



Rolleston on Dove Parish Council

Clerk: Mrs Mary Danby BA (Hons)
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Our Ref: MD

05 February 2024

To: All Members of the Parish Council

Dear Councillor

You are hereby summoned to attend the Meeting of the Parish Council held in the Old Grammar School Room, adjacent to St Mary's Church, Church Road, Rolleston on Dove DE13 9BE on **Monday 12 February 2024 commencing at 7pm** at which the business set out below will be transacted.

Yours sincerely

MDanby

Mary Danby
Clerk

PUBLIC FORUM

A maximum of 15 minutes will be allocated prior to the commencement of the meeting when members of the public may put questions/comments on any matter in relation to which the parish council has powers or duties which affect the area.

1. **Apologies for absence**
2. **Declarations of Interests and Dispensations**
3. **Planning matters**
 - 3.1 **Planning applications**

Application No.	Location	Proposal
P/2024/00024	The Croft House 11 Station Road	Reduction in height of up to 1 metre or the nearest suitable growth point. Crown raise by up to 0.5 metre to aid with grass cutting one Magnolia tree (T1)
P/2024/00068	The Old Orchard Church Road	Fell two Conifer trees (T1 and T2), reduce height by up to 3 metres one Conifer tree (T3), crown raise by up to 1 metre and remove low hanging branches back to boundary wall one Yew tree (T4), reduce

		height and sides by up to 1 metre one Conifer tree (T5)
P/2024/00075	The Croft Burnside	Remove 3 lowest branches to Pine (T1), reduce Maple (T3), Birch (T4) back to original points of cutting, pruning, remove crossing branches, shorten elongates limbs and crown raise Maple (T5), cherry (T6) and Rowan (T7), reduce height of Cypress tree (T8) to 3-4m
TPO 459	Land adjacent The Croft Burnside	The TPO was made following the Local Planning Authority objecting to a Section 211 Notice (Tree Notice) application for works to the Beech tree (P/2023/01377)

4. To approve the Minutes of the meeting held on 08 January 2024 (Enclosure 1)

5. Matters arising from the previous meeting

6. Councillors' reports

7. Financial matters

7.1 Schedule of payments as at 05 February 2024

Payee	Description	Payment Method	Gross £	VAT £
O2	Council mobile (January invoice)	DD (pd 24/01/24)	20.80	3.47
Amazon	Copy paper	Debit Card (pd 18/01/24)	24.99	4.17
Ricoh UK Ltd	Photocopier qtly charges: Copies £94.28 Rental: £113.41	BACS	207.69	34.61
P Gould	Mowing contract	BACS	1,327.99	0.00
ESBC	Contribution to Craythorne footbridge	BACS	762.00	127.00
St Mary's PCC	Room hire (OGSR) July-Dec 2023	BACS	100.00	0.00
Information Commissioner's Office	Data protection renewal fee	DD	35.00	0.00
Clerk	Salary and expenses	BACS	1,374.76	0.00
J Deacon	Environmental contract: £186.00 Craythorne gate lock/unlock: £1200.49 Craythorne car park – stile: £244.80 Emergency tree works: £304.80 Tafflands - remove tree branches: £84.00 Supply sand for sand bins on Station Road and clear flood debris from Brookside: £238.80	BACS	2,258.89	376.48
Freeola	Village website 1 st qtr 2024/25	DD	13.86	2.31
JMP 2000 Ltd	Print Village Directory 2024	BACS	187.34	0.00
Erasmus Darwin Museum	Jubilee Orchard: Labels	BACS	4.30	0.00
TOTAL			6,317.62	548.04

7.2 Inter-account transfer

To note that the sum of £18,245.23 has been transferred from the Business Instant Bank Account to the Treasurer's Account (Earmarked Reserves expenditure paid originally from the Treasurer's Account).

