

**Minutes of a meeting of Rolleston on Dove Parish Council
held at the Old Grammar School Room, Church Road
on Monday 14 February 2022 commencing at 7.30pm**

Present

Councillor Stewart (in the Chair)

Councillors Appleby, Badcock, Houston, E McManus, S McManus, Robson, Sanderson, Scott and Toon

In attendance

Four members of the public

Mary Danby, Clerk

Public Forum

Chris and Andrea Clark introduced themselves as the new landlords of The Jinnie Inn. They outlined their plans which in the short term included the launch of “The Jinnie Café”, erection of a stretch tent in the garden (planning permission will be applied for), new menu, rebrand with a new logo, launch weekday menu specials. In the longer term they were looking to make homemade breads from the wood fired oven, explore holding a Farmers market in the car park, develop an events programme, live music, maintain the Quiz night and develop community focus, i.e. charity events, support a local sports team, link with walks in Rolleston on Dove.

A resident addressed the council to express his concerns regarding Planning Application No. P/2022/00030, he confirmed that he had already sent his objection to ESBC. Councillors advised him that planning applications can only be determined against the Planning Regulations, and that he could consider adding to his comments to ESBC regarding loss of light and the potential invasion of privacy due to the development overlooking neighbouring properties.

163. Apologies for absence

None, all Councillors were present.

164. Declarations of Interest and Dispensations

None declared.

165. Police

The latest Police report had been circulated to all Councillors prior to the meeting.

166. Planning matters

166.1 Planning applications

Application No.	Location	Proposal
P/2021/01654	69 Meadow View	Render to existing dwelling and garage and retention of a single storey rear and side extension and roof light on front elevation
No objection		
P/2022/00001	Highbank 11 Church Road	Crown reduction by 50% to one Laurel and reduction of branches touching the front wall (T1), crown reduction by half to reduce weight of Laurel tree (T2) (W19 of TPO 1)
No objection		
P/2022/00014	Brookhouse Hotel 39 Station Road	Listed Building Consent for the removal of existing ceilings, new rafter level insulation and replacement roof covering
No objection		

P/2022/00030	57 Church Road	Erection of a detached double garage and relocation of existing detached orangery
No comment		
P/2022/00047	Alderbrook Lodge Burnside	Reduce lateral branches overhanging garden by 2.5m on both sides to one Oak tree (T262 of TPO No 1)
No objection		
P/2022/00071	67 Hall Road	Erection of a replacement detached garage, front porch, single storey rear extension and raised platform and hard surfacing to front
No objection		
P/2022/00091	Brook Hollows The Lawns	Felling of 1 Willow tree, 1 Sycamore tree, 7 Ash trees and removal of self-sets (TPO 1)
No objection, Councillors noted that self-sets were also to be removed as part of the proposed tree works		
P/2022/00149	Woodborough Hall Grounds	Reduce Laurel group in height by 3m and Cypress group in height by 3m
No objection		

166.2 **P/2020/00325 Land adjacent to 97 Station Road**

Councillor Sanderson presented the following statement provided to him by a resident regarding the above site:

"You will see that the amount of wagons is gradually increasing. My new estimate of the tonnage to form the plateau is 3000t, so about 200 wagons.

And that when the Planning Officer was duped into reporting "The raised plateau would be formed using the excavated material from the compensation storage areas and any surplus materials from the excavations would be taken off site to the nearest registered land fill" because she believed the applicant's statement document P/2020/03325 5209 Floodplain Management System which states:

"Logistics

- *Access and Egress will be achieved via the existing public highway, in this instance off Station Road.*
- *Due to the nature of the works, **there will be limited or no deliveries.** In circumstances where a delivery may be required, these will take place via Station Road."*

I see no evidence that the ESBC are taking any action over this misleading statement.

I must admit I missed the difference in the compensation and plateau volumes when objecting!

As sorting out the off-site access for the swale was only an informative ESBC won't enforce it.

So we will end up with a plateau of soil covering where a lot of the surface water used to go off Station Road and no viable swale for surface flood water protection.

