



Rolleston on Dove Parish Council

Clerk: Mrs Mary Danby BA (Hons)
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Our Ref: MD

04 October 2021

To: All Members of the Parish Council

Dear Councillor

You are hereby summoned to attend the Meeting of the Parish Council held in the Old Grammar School Room, adjacent to St Mary's Church, Church Road, Rolleston on Dove DE13 9BE on **Monday 11 October 2021** commencing at 7.30pm at which the business set out below will be transacted.

Yours sincerely

MDanby

Mary Danby
Clerk

PUBLIC FORUM

A maximum of 15 minutes will be allocated prior to the commencement of the meeting when members of the public may put questions/comments on any matter in relation to which the parish council has powers or duties which affect the area.

1. **Apologies for absence**
2. **Declarations of Interests and Dispensations**
3. **Planning matters**
 - 3.1 **Planning applications**

Application No.	Location	Proposal
P/2021/01191	108 Walford Road	Erection of a front porch
P/2021/01196	36 Alderbrook Close	Erection of a two storey side extension and front ground floor bay window
P/2021/01205	Coppice View 10 Lodge hill	Erection of a single storey front extension, single storey rear extension and installation of automated gated
P/2021/01239	Westmorland Cottage Hall Grounds	Cut back branches overhanging onto 67 Hall Road, Rolleston from one Sycamore tree (TPO No 1)

P/2021/01246	22 Station Road	Erection of a detached ancillary building (Revised Scheme)
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4. To consider the Minutes of the meeting held on 13 September 2021 (Enclosure 1)
5. Matters arising from the previous meeting
6. County Councillor's report
7. Borough Councillor's report
8. Parish Councillors' reports
9. Financial matters
 - 9.1 Schedule of payments (as at 04 October 2021)

Payee	Description	Payment Method	Gross £	VAT £
Manor Park Nurseries	Plants	BACS	9.00	1.50
Viking	Postage stamps / stationery	BACS	100.20	2.53
Sutcliffe Play	Replacement swing seats	BACS	126.24	21.04
1&1 IONOS Ltd	RPC website	DD	5.99	1.00
P Gould	Mowing contract £1,127.33 Jinny Trail path: weeds sprayed on both sides £95.00	BACS	1,222.33	0.00
Clerk	Salary and expenses	BACS	1,125.23	1.32
C Stewart	Reimbursement: Zoom Pro subscription	BACS	14.39	2.40
Clerk	Reimbursement: Clean-up Day supplies	BACS	42.96	7.18
ESBC	Empty bins (3 rd quarter 2021/22)	BACS	1,165.94	194.32
Staffordshire Playing Fields Association	2021/22 Subscription	BACS	20.00	0.00
J Deacon	Environmental contract £1,019.10 Phase 1 drainage on Tafflands £3,144.00 Tafflands (fit new seats, clean/treat fingerpost signs, remove 5 No. dead trees, works to tall and low platforms) £1,639.20 Tafflands (steppingstones and rubber mats) £697.92 Install Byelaws signs £229.22 Base for play tractor £1,229.40	BACS	7,958.84	1,326.47
Staffordshire Parish Councils' Association	Be a Better Councillor course – 2 delegates	BACS	100.00	0.00
		TOTAL	11,891.12	1,557.76

9.2 Bank reconciliation as at 30 September 2021

		Bank Accounts		Total £
		Treasurer £	Instant Access £	
01 April 2021	Bank Statement	12,875.04	61,700.80	74,575.84
Movement in funds to date	PLUS Income	87,771.67	3,723.41	91,495.08
	LESS Expenditure	51,599.75	7,634.75	59,234.50
30 September 2021	Bank Statement	49,046.96	57,789.46	106,836.42

10. Old Grammar School Room (OGSR) – Hire fees

Councillors are asked to note that the council will be invoiced in the sum of £25 per hire for the OGSR. The hire fee was queried with the Church, and the Council has been advised that in order to keep the OGSR available they have caretaker, cleaning and utility costs. They rely on contributions from users of the building to reduce the drain on church finances, which are seriously depleted after 18 months with reduced income.

As a cost comparison, the council has paid £45 per hire to use the school hall for the previous two meetings.

The council is requested to note:

- a) the OGSR hire charge with effect from the October 2021 booking, and
- b) that this cost will be included as a separate budget line for the 2022/23 budget.

