

**Minutes of a meeting of Rolleston on Dove Parish Council
held at the Old Grammar School Room, Church Road
on Monday 10 January 2022 commencing at 7.30pm**

Present

Councillor Stewart (in the Chair)

Councillors Appleby, Houston, E McManus, S McManus, Robson, Sanderson and Scott

In attendance

Mary Danby, Clerk

Public Forum

No members of the public were in attendance at the meeting.

147. Apologies for absence

Councillors Badcock and Toon.

148. Declarations of Interest and Dispensations

None declared.

149. Police

PCSO Leadlay had provided the following via email:

I have come to do the Parish Council report this morning and there does not appear to be an update in the figures as they are showing identical to my last report.

In relation to Brook Hollows we have not had any further incidents reported to us. I have personally been spending time on foot in the evenings in this area as much as time and demand allows. I am still waiting to have a date confirmed from the County Council to have a look at lighting and the scope for a camera in the area. I will let you know once this is confirmed.

150. Planning matters

150.1 Planning applications

Application No.	Location	Proposal
P/2021/01291	42 Forest School Street	Retention of a single storey side extension Objection: The proposed development does not meet the Rolleston on Dove Neighbourhood Development Plan, Policy D2 as it does not respond to the scale, character, form and materials of its surroundings.
P/2021/01590	21 Church Road	Felling of 2 plum tree, 2 Apple tree, 1 Holly tree and 1 Pear tree No objection in principle but the Parish Council asks that confirmation be sought in due course by ESBC that the replacement trees have been planted.
P/2021/01591	The Old Orchard Church Road	Felling of 1 Conifer tree and 1 Sycamore tree No objection in principle but the Parish Council asks that confirmation be sought in due course by ESBC that the replacement trees have been planted.

P/2021/01600	Norwood Cottage Land opposite Hall Grounds	Crown raise by up to 6 metres one Sycamore tree and crown raise by up to 6 metres, and crown reduce by up to 2 metres to clear BT lines one Sycamore tree (T221 and T222) of TPO 1
No objection		
P/2021/01611	4 Church Road	Reduce upper crown back to original pollard points, crown raise lower crown by up to 4 metres, removal of epicormic growth and deadwood of 1 Lime tree
No objection		
P/2021/01613	21 Church Road	Removal of branch over growing the bungalow of 1 Sycamore tree (TPO 1)
No objection		
P/2021/01650	Threeways Hall Grounds	30% reduction of one Cherry tree (T1), 20% height reduction to one Lawson Cypress (T2), trimming back of Laurel hedge (T3) to allow access for bin lorry
No objection		
P/2021/01675	3 Alders Reach	P/2021/01675 The Parish Council objects to the use of uPVC windows and doors on properties within the Conservation Area.

151. Minutes

Resolved That the Minutes of the meeting held on 13 December 2021 be approved and signed as a true record subject to “council’s support” within Public Forum being amended to read “council support”.

152. Matters arising

None raised.

153. County Councillor’s report

No report was available.

154. Borough Councillor’s report

No report was available

155. Parish Councillors’ reports

155.1 Councillor E McManus reported that:

- She had noted that the Stretton brick gateway on Dovecliff Road had been damaged. **Agreed** that this be reported to Stretton Parish Council.
- A South Hill resident had requested a grit bin be installed on the road. It was noted that South Hill is a private road and that grit bins are supplied and filled by the County Council. **Agreed** that County Councillor White be advised of the request.

155.2 Councillor Robson:

- Sought permission for a BBQ to be held on The Jubilee Orchard which would be 10 years old this year. **Agreed** that permission be given for the BBQ to be held on the site.
- Asked if a tree surgeon could be invited to support a family day at The Jubilee Orchard to give advice on caring for the trees and to assess the health/suitability of the trees on the site. **Agreed** that Councillor Scott would give the Clerk the contact details for a resident with excellent tree knowledge so that he could be contacted regarding this request.

