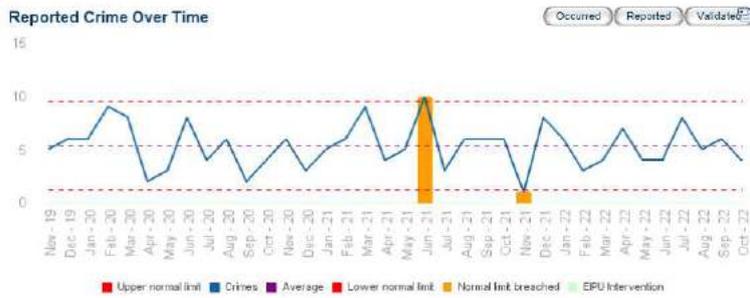
---

# Crime

% Change in the Last 12 Months

**-13%**

60 from 69 (-9)



Offence	Crimes	Difference	% Change
Drug Offences	1	1	#DIV/0
Theft From Motor Vehicles	2	2	
Vehicle interference	4	4	
Other Theft	12	5	71%
Other Offences	3	0	0%
Public Order	3	0	0%
Other Violence against the person	19	-1	-5%
Less Serious Violent Crime with Injury	9	-4	-31%
Theft Of Motor Vehicles	1	-1	-50%
Criminal Damage (exc Arson)	3	-5	-63%
Burglary Residential	2	-4	-67%
Rape	1	-2	-67%
Burglary Business and Community		-2	-100%
Personal Robbery		-2	-100%

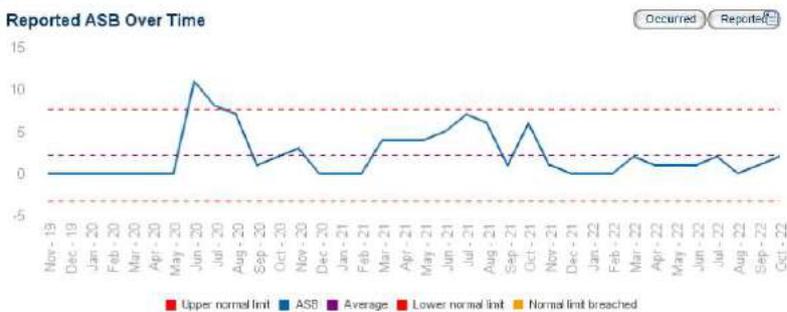
# ASB

% Change in the Last 12 Months

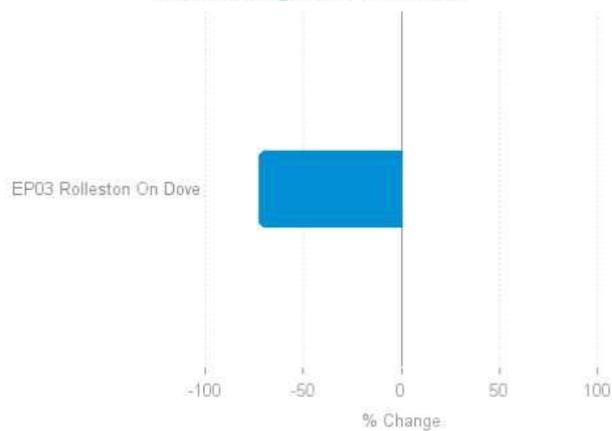
**-73%**

11 from 40 (-29)

Reported ASB Over Time



RIA % Change Over 12 Months



## **Community engagement**

### **Smart Alert**

Be SMART and Keep Updated – Get FREE, Localised Crime Alerts and Community Safety advice by utilising the Staffordshire Smart Alert App. This is available FREE and is available for both Apple and Android devices. You can also get Email alerts through the following website; [www.staffordshiresmartalert.uk/staffs//](http://www.staffordshiresmartalert.uk/staffs//)

This Report Must be submitted, reviewed and authorised by the Ward Sgt or in their absence the LPT Commander or Deputy before release to the Parish clerk or before presentation at the meeting.

The Report must be emailed to the NPT Commander and stored on the R drive in the East Staffs community Engagement Folder – Parish councils.

### **Your local officers are –**

PCSO 16626 Adam Evans  
PCSO 8974 Sarah Leadlay

# Rolleston Civic Trust



*Helping to promote pride in our village*

Mary Danby  
Rolleston Parish Council  
32 Hillcrest Drive  
Burntwood  
Staffordshire

17<sup>th</sup> October, 2022

Dear Mrs Danby

The Rolleston Civic Trust have been discussing a proposal to hold a 3K Family Fun Run in June 2023 starting and finishing on Craythorne Playing Fields.

The course would run through the woods at Tafflands and from the playing fields up through the edges of the next two fields (as far as the Jinnie Trai) and return on the far edge of these fields to finish once again on the playing fields. I have provided a map to outline the proposed route.

We are aware that the top two fields are privately owned and we would need the landowners permission.

The event would be fully risk assessed, martialled by volunteers and St John Ambulance would be in attendance. The provisional date we had in mind was Saturday 17<sup>th</sup> June, 2023. The cost to entrants would probably be £3 and competitors would be awarded medals following the event.

I am happy to discuss this proposal with you or any member of the Parish Council if you wish.

I look forward to hearing from you.

Yours sincerely

*Tim Salmon*

Tim Salmon (on behalf of Rolleston Civic Trust)

PROPOSED FUN RUN COURSE