11. 2021/22 Budget as at 30 September 2021 (Enclosure 2)

12. 2022/23 Budget

To consider potential projects for inclusion in the 2022/23 budget with a view to the first draft budget being tabled for consideration at the November 2021 meeting.

13. Village clean-up day

14. Update: SCC/Amey Charity Day - Craythorne Road playing field railings (Enclosure 3)

15. Potential s106 projects

Update on potential s106 projects suggested by the s106 Working Group at its meeting on 07 June 2021:

Entrance from the Bellway estate to Meadow View –stone/levelled pathway. **This has been passed to ESBC as it responsible for the pathway.**

Inclusive activity for all, i.e.

- Inclusive play equipment at Meadow View (for younger children).
An indicative quotation will be presented to the next s106 Working Group meeting.
- Facelift for Tafflands (older children’s play equipment and replacement aerial runway).
An indicative quotation will be presented to the next s106 Working Group meeting.
- Footpath No. 14
The Chair agreed to arrange to meet with the landowner to discuss the council’s proposals for the footpath.

- Blossom trees and bluebells in Craythorne Woods (TTTV funding up to £5,000 for Tafflands which must link into the Brook Hollows project – they may accept s106 money as the match funding required from the council.

The Chair, Councillor Badcock and the Clerk will complete the TTTV application form on behalf of the council.

- Composite seats, picnic benches with tables and litter bins.
Composite backless benches have been ordered (funded from the council’s 2021/22 budget), quotations have been sourced for picnic tables with benches and will be considered at the s106 Working Group’s next meeting. The bin surrounds are an agenda item (Enclosure 5).

16. Preparation for Remembrance 2021 (Enclosure 4)

The council is asked to consider if it wishes to purchase a Royal British Legion “Tommy”.

17. Village areas – Councillor responsibilities

The village areas have been redistributed (see below) following the co-option of Councillors Appleby and Scott to the council:

Area	Councillor covering the area (changes in red)
Craythorne playing field and woods	Ellen McManus
Elizabeth Avenue playing field	Simon Appleby
Fiddlers Lane (Bridleway)	Michael Badcock
Grass verges on Anslow Lane, Beacon Road, Beacon Drive, Dodslow Avenue and Elizabeth Avenue	Simon Appleby
Jinny Trail	Steve McManus
Jubilee Orchard	Mike Robson
Meadow View	Bob Houston
Shotwood Close grass verges and Public Open Space	Michael Badcock
Spread Eagle Island, Jamie’s Garden, Brookside for the full length from the road bridge to the footbridge adjacent to the former Brookhouse Hotel, including St Mary’s Church North wall grass verge	Robin Scott
Tafflands	Bob Houston
The Croft and Burnside from the Co-op shop to the bridge at the junction of Church Road and Burnside	Steve Sanderson
Village Gateways: <ul style="list-style-type: none"> ▪ Verges along Church Road, Rolleston Road and Station Road ▪ Verges along Knowles Hill 	Clare Stewart Simon Appleby

18. Correspondence

18.1 Staffordshire Parish Councils Association

The weekly Bulletins have been circulated to all councillors.

18.2 Communications Log

The weekly Communications Logs have been circulated to all councillors.

19. Exclusion of Press and Public

Chair to move:

That under the Public Bodies (Admissions to Meetings) Act 1960 (Section 2) (and as expended by Section 100 of the Local Government Act 1972), the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information.

20. Quotations (Enclosure 5)

21. Andy Starbuck memorial seat (Enclosure 6)

22. Fruit trees offer (Enclosure 7)

**MINUTES OF THE MEETING OF ROLLESTON ON DOVE PARISH COUNCIL
HELD AT JOHN OF ROLLESTON PRIMARY SCHOOL, CHAPEL LANE
ON MONDAY 13 SEPTEMBER 2021 COMMENCING AT 7.30 PM**

PRESENT

Councillor Stewart (in the Chair)

Councillors Houston, E McManus, S McManus, Robson, Sanderson and Toon

In attendance

Three members of the public

Mary Danby, Clerk

PUBLIC FORUM

Mr Forman asked for confirmation of the proposed location for the Andy Starbuck memorial seat which was given by Councillors.

68. Apologies for absence

Councillor Badcock

69. Declarations of Interest and Dispensations

Councillor Stewart declared a disclosable no-pecuniary interest in P/2021/01071 as she lives close to the application site. Councillor Sanderson took the Chair for the item and Councillor Stewart took no part in the discussion/decision on the application.