It makes little difference now, but the way they are forming the plateau is not to an engineering standard suitable for future development. They have not stripped the topsoil before filling so that

organic material will degrade producing soil gas. The buried topsoil and very variable nature of the soils being tipped will also lead to differential settlement.”

Councillors also noted that Station Road was not being cleared of mud and said that this should be done every day. They also reported that the construction vehicles have to reverse onto the site and that this operation was not being managed by a Banksman to ensure that it is done safely, i.e. ensuring that other road users and pedestrians are kept at a safe distance whilst the vehicle is reversing.

Agreed That the above statement and Councillors comments be provided to ESBC’s Planning Enforcement Officer.

166.3 P/2021/00901 Rolleston Service Station

Councillors had been made aware by residents that a tree had been felled on the above site and it was believed that the tree was shown as being retained within Plot 1 on the plans.

Agreed The Planning Officer be contacted saying that whilst accepting that tree works were part of the planning application, it was noted that the tree in question appeared to be shown as being retained within Plot 1 on the site. The Parish Council asks that the applicant be requested to ensure that a suitable replacement tree is planted on the site.

166.4 Development at 5 Church Road

Councillors noted that mud on the road arising from the development was not being cleared and that there appeared to be an excessive number of vehicles at the property for the size of works being undertaken.

Agreed That ESBC’s Planning Officer be advised of the above and asked that these issues be investigated.

167. Minutes

Resolved That the Minutes of the meeting held on 10 January 2022 be approved and signed as a true record subject to “food” within Minute No. 160 Flood Plan (Draft) being amended to read “flood”.

168. Matters arising

155.3 Brook Hollows

It was reported that a vehicle had been seen between 10-11am daily and it was believed this was connected to drug abuse on the site, a fire had also been lit that day. The Friends of Brook Hollows have photographic evidence.

Agreed That the Friends of Brook Hollows be advised to provide the photographic evidence to the Police.

155.8 Jinny Trail tree works

Councillor Stewart said she would chase the tree surgeons as they had not yet given their start date.

169. County Councillor’s report

No report was available.

170. Borough Councillor’s report

Councillor Toon reported that a planning briefing had recently been given to councillors which would see developments having to be more environmentally friendly, including more tree lined streets, EV charging points for new homes, etc.

171. Parish Councillors' reports

- 171.1 Councillor Badcock gave a brief explanation of the Brook Hollows works which would be funded by the Donor and those works which would be undertaken by the TTTV.

The TTTV would look at the woodland in the summer to agree the works to be undertaken in the autumn. He said that the lake would take up much of the TTTV funds but they were still waiting for the EA's report which should now be issued in April.

- 171.2 Councillor E McManus reported that a posting on Spotted Rolleston said that hundreds of dog biscuits had been put along the path in Tafflands.

- 171.3 Councillor S McManus said that a recent SPCA Bulletin had referred to scam emails being targeted at Parish Councillors and he reminded everyone not to respond to any suspicious emails.

- 171.4 Councillor Appleby reported:

- Dog fouling was an ongoing issue in the village, predominantly in Marston Lane, Church Road and around the school. He had identified areas where ESBC needed to replace worn out posters and also where additional ones could be displayed. He agreed to send details of the locations to the Clerk so that these could be provided to ESBC.
- Verges on Beacon Road and Elizabeth Avenue had been damaged due to vehicles being parked on them. He was advised to report these to Staffordshire Highways.
- He had been approached by an Anslow Lane resident regarding speeding vehicles. He had contacted PCSO and she had said that she would try to get a mobile CCTV vehicle to visit the Lane.
- The ongoing issues regarding drug abuse, litter, arson, etc at the former Craythorne Golf Club. The council noted that ESBC had been contacted on several occasions asking them to take action through the landowner to deal with this issues. **Agreed** that, as no action had been taken to date, the MP be asked to take up this issue on the Parish Council's behalf.