7.3 Bank reconciliation as at 31 January 2024

		Bank Accounts		Total £
		Treasurer £	Instant Access £	
01 April 2023	Bank Statement	79,325.65	87,040.63	166,366.28
Movement in funds to date	PLUS Income	146,726.66	25,752.06	172,478.72
	LESS Expenditure	(189,068.83)	(29,254.33)	(218,323.16)
31 January 2024	Bank Statement	36,983.48	83,538.36	120,521.84

7.3 Earmarked Reserves as at 31 January 2024

	Opening funds 01/04/2023 £	Available funds 31/01/2024 £
Environmental improvements	2,360.39	584.39
Brook Hollows	45,272.31	13,151.72
Play areas	17,132.11	11,463.86
S106 College Fields	44,507.57	745.11
Total	109,272.38	25,945.08

8. Receipts and Payments to 31 January 2024 (Enclosure 2)

9. Re-appointment of Internal Auditor

The Parish Council is requested to re-appoint Kim Squires Internal Audit Services to undertake the 2024/25 Internal Audit at a fee of £170.00 (2023/24 fee £163.64).

10. Sport England funds: Update

Councillors Stewart and Storer attended a Zoom meeting on 23 January with Rajvir Bahey, Planning Manager - Sport England and ESBC Officers Mark Risk, Dan Langford, Barbara Toy and Naomi Perry.

It was a very positive call in the end overall, thanks to a lot of support and help from ESBC particularly Barbara and Mark to drive it to a way forward which to summarise is as follows:

Sport England's position has moved to understanding that the changing room is impossible and that if we can satisfy planning exceptions 5 and 3 with a sound case they are more inclined to look favourably on it *potentially (no guarantees though)*. They also now understand that putting the MUGA in the top right hand corner of the field as you look at it from the car park is impossible due to remote location, potential vandalism and neighbours noise concerns so ESBC would not support this.

This will require that :

- ESBC do the request for variation through their Legal Officer.
- The Parish Council do the planning application which must include:

- Reasons for moving to the compromise of a MUGA rather than a changing facility.
- Fully detailed plan showing the MUGA in the bottom right hand corner of the field, i.e. next to the car park (only location that ESBC and Sport England felt was suitable).
- Move the potential storage containers further back along the car park.
- A fully reasoned justification planning statement addressing these two exceptions (Barbara advises we use a consultant to do this that has experience of MUGA installations and working with Sport England if possible).
- Statement of support from the football club.
- Plan and statement that pitches can be moved around to ensure no loss of current facilities - may require goals on wheels - give scenarios.
- Look at the MUGA size to ensure correct run off space for tennis, etc.
- Show we are allowing correct run off from pitches, offering different size ones potentially to appeal across age groups.
- Show we are offering new and additional sports facilities on this MUGA.
- Support statement from ESBC sports development team (Dan can deal with this) (NB it is noted that the Borough is short of tennis facilities).

If the Parish Council proceeds with the application ESBC would read all of this before it is submitted and advise further where possible.

Councillors are requested to discuss the above information as the Parish Council will need to agree if it is prepared to pay for a consultant.

11. **Flooding**

See attached update on the work related to flooding undertaken by the Environment Agency in Rolleston together with a draft model extract (**Enclosure 3**)

12. **Correspondence**

12.1 **Staffordshire Parish Councils Association**

The weekly Bulletins have been circulated to all councillors.

12.2 **Communications Log**

The Communications Log has been regularly circulated to all councillors.

12.3 **Rolleston Scout Group: Advice on placement of Geocache boxes**

The following email was received on 24 January:

I'm a Scout Leader with Rolleston Scout Group. At Scouts we are currently making up 12 Geocache boxes which we would like to hide within the village boundary.

As a Leader I'm aware that this needs to have permission from the Parish Council and give us guidance on where we are allowed to hide them. Your advice and permission on this would be greatly appreciated.

If Geocaching is something new to you, please do check it out: www.geocaching.com

In short: The Scouts this week will be putting the boxes together and discussing where they think the best places they could be hidden, taking permissions and safety of placement in consideration. So by next week I will have a list of preferred hiding places.

12.4 **Dog waste bin request**

Tutbury Parish Council have forwarded the following request that they received from a resident as they believe the footpath referred to falls within the Rolleston Parish boundary:

At the stile that comes from the field from Rolleston, straight on to Cornmill Lane next to the fingerpost sign. Some dog owners have decided that they will just discard poo bags on the ground at this particular point instead of carrying them any further. As a dog owner myself it makes me very cross, as we all get a bad name from this kind of behaviour. I wondered if it would be possible to have a bin installed at this point. The nearest bin from this point is at Tutbury playing fields and the other way is Rolleston at Hall Road entrance.