70. Planning matters

70.1 Planning applications

Application No.	Location	Proposal
P/2021/00786	Oaklea Rolleston Road	Erection of a replacement detached garage/store
No objection		
P/2021/00923	60 Hall Road	Erection of a single storey front extension to form porch
No objection		
P/2021/01120	Land adjacent to 373A Tutbury Road	Outline application for the erection of up to 46 dwellings including details of access
Comment: The Parish Council supports the applicant's proposals to: a) Retain the majority of hedgerows and trees within the application site, and b) To extend the existing TRO for 30mph past the site access.		
P/2021/01071	Land adjacent to Coney Grey South Hill	Installation of a portacabin
Comment: It was noted that the Applicant states that the method of disposal of foul sewage is "Unknown". The Parish Council asks what will be done about sewage and utilities, i.e. water, electricity, etc for the portacabin?		

P/2021/01092	Grace Cottage Anslow Lane	Erection of a part single part two storey side extension
No objection		
P/2021/01094	Jubilee Lodge Fiddlers Lane	Crown reduce by up to 30%, 3.5 metres one Oak tree (TPO 1)
No objection		
P/2021/01096	Adjacent to the entrance at Alders Reach, adj 3 Brookside	Reduction in height to 7m to seven Yew trees (T1-T8)
No objection		
P/2021/01100	Brookhouse Hotel 39 Station Road	Felling of four Holly trees (T1, T2, T5 and T6), Laburnum (T3) and Photinia (T4), cut back Sycamore tree 15m from property (T7)
No objection in principle but ask that suitable replacement trees be planted.		
P/2021/01139	Twinkleberry Cottage 12 Beacon Road	Crown reduction by 3% of one Yew tree (T1)
No objection		
P/2021/01147	Brook Bank 21 Station Road	Crown reduction of top growth by 3m and remove branch growing over conifer hedge to one Willow tree (T1)
No objection		
P/2021/01155	Ormuz Cottage Mosley Mews	Reduce canopy by 60% to one Magnolia and remove low hanging and rubbing branches to reduce shading and reduce risk of damage to garage roof to one Oak tree
No objection		
TPO 427	4 Beacon Road	TPO made on 23 August 2021 regarding a Willow (T1) situated close to the front boundary of 4 Beacon Road. The TPO came into force on a temporary basis on 23 August and will remain in force for six months, during which time ESBC will decide whether the Order should be given permanent status. The Order has been made because the tree is considered to be of high amenity value, is a healthy specimen and a valuable ecological habitat.
<p>Objection on the following grounds:</p> <p>The tree is pushing the wall out and has raised the footpath (as shown in the attached photographs submitted by the property owner with Planning Application No. P/2020/01245). The tree should be removed in the interests of pedestrians and road users' safety.</p>		
P/2021/01167	Brookfield House Brookside	Felling of 1 Scots Pine tree
No objection		

P/2021/01174	Spread Eagle Hotel Church Road	Crown lift canopy by up to 3 metres of 1 Weeping Willow tree
No objection in principle but ask that the crown lift be uniform, not only that section overhanging the Spread Eagle Hotel's land.		

71. Minutes

Resolved That the Minutes of the meeting held on 12 July 2021 be approved and signed as a true record.

72. Matters arising

55. Casual Vacancy (second bullet point)

Councillors were advised that letters had been sent to de Ferrers 6th Form and Rolleston Scouts (Explorers Unit), but no responses had been received. Letters to be re-sent and that the possibility that being a Youth Representative may be of interest to those undertaking the Duke of Edinburgh Award.

57. Rolleston of the Year (second bullet point)

Agreed That the Honours Board be updated as soon as possible.

60.1(c) Sport England and s106 funds

Councillor Stewart confirmed that the meeting with Rolleston FC had taken place. The Club have been asked to respond to the Parish Council before RPC's December 2021 meeting.

62. Blacksmith's Gate

It was noted that John Deacon had done a very good job in installing the Blacksmith's gate. **Agreed** that a letter of thanks be sent to Mr Deacon.

73. County Councillor's report

Councillor White was unable to attend the meeting, but he had provided the following report:

Beacon Road/School Lane/Chapel Lane works

The footpath replacement process should be complete before the end of September following which the final stage of the works will be the full resurfacing of the carriageway which is due to take place during school half term which is the week commencing Monday 25 October.