155.3 Councillor Badcock was unable to attend the meeting, but he had provided a written report:

No further progress has been made on site since the last Council meeting. I would like to thank colleagues for their support in allowing the sponsor's finance to be allocated through a Parish Council account. The Clerk now has the contact details of the generous local sponsor and has been touch with them. I have passed onto the Chair the A3 copy of the full 2017 report that ESBC commissioned on Brook Hollows. It makes very worrying reading. I have no idea why this has not been shared with our Borough Councillor, the Parish Council and interested individuals and parties in the village, this is a question that Julia Baker will need to be asked at the February meeting. A zoom meeting to discuss a management plan for Brook Hollows has been arranged by the ESBC Open Spaces team for 3.30pm. I intend to be present. **Agreed** that the 2017 Brook Hollows report be circulated to all councillors.

155.4 Councillor Houston reported that:

- A litter bin on Elizabeth Avenue had been split in half and needed to be repaired/replaced. **Agreed** that ESBC be advised of this damage.
- A manhole cover on the grass verge was missing outside 68 Beacon Road. Councillor Appleby had also noticed the missing cover and advised that this was due to BT works at the location. **Agreed** that Councillor Appleby would provide photographs to the Clerk to enable BT to be alerted to the problem.
- Grass verges around the village were now very muddy due to vehicles parking on them, specific locations were given as being outside Starbucks, Elizabeth Avenue, Beacon Road, a section of Dovecliff Road and Brookside. It was noted that the council's contractor needs to cut to the kerb on Brookside, it was also noted that some kerb stones are loose or missing.
- Speed Awareness – this cannot be taken forward currently as Councillor Houston is the only trained volunteer in the village. **Agreed** that the publicity material asking volunteers to come forward be re-issued on the council's Facebook page and noticeboards (space permitting).

155.5 Councillor Appleby reported that:

- Cars had slid down Beacon Road due to recent icy conditions and that there had been two accidents the previous week. He noted that this had only happened due to snow prior to the recent works completed by Amey. **Agreed** that County Councillor White be advised of this information.
- Dog fouling was a problem throughout the village. It was noted that ESBC's Dog Wardens visit the village as part of their duties and that penalty notices are issued when dog owners are identified.

155.6 Councillor Scott reported that hedges were overgrowing the pavement on the right-hand side of Church Road (in the direction of Tutbury). **Agreed** that Councillor Scott would provide addresses to the Clerk so that householders could be asked to cut back their hedges.

155.7 Councillor Sanderson reported that bollards had been sunk into the road to prevent vehicle access to the new estate from Fairfield Avenue.

155.8 Councillor Stewart reported that:

- The Craythorne Road car park resurfacing issue had been resolved.
- Village Directory – she asked all councillors to respond to the Clerk with any comments/amendments by 14 January to enable the revised version to be printed ready for distribution with the Spring issue of the Rollestonian.
- She would be liaising with the tree surgeons for a start date for the Jinny Trail tree works.

156. Financial Matters

156.1 Schedule of payments

Payee	Description	Payment Method	Gross £	VAT £
P Gould	Mowing contract	BACS	1,127.33	0.00
Clerk	Salary and expenses	BACS	1,151.50	0.00
1&1 IONOS Ltd	RPC website	DD	5.99	1.00
C Stewart	Reimbursement: Zoom Pro monthly subscription	BACS	14.39	2.40
Rolleston PCC St Mary's	Hire of the Old Grammar School (October, November and December 2021 RPC meetings)	BACS	60.00	0.00
ESBC	Emptying bins (4 th quarter 2021/22)	BACS	1,165.94	194.32
J Deacon	Environmental contract £1,019.10 Locking/unlocking Craythorne barrier (December 2021) £186.00	BACS	1,205.10	200.85
Clerk	Reimbursement: paper for printing the Village Directory 2022	BACS	63.73	10.62
O2	Council mobile	DD	17.03	2.84
TOTAL			4,811.01	412.03

Resolved That:

- The above payments be approved.
- The Zoom Pro monthly subscription be cancelled.

