

**Minutes of a meeting of Rolleston on Dove Parish Council
held at the Old Grammar School Room, Church Road
on Monday 10 October 2022 commencing at 7.30pm**

Present

Councillor Stewart (in the Chair)

Councillors Appleby, Badcock, Houston, E McManus, S McManus, Robson, Sanderson, Scott, Sharples and Toon

In attendance

Evie Hetherington, Youth Representative

Mary Danby, Clerk

Public Forum

No members of the public were present at the meeting

81. Apologies

None, all Councillors were present.

82. Declarations of Interest and Dispensations

None declared.

83. Planning matters

83.1 Planning applications

Resolved That the following observations be submitted to ESBC:

Application No.	Location	Proposal
P/2022/00832	Land off Craythorne Road	Erection of bungalow and garage and associated highway works
Comment: That given the proximity of the site to the local school the Construction Management plan for the development should state that deliveries to the site must be made from the Stretton direction, not through Rolleston village.		
P/2022/00975	Highbank 11 Church road	Internal refurbishment, window and door replacement of monopitch roof to a flat roof and formation of balcony to the flat roof
Comment: The proposed balcony is out of keeping with the surrounding area.		
P/2022/01132	Brook Bank 21 Station Road	The erection of a garden shed
No objection		
P/2022/01135	Alderbrook House 2A Station Road	Removal of 5 lower small branches overhanging neighbouring property (2 Croft Close) Sycamore tree TPO 222
No objection		
P/2022/01136	Arrandale Hall Grounds	Crown reduction in height by 2 metres and large lower limb hanging over property reduced to one Walnut tree (T224 of TPO No 1)
No objection		

P/2022/01137	Kiln Lodge Anslow Lane	Felling of two Larch trees (T1 and T2)
No objection		

84. Minutes

Resolved That the Minutes of the meeting held on 27 September 2022 be approved and signed as a true record.

85. Matters arising

Minute No. 60.4 (First bullet point re meeting with ESBC)

Councillor Stewart reported that ESBC had been advised that she would be accompanied by two other Councillors at the meeting and that in addition to general planning matters they also wished to discuss one or two specific planning applications and the Sport England fund.

Minute No. 73 (NALC/SLCC Civility & Respect project)

Councillor Stewart reported that the Civility & Respect banner had been added to the foot of emails sent by the Clerk. Councillor S McManus agreed to look at adding the banner to the council's website and Facebook page.

Minute No. 74 (Cattle Dock)

Clive Baker had provided the contact details for the structural engineers who had advised on the Scout HQ project, the company would be contacted to ask if they would visit the site and quote to undertake a full inspection and provide a specification for the repair works to the facing wall.

86. County Councillor's report

A report had not been received.

87. Borough Councillor's report

Councillor Toon said that some people had initially expressed concern regarding access for carers' during the recent Brewers 10K event, however she had not heard of any problems having been experienced on the day

She asked the Clerk to order a Remembrance wreath for her to lay at the Remembrance service.

88. Parish Councillors' reports

88.1 Councillor E McManus reported that Ivy was growing through the wall and roof of the Station Road bus shelter. **Agreed** that the contractor be requested to remove the Ivy.

88.2 Councillor Robson reported that:

- He would arrange to meet with the contractor as requested to confirm if there is sufficient space for the additional 4 No. fruit trees on the Platinum Orchard.
- The trees on the Jubilee Orchard were bearing a lot of fruit, some of which was falling to the ground. He suggested that a table might be provided inside the gate where people could take the fruit free of charge; he also asked if it would be acceptable for the opportunity to collect fruit free of charge to be included in an article he was writing for the Rollestonian – this was agreed, it was also agreed that this could be included in the council's Newsletter insert for the Rollestonian.

88.3 Councillor Badcock gave a brief update on the Brook Hollows project on which he said that steady progress was being made:

- The TTTV are supporting the Friends of Brook Hollows and have given an appreciable amount of money to them. Dredging of the lake is coming along, they have identified a preferred contractor and are working with the local farmer.
- The Friends of Brook Hollows had installed ten Rolleston eagles in the on the site and they are working on the paths. They have a bird hide which will need to be installed somewhere on the site.
- The Donor's funds have provided new bins, railings and the bridge and trees have been cleared.

Agreed that a letter of thanks be sent to the Friends of Brook Hollows for all the work they are doing on the site.

88.4 Councillor Sharples reported that she wanted to say "thank you" to Evie who had embraced her responsibilities as a Youth Representative. She said that Evie had joined her and Councillor Badcock that day in speaking to de Ferrers students to encourage them to come forward to be a Youth Representative on the council. She asked if it would be possible to invite Rolleston-based students at de Ferrers to volunteer on village clean-up days and to seek views and opinions from young people on developments in the village, for example leisure facilities.

88.5 Councillor Appleby gave an update on the builders materials dumped at the Craythorne Therapy and Small Animals Farm saying that this was being progressed by the County Council. He also reported that a Notice was to be served on the Craythorne Golf Centre landowner requiring them to remove rubbish from the site.

He reported that the grass verge outside a property at the junction of Beacon Road/Craythorne Road had previously been cut by the resident but she did not want to continue to do so as it is not her land. The Clerk reported that the verge had been confirmed to be Staffordshire Highways responsibility and it is on their grass cutting programme for three cuts per year but the next cut will not now take place until next year.