Traffic Regulation Order Consultation

The results of the consultation are now being assessed and final recommendations on the changes will be made this autumn.

Dovecliff Road build-out

The build-out on Dovecliff Road is expected to be moved to the correct position this autumn. The contractor responsible for the error will be completing the remedial works at their own cost. I will let the Parish Council have the exact date when it is confirmed.

Rolleston Road traffic calming

I have noted and am supportive of the request by the Parish Council as part of the consultation for the new housing development between Rolleston Road and Tutbury Road for measures to reduce vehicle speeds on Rolleston Road. As the Parish Council knows, this has been one of my priorities for some time and I have recently met with highways officials

to request that an ask for funding for this together with similar measures for Knowles Hill is included in the s106 contributions for the site.

John of Rolleston School

I am pleased to report that I am now a governor at the John of Rolleston which is a welcome return to the school where I studied myself 30 (+!) years ago.

74. Borough Councillor's report

Councillor Toon said that she was unable to provide a report as she had been unable to attend meetings for personal reasons.

75. Parish Councillors' reports

75.1 Councillor Robson reported difficulties in displaying legal notices on the noticeboards when there are other "live" notices or posters already on display. He was advised that the legal notices must take precedence for the stated periods and other notices should be covered or taken down if necessary during that period.

He had been asked if planning permission was required for tree works outside the Conservation Area or on non-TPO'd trees. It was confirmed that planning permission was not required in this circumstance.

75.2 Councillor E McManus reported that there were Estate Agents boards at the junction of Church Road/Shotwood Close and on Walford Road. **Agreed** that the Estate Agents be asked to remove their signs.

75.3 Councillor Sanderson reported that the planting in the troughs would be changed to Primulas for the Winter season and the Spring planting would be changed to mixed Violas and Polyanthus. He also reported that the conifers in the tubs on Jamie's Garden and the Station Road bus shelter would be changed to Cordylines.

75.4 Councillor Badcock was unable to attend the meeting, but he had provided the following report:

1. Bus Shelter on Church Road at the end of Hall Road

He and Cllrs Stewart and Sanderson had met on site on 10 August, they agreed to investigate putting a brick built shelter on the grass area behind the existing pavement. This would be similar to those which already exist in the village but not so deep. A resident had agreed to fund this to a maximum of £10,000. The Clerk is progressing this matter to see if it is agreeable to all parties involved.

2. Brook Hollows

The Friends of Brook Hollows was developing nicely. 23 people had attended a site meeting with David Hughes, EA to discuss how flooding could be reduced in the village by work done on the site. It is understood that vigorous discussions took place with little in the way of agreement. His contact details will be passed onto Mr Hughes, and he will contact him and arrange to meet on site.

ESBC's Open Spaces team they will, in the next month, clear the vegetation on the north side of the stream below the waterfall and the vegetation on both sides of the waterfall. Then the waterfall itself will be cleaned repaired, re-pointed and repainted. This is just the bridge itself as the contractor could not the sides due to vegetation. Four new rubbish bins will be bought and fitted. The Open Spaces team will talk on site to the Tree

Preservation team to agree tree work and if necessary the planting of new trees. Once the vegetation has been cleared the waterfall light will be examined and any necessary work undertaken. This is just the first phase of the work most of which is being financed privately and he has another site meeting with them on 07 October.

75.5 Councillor Stewart reported that:

- Contract review meetings had been held with both contractors, some things were noted on both sides and quotations had been requested for some works which are outside the contracts.
- The Civic Trust had contacted the council regarding Himalayan Balsam on the Brook banks on Burnside and Brookside. The council had ascertained that Spring is the best time to remove the Balsam and a quotation had been requested from the council's contractor for this work.
- The council had been invited to participate in the Advent Festival – Lighting the Way – and Councillors were asked if they wished to support the event. **Agreed** that the council would participate in the Festival – Councillor Stewart agreed to lead on this project.
- The horse memorial plinth and the blacksmith's gate were in situ; the interpretation panel was underway.
- Works raised in the 2020 RoSPA reports had been done; drainage works was being done on Tafflands and quotations accepted for tree works on Tafflands.
- Footpath 14 – Councillor Stewart had agreed to meet with the landowner to discuss the council's plans to stone the footpath.
- The Police report had been distributed at the meeting. Councillors said that figures would be more meaningful than percentages; they were pleased to see that issues on Elizabeth Avenue were being progressed by the Police.