- 171.5 Councillor Sanderson reported:

- He had contacted the County Councillor seeking confirmation on the weight limit for vehicles travelling over the Spread Eagle bridge. The query had arisen as HGVs from Ashbourne had been seen entering the village over the bridge and delivering to the plateau development adjacent to 97 Station Road.
- There had been issues week commencing 07 February with an excessive number of lorries delivering to the Bellway site, waiting on village roads to enter the site and entering the village before 9.30am, all of which were contrary to the agreement Bellway had made with the Parish Council.
- The Chair reported that she had requested the Clerk to contact Bellway's Site Manager and Directors and ESBC's Planning Enforcement Officer to complain about the above. It was agreed that a further complaint be sent if the issues arose again in the future.
- The planters on Burnside had had an infestation of greenfly which had killed a lot of the plants. It was estimated at 60 plants would be required at a cost of 58p each plus VAT to replace those that had been lost. **Agreed** that the plants be replaced at a total cost of £34.80 plus VAT.

- The village interpretation board on the Spread Eagle Island was too high and it could not be viewed by everyone, it should be moved to be accessible to all. **Agreed** that the council's contractor be asked to quote to move the board to Jamie's Garden.

171.6 Councillor Robson reported that he had provided photographs of the newly planted Platinum Orchard and the ongoing problems with litter, etc at the former Craythorne Golf Club to the Clerk for the council's records.

171.7 Councillor Houston reported that the grass on the jitty from Meadow View to Station Road was rutted following works at a Meadow View property. He was advised that the grass was ESBC's responsibility and he agreed to provide photographs to the Clerk so that ESBC could be advised of the issue.

171.8 Councillor Stewart reported that:

- Footpath maps need to be circulated.
- She had attended a recent ESBC Parish Council Forum where the parishes had been informed that ESBC had renamed the Climate Emergency project to the Biodiversity and Climate Emergency. It had been noted that there were several website links which could be uploaded by the parishes to their websites signposting people to things that they could do in their own homes. **Agreed** that the website links be provided to Cllr S McManus and he will upload these to RPC's website.

172. Financial Matters

172.1 Schedule of payments

Payee	Description	Payment Method	Gross £	VAT £
Clerk	Reimbursement: Fruit trees, stakes and ties	BACS	244.52	4.62
Ricoh UK Ltd	Photocopier rental (£113.41) and copy charges (£116.86) (Oct-Dec 2021 inclusive)	BACS	230.27	38.38
Sign Craft	Village interpretation panel	BACS	132.00	22.00
IONOS Cloud Ltd	RPC Website	DD	83.96	13.99
SLCC	Training fee (Clerk)	BACS	54.00	9.00
Freeola	Village website	DD	13.86	2.31
Staffordshire Parish Councils' Assn	Training fee (Clerk)	BACS	30.00	0.00
Clerk	Salary and expenses	BACS	1,179.20	0.17
Information Commissioner's Office	Data protection renewal fee	DD	35.00	0.00
P Gould	Mowing contract	BACS	1,127.33	0.00
J Deacon	Unlock/lock Craythorne barrier 01-31 January £186.00 Environmental contract £1,019.10 Tafflands: Remove 2 dead trees £144.00 Tafflands: Replacement benches £129.60 Remove sand bin from Rolleston Service Station £72.00	BACS	1,550.70	258.45
David Ogilvie Engineering Ltd	Andy Starbuck seat	BACS	1,108.80	184.80
O2	Council mobile	DD	17.03	2.84
TOTAL			5,806.67	536.56

Resolved That the above payments be approved.

172.2 **Bank reconciliation as at 31 January 2022**

		Bank Accounts		Total £
		Treasurer £	Instant Access £	
Opening funds: 01 April 2021		12,875.04	61,700.80	74,575.84
Movement in funds to date	PLUS Income	88,111.97	22,554.89	110,666.86
	LESS Expenditure	81,226.46	7,634.75	88,861.21
Funds: 31 January 2022		19,760.55	76,620.94	96,381.49

Resolved That the above was a true record.

172.3 **ESBC: Bin emptying 2022/23**

ESBC had advised that the bin emptying charge for 2022/23 will be £1,019.23 plus VAT per quarter, i.e. £4,076.92 plus VAT pa. The Clerk advised that the council had budgeted £4,000 for this cost centre. (The 2021/22 cost for the service was £3,886 plus VAT.)