12.5 **Rolleston Transport Festival Committee**

The Committee asks the Parish Council for permission to use The Croft for showing of vehicles and erection of gazebos on Monday 27 May 2024 for the 14th Transport Festival, and also the use of Elizabeth Avenue playing field for visitor parking.

If permission is granted the area will be covered by the Committee's event insurance and will also be included in their safety assessment for the event.

12.6 **Royal Garden Parties 2024**

NALC have advised that the palace has advised that it wishes to celebrate the 75th Anniversary of the Commonwealth and you are invited to consider this when selecting your nominees.

Staffordshire has been allocated a total of two spaces for the Royal Garden Party on 08 May 2024.

The palace wish to draw your attention to the following **guidance** about the nomination process:

- Nominated guests should be drawn from a diverse range of individuals and organisations. They should recognise excellent contributions in their field, and in public service, voluntary or community work.
- Guests should NOT have previously attended a Garden Party. However, if the nominated individual was the accompanying guest (i.e. not the main guest) last time they attended, they may be nominated in their own right.
- All nominated guests must be over the age of 18 years and resident in the UK. Where relevant to your organisation, we would also welcome nominations of refugees settled in the U.K. who might be appropriately recognised through an invitation.
- All nominated guests should be accompanied unless he or she specifically requests otherwise, **but the accompanying person will also be within your overall quota and over the age of 18.** Please do consider small groups from a particular organisation being invited to come together who have made outstanding efforts at a local level. When possible, please give consideration to diversity and include nominees from all levels involved.
- Each nominated guest could also be accompanied by up to two of their adult children, if the whole family is involved in carrying out public or volunteer work. They must be over the age of 18 and also within your overall quota.
- The nominations you submit will be considered on a confirmed acceptance basis with the invitations being sent to guests around two weeks prior to the event. It is therefore the sponsoring organisations responsibility to inform guests the date of the Garden Party they have been nominated to attend.

Please note there will be no parking facilities offered this year with the exception of disability badge (Blue Badge) holders who may apply for parking. Regrettably no exceptions will be allowed. Requests for disabled access should be entered on the nomination form as in previous years. An additional form will be included with the nominee's invitation requesting details of their disability badge, upon receipt of which a parking label will be sent to the guest.

Under data protection legislation, an individual's consent is required to process their personal data for the purpose of nominating them to attend a Garden Party. You need to obtain consent to process their personal data from all nominees prior to submitting the completed form.

13. Exclusion of press and Public

Chair to move:

That under the Public Bodies (Admissions to Meetings) Act 1960 (Section 2) (and as expended by Section 100 of the Local Government Act 1972), the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information.

14. Quotations (Enclosure 4)

15. Contracts Working Group: Recommendations re Environmental and Mowing contracts 2024-27 (Enclosure 5)

**Minutes of a meeting of Rolleston on Dove Parish Council
held at the Old Grammar School Room, Church Road
on Monday 08 January 2024 commencing at 7pm**

Present

Councillor Stewart (in the Chair)
Councillors Appleby, Badcock, Houston, Peirce, Robson, Sanderson and Storer

In attendance

ESBC Councillors Lock and Smedley
Three members of the public
E Fenn, Youth Representative
Mary Danby, Clerk

Public Forum

Mr Wyatt said that he wanted to thank the Parish Council for investing in the defibrillator located outside Rolleston Club. He said that he had been asked to fetch a defibrillator for a neighbour on 30 December but on calling 999 the Ambulance Service had given him the details for the defibrillator at St Mary's, Stretton. On querying this with them, Mr Wyatt had been informed that the Club location was not on their system. The Clerk confirmed that the defibrillator is registered with The Circuit as being available 24/7. **Agreed** that the Ambulance Service be advised of defibrillator locations in the village.

Mr & Mrs Travis were present to speak on P/2023/01320. They raised concerns at the impact the proposed development would have on the jitty, the potential loss of trees would be detrimental to the area, the proposed design build is not entirely in keeping with the area and would overlook adjacent gardens and the jitty.