76. Financial Matters

76.1 Schedule of payments

Payee	Description	Payment Method	Gross £	VAT £
Councillors are requested to retrospectively approve the following which fell due for payment during the Summer recess:				
Clerk	Reimbursement: Sign for Footpath 14 gate	BACS (05/08/21)	23.88	3.98
Freeola Ltd	Village website: Qtrly charge	DD (06/08/2021)	13.86	2.31
J Deacon	Environmental Officer £1,019.10 Meadow View: Dig in and concrete 27 posts £608.40 Craythorne playing field hedge: repair hole post and rail cut by intruders £117.60 Craythorne car park fence: fence gap where old rails had been removed £84.00 Jubilee Orchard: Refill water butt £30.00	BACS (10/08/2021)	1,859.10	309.85
Clerk	Clerk's salary and expenses	BACS (10/08/2021)	1,121.17	0.00
Viking	Postage stamps and stationery	BACS (10/08/2021)	91.36	3.88
Ricoh UK Ltd	Photocopier: Qtrly rental / copy charge	BACS (10/08/2021)	228.98	38.16

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C Stewart	Reimbursement re Zoom Pro subscription	BACS (10/08/2021)	14.39	2.40
P Gould	Mowing contract	BACS (10/08/2021)	1,127.33	0.00
John of Rolleston Primary School	Room hire (July meeting)	BACS (10/08/2021)	45.00	0.00
Clerk	Reimbursement re replacement padlocks for Craythorne Road playing field	BACS (10/08/2021)	58.70	9.79
1&1 IONOS Ltd	RPC Website	DD (12/08/2021)	5.99	1.00
Hardy Signs Ltd	Skateboard ramp safety notice	BACS (13/08/2021)	60.00	10.00
O2	Council mobile	DD (23/08/2021)	17.03	2.84
Sub Total			4,666.79	384.21
Payments due as at 13 September:				
C Stewart	Reimbursement: Zoom Pro subscription	BACS	14.39	2.40
Rialtas Business Solutions Ltd	Move accounts software to new laptop	BACS	30.00	5.00
Online Playgrounds	Replacement brackets for swings at Tafflands	BACS	100.80	16.80
CPA Horticulture Ltd	Softwood PlayGrade chippings for the Mound at Tafflands	BACS	330.00	55.00
1&1 IONOS Ltd	RPC Website	DD	5.99	1.00
P Gould	Mowing contract	BACS	1,127.33	0.00
Clerk	Reimbursement: Bluebell bulbs	BACS (02/09/2021)	154.50	25.75
Clerk	Salary and expenses	BACS	1,116.42	0.00
HMRC	NI/PAYE 2 nd quarter 2021/22	BACS	1,091.13	0.00
Clerk	Reimbursement: Water butt (for Spread Eagle Island)	BACS (06/09/2021)	92.99	15.50
J Deacon	Environmental Officer £1,019.10 Memorial horse stone £300.00 Elizabeth Avenue playing field (clear brambles) £78.00 Jamie's Garden (move litter bin, install horse plinth) and Spread Eagle Island (install blacksmith's gate) £442.40 Craythorne Road playing field (replace bolt on goal post) £43.20 Footpath 14 (strim, cut back/remove Blackthorn and Brambles) £390.00	BACS	2,252.70	375.45
O2	Council mobile	DD	17.03	2.84
Mazars LLP	2020/21 Audit fee	BACS	408.00	68.00
Sub Total			6,741.28	567.74
TOTAL			11,408.07	951.95

Resolved That the above payments be approved.

76.2 Bank reconciliation as at 31 August 2021

		Bank Accounts		Total £
		Treasurer £	Instant Access £	
01 April 2021	Bank Statement	12,875.04	61,700.80	74,575.84
Movement in funds to date	PLUS Income	50,279.17	3,722.92	54,002.09
	LESS Expenditure	44,815.51	7,634.75	52,450.26
31 August 2021	Bank Statement	18,338.70	57,788.97	76,127.67

Resolved That the above was a true record.

76.3 2021/22 Budget as at 31 August 2021

Resolved That the report be noted.

76.4 Conclusion of Audit for the Year Ended 31 March 2021

The Clerk reported that, at the external Auditor's request, the figures in Box 9 (Fixed Assets) on the Annual Return for 2019/20 and 2020/21 had had to be restated as the council had retrospectively adjusted its 2019/20 Asset Register.