Resolved That the Clerk be authorised to accept the above quotation.

173. **Actual income/expenditure to 31 January 2022**

Resolved That the report be noted.

174. **Consultations**

174.1 **Staffordshire County Council: Proposed relocation options for the existing eastern build-out on Dovecliff Road, Rolleston and improvements to the existing road markings**

The County Council has been working towards a suitable solution to calm traffic and allow parking on Dovecliff Road for many years. In May 2021, they relocated the original eastern build-out to improve the situation. Now that the build-out has been in operation for some time and following feedback from road users and further assessment, they now consider it is necessary to move the build-out nearer to the village, to strike the right balance between road safety and the need of residents to park on the highway.

There are two feasible options that the Council is considering in adjusting the current eastern build-out location:

Option 1 – considers a design that is fully compliant with design standards which requires the eastern build out to be moved a further 15m west of its current location. This would reduce on street parking by 2 no. spaces. These would be immediately west of the proposed eastern build out and immediately west of the access to property no. 42 on Dovecliff Road. This design also includes additional Access Protection Markings (APMs)^a in front of properties that benefit from off-street parking. These markings are intended to provide gaps in the line of parked vehicles, sufficient for any vehicle to pull into should its path be blocked by opposing traffic.

Option 2 – considers a design that is not fully compliant with design standards but reduces the impact on residents off-street parking. This would require the eastern build out to be relocated 2.5m west of its current location, which would reduce on street parking by 1 no. space, in this case immediately west of the eastern build out in its current position. However, it is important to understand that intervisibility between build out locations for small vehicles is not achieved with this arrangement. As with Option 1, Option 2 also includes a series of APMs in front of properties that benefit from off-street parking.

Both **Option 1 and Option 2** will require the TRO process that took place between 2019-21 to be repeated, as both have an impact on the current extents of the double yellow lines. Both designs

will be subject to the views of residents and Road Safety Audits, and these will be taken into account before the formal consultation stage is commenced for the amended TRO. Residents will have an opportunity to formally object to the proposals at that stage.

The County Council apologised for the additional inconvenience that this will cause. Their hope had been that the relocation of the eastern build-out to its current position would be sufficient to address the visibility issues, but this clearly is not the case and the do nothing option is unfortunately not possible.

Resolved That the council supports Option 1.

174.2 ESBC: Public Space Protection Order 2022 Review

ESBC advised that under the Anti-Social Behaviour (Crime and Policing) Act 2014, East Staffordshire Borough Council is required to review the Public Space Protection Orders (PSPO) every three years and will be conducting a review in 2022. In the first instance they were asking for expressions of interest regarding the existing Orders, whether you wish for the existing ones to continue, any variations or for any new Orders to be considered. They would then arrange a formal consultation for applications to be submitted.

Resolved That the council wished to retain the Dogs on Leads Order on Tafflands and that they wished to see an Alcohol Order on Tafflands and the Craythorne Road playing fields.

174.3 Staffordshire County Council: Highways Act 1980

Proposed construction of speed ramp on Forest School Street/Sherholt Road

Staffordshire County Council gave notice on 09 February 2022 that, in accordance with the Highways Act 1980, it proposes to construct a speed ramp on Forest School Street/Sherholt Road for the purpose of calming traffic speeds located approximately 50m south of the junction with Ealand Street.

Resolved That the council has no objection to the proposed speed ramp.

175. Burton Market Hall

Councillors were advised that the Burton Market Action Group (B-MAG) had been set up to try and keep Burton Market Hall as a Market Hall. They would be grateful to know if the Parish Council supports their wish to save Burton Market Hall. B-MAG say that the Town Deal Board wish to reduce the size of the Library by half and site it into the Market Hall, thus leaving Burton without a Market Hall. The cost of this would be around £7m. B-MAG have drawn up an alternative business plan (previously circulated to all Councillors) to hopefully make the Market Hall financially viable and to allow it to stay open as an asset to the town. The public consultation showed 77% of participants wished to keep the Market Hall for the purpose that it was built.