156.2 Bank reconciliation as at 31 December 2021

		Bank Accounts		Total £
		Treasurer £	Instant Access £	
Opening funds: 01 April 2021		12,875.04	61,700.80	74,575.84
Movement in funds to date	PLUS Income	88,059.17	5,103.84	93,163.01
	LESS Expenditure	76,320.93	7,634.75	83,955.68
Funds: 31 December 2021		24,613.28	59,169.89	83,783.17

Resolved That the above was a true record.

157. Actual income/expenditure to 31 October 2021 and Draft 2022/23 budget

The Clerk presented the revised 2022/23 draft budget. The draft budget took account of known costs and also built-in an increased budget allowance for the maintenance of the aging play equipment and introduced a new budget line "Projects" which would provide funding for projects from the council's Project Priority list.

Following the discussion at the previous meeting (Minute no. 137 refers), the draft budget assumed an £8 increase on the 2021/22 Council Tax Band D. It was noted that the County Council had yet to confirm if it would provide funding for cutting grass verges in the Parish.

The draft budget as tabled would see an estimated £1,297 shortfall between income received and expenditure which, if necessary, would be funded from the General Reserve carried forward at Year End.

The council accepted that there was a continuing and growing need for tree maintenance and play equipment maintenance/repairs and the works identified in the Project Priorities for 2022/23, the council agreed to increase the Council Tax Band D to £62.04 (this is an increase of £8 on the 2021/22 Band D).

Resolved That the 2022/23 budget be approved.

158. 2022/23 Precept

Resolved That, bearing in mind the discussion recorded in Minutes Nos. 117, 137 and 157, a Precept of £87,700 be declared on ESBC.

159. ESBC: Gambling Act 2005 - Review of Statement of Gambling Policy 2022-2025

East Staffordshire Borough Council, as the Local Authority, has advised that it wishes to carry out a formal review of the Council's Statement of Gambling Policy. As part of this process the Council wishes to undertake formal consultation, prior to finalising the document.

Resolved That the above be received without comment.

160. Flood Plan (Draft)

It was noted that the Rolleston Service Station site had been sold for redevelopment and the current owners had asked that the sand bin be removed from their car park as soon as possible. This change needed to be reflected in the Flood Plan.

Consideration was given as to whether the two new sand bins installed on the Meadow View jitty could be relocated and be replaced by the larger one currently at the Service Station. **Agreed** that the council's contractor be asked to remove the Service Station sand bin as soon as possible and that this be stored at his Yard until another location could be identified.

It was noted that there was a need for grit bins to be installed at the junction of Beacon Road/Knowles Hill (close to The Jubilee Orchard) and the junction of South Hill/Station Road. **Agreed** that the County Council be requested to consider installing grit bins at the above locations.

The Flood Plan was deferred to the next meeting.

161. 2022/23 Meeting Schedule

Resolved That the 2022/23 Meeting Schedule be agreed.

162. Correspondence

162.1 Staffordshire Parish Councils' Association (SPCA)

The SPCA's newsletters had been circulated to all councillors.

162.2 Communications Log

The Comms Logs had been circulated to all councillors.

162.3 Sand bin – Rolleston Service Station

The Service Station owners had advised that they are retiring and that the land has been sold for residential development. They asked that the sand bin be removed from their car park as soon as possible.

Resolved That the sand bin be removed as soon as possible (see also Minute No. 160 above).

162.4 Staffordshire Wildlife Trust

The Trust had contacted all parish and town councils asking if they would publicise a half-price membership offer during January 2022 – a poster had been provided for uploading to websites/social media/newsletters.

Agreed that the poster be uploaded to the council's Facebook page.

The meeting closed at 8.30pm

Signed

Date