The Clerk reported that the external Auditor had certified the council's accounts for the year ended 31 March 2021 – no minor issues for improvement for the 2021/22 financial year had been raised for the council's consideration.

Resolved That the above be noted.

77. Code of Conduct for Councillors – Updated

Resolved That the Council adopt the updated Code of Conduct for Councillors with immediate effect.

78. Village clean-up day

Agreed that the Village clean-up day take place on Tafflands on Saturday 30 October from 10am – 1pm. The date coincides with the Civic Trust's litter pick. Councillor Stewart will liaise with the Beavers to plant Bluebell bulbs; the Civic Trust had asked if they could have the chippings arising from the Craythorne tree works for the Brook Hollows paths; logs will be available on the Craythorne car park for collection by members of the public.

79. Craythorne Road car park

Staffordshire Highways (Amey) will stone the car park, the fence and hedge will need to be reinstated. Councillor Stewart will request SCC/Amey to provide the labour and machinery to replace the railings rather than paint the existing ones as they had originally offered. The Amey Charity Day could be used to replace the railing separating the car park and the field – RPC to pay for the materials and Amey would provide free labour/equipment.

80. Village Christmas tree

Mr Tom Martin had contacted the council advising that he was stepping down from various activities, including ordering the village Christmas tree. He also advised that the delivery date, erection and decoration of the tree had historically been arranged through RoDSEC to tie in with "Carols around the Christmas tree".

Mr Martin said that the illuminated tree on the Almshouse lawn had become an established feature of the Christmas season and he asked if the council would wish to establish its future policy before Advent arrives.

Agreed That:

- The council will pay for the Christmas tree.
- The Civic Trust be approached and asked if it was willing to take on erecting and decorating the tree, noting that the lights would need to be PAT tested.
- The council would not take on organising "Carols around the Christmas tree".

81. Correspondence

81.1 Staffordshire Parish Councils' Association (SPCA)

The SPCA's weekly newsletters had been circulated to all councillors.

81.2 Communications Log

The weekly Comms Log had been circulated to all councillors.

81.3 Elizabeth Avenue playing field (Minute Nos. 50 and 40.3 refer)

The council's decision that the existing barriers will remain in situ was relayed to the complainant. The complainant had responded saying that, whilst she understands what the council was saying, she felt that there would be other ways of addressing the issue as presumably the other gate to the park that she can access would also allow quad bikes, etc access as it allows her buggy through currently.

The council restated its original decision, i.e. that the existing gate will remain in situ.

81.4 Commemorative planting request

The council had received a request to plant a Buddleia close to the Rolleston Station sign on the Jinny Trail in memory of their father. The council **agreed** to the request subject to the Station Heritage Group confirming its preferred location for the Buddleia to be planted.

82. Exclusion of the Press and Public

Resolved That under the Public Bodies (Admissions to Meetings) Act 1960 (Section 2) (and as expended by Section 100 of the Local Government Act 1972), the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information.

83. Applications for Co-option onto the council

Resolved That Simon Appleby and Robin Scott be co-opted onto the council.

84. Quotations

RESOLVED That:

a) **Backless benches - Tafflands**

4 No. backless benches be purchased from NBB Recycled Furniture at a total cost of £780 plus VAT (free delivery).

b) **Litter bins - Tafflands***

2 No. Premium litter bins complete with lid and galvanised liner be purchased from NBB Recycled Furniture at a total cost of £670 plus VAT (free delivery).

c) **Ground fixing kits**

Ground fixing kits for the benches and bins be purchased from NBB Recycled Furniture at a total cost of £169 plus VAT (free delivery).

d) The council's contractor be asked to quote to install the benches and bins.

***Post Meeting Note:** The Clerk was advised after the meeting that ESBC empty the bins on Tafflands and that 240L wheelie bins are used for this purpose, not the smaller litter bins. The litter bins have therefore not been ordered and quotations will be tabled at the council's October meeting for 2 No. Wheelie Bin Stores.

85. Staffordshire County Council: S115E licence to site memorial bench on Brookside

Resolved That the Chair and Vice Chair be authorised to sign the Licence on behalf of the council.