88.6 Councillor Sanderson reported that the road narrowing sign on Church Road was obscured by vegetation. **Agreed** that this would be reported to Staffordshire Highways.

88.7 Councillor Houston reported that there had been a fire set on Tafflands at the weekend which the Fire Service had attended – the young people involved had been spoken to at the scene.

He said that the path from Forest School Street to the Meadow View play area had become very muddy following recent rain and recalled that the contractor was going to quote to improve this area. **Agreed** that the contractor be reminded that a quote was awaited.

He reported that a dog bag dispenser had appeared adjacent to the play tractor on Tafflands, this had been installed without the council's permission. **Agreed** that ESBC be asked if they had installed the dispenser and that this be removed as the council had declined to accept a dispenser from them due to the ongoing costs of providing the bags.

88.8 Councillor Stewart asked Councillors to take Village Walk leaflets and holders to various outlets around the village.

She said that there were 1000 sandbags on a pallet at her home which needed to be "rehomed". **Agreed** to ask the contractor if he could store these; it was also agreed to ask

him to check the sand bins and refill them as necessary and ensure that sufficient sandbags were available at each sand bin location.

89. Youth Representative's report

- She asked if it would be possible to have a library box in a central location in the village where people could exchange books. Councillors advised that the Club operates a similar scheme and several residents put boxes of books outside their properties. Councillor Sharples said that her husband had offered to design a box which could be used for this purpose – Councillors agreed to look at the proposed design at a future meeting with a view to it being located potentially at Starbucks (subject to permission being given).
- She asked if there was any feedback on the pump track suggestion for Elizabeth Avenue. The Chair advised that Elizabeth Avenue would be an agenda item for the next meeting.

90. Financial Matters

90.1 Schedule of payments

Payee	Description	Payment Method	Gross £	VAT £
Karin Kay	Reimbursement: Spread Eagle Island - bulbs/seeds	BACS (pd 29/09/22)	6.44	0.00
Manor Park Nurseries	Compost (for Spread Eagle Island)	BACS	24.00	4.00
IONOS Cloud Ltd	RPC website	DD	5.99	1.00
P Gould	Mowing contract £1,171.07 Strim Brook bank £65.00	BACS	1,236.07	0.00
Clerk	Salary and expenses	BACS	1,162.46	0.00
J Deacon	Environmental contract £1,058.64 Craythorne barrier lock/unlock (September) £180.00 Jinny Trail: Repair garden fence £288.00 Elizabeth Avenue: Rehang pedestrian gate £31.20 Craythorne car park: Emergency repair to barrier £74.40	BACS	1,632.24	272.04
Staffordshire Playing Fields Association	Annual membership fee	BACS	20.00	0.00
ESBC	Bin emptying, 3 rd quarter 2022/23	BACS	1,223.08	203.85
O2	Council mobile	DD	18.35	3.06
		TOTAL	5,328.63	483.95

Resolved That the above payments be approved.

90.2 Bank reconciliation at 30 September 2022

		Bank Accounts		Total £
		Treasurer £	Instant Access £	
01 April 2022	Bank Statement	8,574.16	100,698.22	109,272.38
Movement in funds to date	PLUS Income	105,353.56	2,921.96	108,275.52
	LESS Expenditure	39,484.31	-	39,484.31
30 September 2022	Bank Statement	74,443.41	103,620.18	178,063.59

Resolved That the above was a true record.

90.3 **Earmarked Reserves**

Resolved That the council's Earmarked Reserves (EMRs) at 31 August 2022 were:

	Opening funds 01/04/2022 £	Movement in funds to date £	Available funds as at 30/09/2022 £
Environmental improvements	3,111.39	(304.00)	2,807.39
Brook Hollows	50,000.00	0.00	50,000.00
Play areas	3,642.00	0.00	3,642.00
Andy Starbuck seat	351.00	(351.00)	0.00
s106 College Fields	0.00	11,753.25	11,753.25
Total	57,104.39	11,098.25	68,202.64

91. **Actual income/expenditure to 30 September 2022**

Resolved That the report be noted.

92. **ESBC: Draft Housing Choice Supplementary Planning Document (SPD) (Minute No. 69 refers)**

Resolved That the consultation document be noted without comment.

93. **Staffordshire County Council: Climate Change Fund (Minute No. 72 refers)**

Agreed That the landowner be asked for permission for the council to plant a Hawthorn hedge along the white fencing on Church Road, if permitted a quotation be sought to plant the hedge and an application made for funding under the Climate Change Fund.

94. **Royal British Legion: Get your parish ready for Remembrance Day**

Resolved That a new "Tommy" not be purchased and that the existing "Tommy" be re-used this year.

95. **Proposal for all Parish Councillors to have dedicated RPC email accounts**

Agreed That the proposal be deferred for consideration by the new council in May 2023.

96. **Village Clean-up Day (Minute No. 60.4, seventh bullet point refers)**

Agreed that a Village Clean-up day based around the Burnside / Brook Hollows area be arranged for Sunday 06 November between 10am and 12 noon.

97. **Correspondence**

97.1 **Staffordshire Parish Councils' Association**

The SPCA's newsletters had been circulated to all councillors.

97.2 **Communications Log**

The Comms Logs had been circulated to all councillors.

The meeting closed at 8.55pm

Signed

Date