132. Apologies for absence

Councillors E McManus, S McManus and Sharples; M Marsden, Youth Representative.

133. Declarations of Interest and Dispensations

None declared.

134. Planning matters

134.1 Planning applications

Application No.	Location	Proposal
P/2023/01279	Arrandale Hall Grounds	Installation of cladding to the front elevation, replace existing front porch with portico, replacement windows and installation of new doors to the rear and West side elevation
No objection		
P/2023/01320	70 Station Road	Demolition of existing garage and existing single storey rear projections, erection of a two storey side extension with Juliet balcony and single storey rear extension, boundary walls rebuilt to new heights and rendered to match proposed property
Objection on the following grounds:		
<ul style="list-style-type: none"> ▪ The proposed development is out of keeping with the area, overbearing and intrusive ▪ Overlooking and loss of privacy for adjacent property gardens 		

P/2023/01377	Land adjacent The Croft Burnside	Felling of 1 Purple Plum tree and crown reduction by up to 30% of 1 Beech tree
No objection (application made on behalf of the Parish Council)		
P/2023/01381	Craythorne Road Playing Fields Craythorne Road	Erection of two shipping containers to be used for the sole purpose of football equipment storage
No objection		
P/2023/01397	Arrandale Hall Grounds	Crown reduce by 2 metres to one Walnut tree (T224 of TPO No 1)
No objection		
P/2023/01398	Arrandale Hall Grounds	Pruning back to original pruning wounds of 1 Cherry tree
No objection		
P/2023/01412	The Old Dairy Anslow Lane	Erection of a single storey front extension and open porch, installation of doors to the front and rear elevation, installation of additional roof light on rear elevation (Revised Scheme)
No objection		

135. Minutes

Resolved That the Minutes of the meeting held on 11 December 2023 be approved and signed as a true record.

136. Matters arising

Minute No. 118 Flooding

Councillor Stewart asked that Mr Swain be reminded that he had promised to provide an update to the Parish Council when the flooding model had been completed and asked if it had been completed and if not, when would it be done?

Minute No. 119 Hall Grounds: West gates entrance to the Grounds and the Lodge

The resident had responded in a call confirming that works to the Lodge were due to commence in January 2024 and that these works would include the gates.

Minute No. 123 (Minute No. 107)

As there had been no response from County Council Flood Team, the Clerk was asked to chase them for a response.

Minute No. 12.2

Councillor Appleby reported that ESBC had installed CCTV at Tafflands just before Christmas – this was due to be removed in mid-January. He also reported that the police had undertaken a 1 hour speed check on Knowles Hill and that a further exercise would be done during term time on Anslow Lane.

137. Councillors' reports

137.1 County Councillor White had provided the following report via email:

“Craythorne Road will be receiving a comprehensive repair this year from Beacon Road to Bitham Lane prior to receiving a new top road surface. This will be similar to what has happened over the last 12 months on Knowles Hill, Burnside, Elizabeth Avenue etc but

clearly the extent of the repairs will be far greater. Dates have not yet been finalised for the work as it will require a road closure and this must be arranged in coordination with all the other work taking place on local roads this year.”