The meeting closed at 10pm

Signed

Date

DRAFT

ROLLESTON ON DOVE PARISH COUNCIL
ACTUAL INCOME AND EXPENDITURE TO 30 SEPTEMBER 2021

Nominal Code	Description	Current Budget £	Projected Year End £	Actual to 30/09/2021 £
100	Income			
1076	Precept	73,100	73,100	73,100
1090	Interest Received	6	6	3
1100	Grants & Donations Received	-	70	70
1110	Council Tax Support Grant	1,665	1,665	1,665
1200	Garden rents	125	125	125
1220	Allotment rents	15	10	10
1230	Beacon Road Substation Lease	-	-	-
1250	Football pitch fees	200	290	290
1255	Hire fees (other)	-	-	-
1270	SCC: Annual grass cutting	-	4,837	4,837
1999	Other income	-	40	40
	Income	75,111	80,143	80,140

Nominal Code	Description	Current Budget £	Projected Year End £	Actual to 30/09/2021 £
200	Administration			
4000	Staff salary	13,500	17,119	8,857
4020	Employer's National Insurance	650	1,142	612
4030	Payroll Services	80	90	-
4050	Use of Home as Office	178	178	89
4100	Insurance	3,200	1,106	1,106
4110	Audit Fees	515	372	472
4120	Photocopier: Rental/Maint.	378	378	189
4121	Photocopier: Copy charge	670	525	246
4125	Stationery	200	200	105
4127	Village Directory	150	150	-
4130	Postage	300	300	251
4140	Council mobile	175	175	73
4150	Subscriptions	700	517	517
4160	Training	140	335	185
4170	Election expenses	-	-	-
4180	Room hire	-	255	90
4190	Mileage expenses	250	250	150
4195	Parking fees	12	9	3
4200	Play areas	7,000	7,000	4,710
4205	Craythorne gate: Lock/unlock	700	700	-
4210	RPC Website	100	100	30
4211	Village website	45	45	23
4220	IT/Software	300	300	258
4230	s.137 Expenditure	100	100	50
4240	Mowing	17,000	15,000	7,039
4250	Bin emptying	4,000	3,886	1,943
4260	Trees	4,000	4,000	-
4265	Plants for planters	600	600	300
4270	Environmental contract	13,000	13,000	7,731
4320	Capital expenditure	800	800	591
4330	Other administration	2,000	2,000	454
4999	Contingency	5,000	5,000	2,959
	Expenditure	75,743	75,632	39,035
	TOTAL EXPENDITURE	75,743	71,511	39,035
	TOTAL INCOME	75,111	80,143	80,140
	NET INCOME OVER EXPENDITURE	- 632	8,632	41,105

Coding	Description	Opening Funds		Actual remaining at 30/09/2021
		£		£
Earmarked Reserves				
4400/320	Environmental improvements	3,902		3,169
4410/321	EA funding	7,635		-
4420/322	Brook Hollows	10,000		10,000
4440/323	Craythorne fence	1,278		1,278
4440/325	Replacement play equipment	7,398		7,398
4440/326	Andy Starbuck seat (donations)	1,275		1,275
	TOTAL	31,488		23,120

**Rolleston on Dove Paris Council
11 October 2021**

**Agenda item no. 14
Update: SCC/Amey Charity Day - Craythorne Road playing field railings**

Councillor Stewart met with the Site Manager and his colleague on 01 October to review the ideas and current quotation for the replacement railings:

1. They confirmed that they will come back to do the work when the agreed materials have arrived (c4 months delivery time after order placed).
2. If the council pays the supplier direct a mark-up would not have to be paid to Amey.
3. See indicative photographs below of railings installed by Duffield Parish Council illustrating what the railings could look like:



4. The following were discussed:
 - a) The spacing of posts and if there was a need for two railings – the posts are currently 4m apart but are old, as is the concrete they are set in.
 - b) What type of accessibility gate could go in allowing pedestrians, buggies and wheelchairs but not bikes or quad bikes – they have done this before and gave some ideas on the types of gates.
5. The council's choices are:
 - a) Replace like for like exactly
 - b) Replace like for like with accessibility gate (remove stile?)
 - c) Replace like for like with additional rail and gate (or no gate)
 - d) Replace like for like with additional rail, additional posts (2m apart) and gate or no gate
 - e) Replace like for like with additional posts but no rail and gate / or no gate

Quotations to follow for consideration at the meeting.

Does the council wish to do this work through s106 or council funds?

6. The Site Manager confirmed that they will locate the gate near the hedge side rather than the field side when they put back the gate and rail that goes across the car park part way down. The council needs to decide how far down the car park this is to be installed. Councillor Stewart suggested two posts further towards the Portacabin than it is now – the council needs to decide and agree on its preferred location.