Resolved That the council do not wish to comment on the above matter.

176. Barton under Needwood Parish Council: Conservation Areas

Barton under Needwood Parish Council wrote to the council in November 2020 asking about any concerns Councillors had about ESBC planning decisions they thought had had an adverse impact on our conservation areas and suggesting a joint representation be made to ESBC.

They had now drafted a proposed letter to ESBC outlining their concerns. They asked if RPC wished to join with them on this approach and whether we were able to provide any specific examples to add to those from Barton included in the letter.

Resolved That the council supports the letter being sent to ESBC but it does not want to add any specific examples to the letter.

177. Platinum Orchard: Update

Councillors were advised that 6 No. fruit trees had been planted on 03 February and the council was asked to:

- a) Consider the text to be put onto the plaque, and
- b) Whether a formal opening event should be held for the orchard, and if so what form the event should take.

Resolved That this matter be deferred to the next meeting.

178. S106: update

179.1 Craythorne Road playing field fencing

Councillors were advised that the application to draw down funds was submitted to ESBC on 10 January. ESBC had previously advised that the application process can take up to 12 weeks.

179.2 Meadow View play area

Councillors were reminded that due to the value of the contract, the tender to install additional play equipment on the Meadow View play area must be advertised on the Government's Contract Finder website. The council will need to upload the contract specification, together with any other relevant information with the advertisement. The council has previously expressed an interest in one supplier's concept for the above area and this will be used to form the basis of the contract specification. The Clerk will provide the draft specification, etc for approval by the council at the March meeting.

179. Compost bins

Councillors had previously been informed that the application to the County Council's Climate Change Fund was successful and £500 had been awarded which will enable 32 No. compost bins to be purchased for distribution to residents. The council was requested to consider how the opportunity to apply for a bin on a first come, first served basis will be publicised.

Resolved That an application form be included in the next issue of the Rollestonian and that a draw be conducted if the scheme was oversubscribed.

180. Proposed new bus shelter – Shotwood Close bus stop

Councillors were advised that a resident, who wishes to remain anonymous, has offered to pay for a new bus shelter to be erected on the grass verge at the Shotwood Close bus stop, on Church Road opposite the junction with Hall Road. Permission would be required from the County Council to install the bus shelter at the above location.

The council was asked to:

- a) Confirm that it is willing to accept the above offer.
- b) Authorise the Clerk to apply to the County Council for the relevant permissions to install a new bus shelter at the above location.

Resolved That the council accepts the above offer and that the Clerk is authorised to apply to the County Council for the relevant permissions.

182. Correspondence

182.1 Staffordshire Parish Councils' Association (SPCA)

The SPCA's newsletters had been circulated to all councillors.

182.2 Communications Log

The Comms Logs had been circulated to all councillors.

183. Exclusion of the Press and public

Resolved That under the Public Bodies (Admissions to Meetings) Act 1960 (Section 2) (and as expended by Section 100 of the Local Government Act 1972), the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information.

184. Brook Hollows: Donation Agreement between Rolleston on Dove Parish Council and East Staffordshire Borough Council (Draft)

Resolved That the council agrees to enter into the above Agreement.

185. Quotations

185.1 Platinum Orchard, Meadow View

Resolved That the following quotation from J Deacon be accepted:

To dig out all Cherry tree self-sets and suckers
Two established trees to be pruned into shape
Remove all Brambles and roots
Clear all waste from site
Level ground, reseed with amenity grass and roll
£450.00 plus VAT

185.2 The Croft: Benches

Resolved That the following quotation from J Deacon be accepted:

To remove block paving from side of 4 No. benches
Lay membrane
Stone both sides and under benches back to existing path
Edge sides with treated wood

Materials	£130.00
Labour	£174.00
Total	£304.00 plus VAT

Councillors noted that there was an opportunity to install an additional bench on The Croft to commemorate the Queen's Platinum Jubilee. The Clerk was requested to supply website links to all Councillors of suppliers of suitable options.

The meeting closed at 9.40pm

Signed

Date