**EVERY TOMMY YOU PURCHASE HELPS TO KEEP
VETERANS IN PERMANENT PAID EMPLOYMENT.**

The iconic Tommy, launched by veterans at Royal British Legion Industries' (RBLI) social enterprise, entered the hearts of the community and quickly became synonymous with nationwide forces and veteran support. This overwhelming support the British public has shown for the Tommy, and our veterans, has helped to spread the emblematic image throughout towns and parishes across the country.

Importantly, the Tommy has meant that RBLI has been able to keep veterans in meaningful work and provide supportive accommodation during what has been one of the hardest years we have ever faced as a charity and as a nation.

The Tommy has become much more than a symbol of heroism; it is our gratitude to all veterans and service personnel, it is the community that has rallied to support each other when it was needed most, it is the strength of the many and the hope of better days ahead. The Tommy is in our hearts and minds and now the Tommy stands proudly in the centre of our communities.

We hope that Tommy will soon be standing in your community in time for Remembrance.

THE TOMMIES- MADE/ FULFILLED BY VETERANS



NEW FOR 2021: TOMMY SOLDIER STATUE – 6FT

The 6ft Tommy Statue, (aluminium, power coated black) has been widely adopted by councils and local authorities nationwide. It serves a poignant and effective purpose; to serve in communities as a universal, touching reminder to those killed in service both historically, during World War One and Two, and in recent times.

£650 per Tommy + FREE shipping

[SHOP NOW](#)



UNKNOWN TOMMY

Securely and easily fitted into place, this lightweight aluminium composite Unknown Tommy stands at 4ft 10" and is the perfect addition to any outside space. Available in both left and right facing positions.

£175 per Tommy + £25 shipping

£350 per pair + Free shipping

[SHOP NOW](#)



NEW FOR 2021: UNKNOWN WOMEN IN WAR STATUE

This Special Edition Unknown Statue is designed to help the nation commemorate and recognise the bravery and sacrifices of women in war.

£175 per Women in War statue + £25 shipping

£350 per pair + Free shipping

[SHOP NOW](#)



NEW FOR 2021: THE LAMP POST TOMMY

The newest in our range of Tommies stands at 6ft tall and is available in both left and right facing positions. The Lamp Post Tommy securely attaches to any lamp post.

£225 per Tommy + £10 shipping

£405 per pair + Free shipping

SHOP NOW



NEW FOR 2021: TOMMY TOWN SIGN

Proudly display your Town or Parish's name and logo with the Tommy Town sign. This new addition to our range is available in two sizes and securely attaches to any lamp post.

Small 345mm x 1160mm £115 + £10 shipping

Large 580mm x 1960mm £195 + Free shipping

SHOP NOW

All Tommies are customisable; you can choose from our range of free messages; 'Lest We Forget', 'We Remember', 'A Time To Reflect' or leave the base blank, or for the additional fee of £10 customise your Tommy base with a message of your choice (max 25 characters including spacing). Excludes 6ft Tommy.

All products available at rbli.shop

Please email shop@rbli.co.uk with any queries.

**CLICK HERE TO EXPLORE
THE FULL COLLECTION**

Enclosure 4



Established in 1919, Royal British Legion Industries is a national charity providing employment, welfare and accommodation support to military veterans, their families and dependants - as well as people with disabilities and those who have been long term unemployed.

The charity provides a home to more than 300 veterans and their families through their Aylesford village, including homeless veterans through their emergency accommodation. All veterans living on the village are provided with a tailored welfare support programme to help them regain their independence and overcome challenges caused by physical or mental disability, drug or alcohol dependency, and unemployment. RBLI is currently constructing the Centenary village, a £22m development which will see the charity support more of the country's most vulnerable veterans every year.

On the same village is Britain's Bravest Manufacturing Company, a social enterprise employing veterans and people with disabilities. While the factory typically produces road and rail signs for major infrastructure projects and wooden products such as pallets, the team of veterans have recently turned their hand to producing a range of Tommy soldier figures for commemorative and Remembrance events to help raise crucial funds for the charity.

In 2020, the veterans team produced more than 30,000 figures for the 75th anniversary of VE Day, raising more than £1 million for their fellow ex-service personnel. More recently, they have been producing Tommy Statues for councils and local authorities across the UK to help communities commemorate our nation's fallen.

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VETERANS IN PERMANENT PAID EMPLOYMENT.**