- 137.2 The ESBC Councillors said that there was nothing to report other than the budget was under discussion and they will report on this at the next Parish Council meeting.
- 137.3 Councillor Badcock reported on concerns that he and Tim Salmon (Civic Trust and friends of Brook Hollows) had for the last 12 months regarding the Brook Hollows waterfall bridge. He said that there is a hole in the wall on the north side. Cllr Badcock advised that ESBC had been unable to find a contractor to do the work; that David Hughes (Environment Agency) and a couple of EA people had looked at it but still no contractor had been found. He said that the problem was that the water immediately below the big hole on the north side wall is over 8’ deep and it is not an easy job
- Agreed** That ESBC be asked to keep the Parish Council up to date on the progress of survey and provide it with a copy of the report when it is available.
- 137.4 Councillor Robson reported that:
- The next Jubilee Orchard Working Party would take place on 24 February.
 - The Station Road bund had flooded on both sides, which was not supposed to happen.
- Agreed** that this reported to the ESBC Planning Officer.
- 137.5 Councillor Appleby reported:
- Damage on the kerbs outside the Co-op.
 - Potential breach of planning conditions regarding P/2021/00373. **Agreed** that the information be forwarded to ESBC’s Planning Enforcement Officer.
- 137.6 Councillor Houston reported that the grass verge outside 31 Burnside was getting very churned up by vehicles associated with construction works at No. 35. This had previously been reported to Staffordshire Highways via the online reporting tool. **Agreed** That a copy of the report be forwarded to County Councillor White and that he be requested to escalate action as appropriate.
- 137.7 Councillor Sanderson reported that work on the Copper Beech tree on The Croft would be done during January.
- 137.8 Councillor Stewart reported:
- Action had been taken regarding trees damaged/fallen during the recent storm, including a tree which had fallen on The Croft – this had been cut back and replanted with a view to it regrowing.
 - Tafflands: Felled trees. Councillor Stewart asked if she could instruct Burton Tree Care to chip these so that the chippings could be laid on the paths, any remaining timber would be left to one side to break down naturally. **Agreed**
 - Meadow View: Two trees on the left hand side of the zip wire (approached from Meadow View) need to be felled and removed. **Agreed**
 - The Civic Trust had been happy with the height of the Village Christmas tree.
 - A resident had asked if the Parish Council would purchase large red poppies to be erected on street lamp columns at Armistice time. **Agreed** that this request be considered later in the year when the wreath is ordered.
 - The Rollestonian insert would need to include details of the Rollestonian of the Year.
 - Tenders for the mowing and environmental contracts: The deadline for receipt was 5pm on 09 January; the Clerk would meet with Councillor Sanderson on 10 January to open the tenders, these will be considered by the Contracts Working Group on 17 January and recommendations put to the Parish Council for approval at the February meeting.

- Staffordshire County Council had asked if the Parish Council were able to undertake an additional pre-season cut of the verges before the end of March 2024; they had also confirmed that seven cuts would be funded for the 2024/25 financial year (to include a pre-season cut before the end of March 2025). Confirmation had been given to them that the additional cut would be done as requested.

138. Financial matters

138.1 Schedule of payments

Payee	Description	Payment Method	Gross £	VAT £
Postsaver Europe Ltd	Jamie's Garden: Post strimmer guards	Debit Card (pd 14/12/23)	92.88	15.48
P Gould	Mowing contract	BACS	1,327.99	0.00
Clerk	Salary and expenses	BACS	1,328.86	0.00
ESBC	Bin emptying 3 rd qtr 2023/24	BACS	1,377.19	229.53
J Deacon	Environmental contract: £1,200.49 Craythorne car park lock/unlock (December): £186.00 Tafflands R&M works: £180.00 Meadow View – install new bin: £134.40	BACS	1,700.89	283.48
IONOS Cloud Ltd	RPC Website	DD	5.99	1.00
TOTAL			5,833.80	529.49

Resolved That the above payments be approved.

138.2 Bank reconciliation at 31 December 2023

		Bank Accounts		Total £
		Treasurer £	Instant Access £	
01 April 2023	Bank Statement	79,325.65	87,040.63	166,366.28
Movement in funds to date	PLUS Income	128,481.43	23,109.95	151,591.38
	LESS Expenditure	(183,284.22)	(11,009.10)	(194,293.32)
31 December 2023	Bank Statement	24,522.86	99,141.48	123,664.34

Resolved That the above was a true record.

138.3 Earmarked Reserves

Resolved That the council's Earmarked Reserves (EMRs) at 31 December 2023 were:

	Opening funds 01/04/2023 £	Available funds 31/12/2023 £
Environmental improvements	2,360.39	584.39
Brook Hollows	45,272.31	13,151.72
Play areas	17,132.11	11,463.86
S106 College Fields	44,507.57	857.11
Total	109,272.38	26,057.08

139. Draft 2024/25 budget and receipts/payments to 31 December 2023

Resolved That the draft budget be approved and the receipts and payments to date be noted.

140. 2024/25 Precept declaration

Resolved A Precept of £93,041 be declared on ESBC (a 3% increase on the previous year which equates to an increase of 22p a month (Band D home owners) from £62.98 to £63.20 per year).

141. Sport England funds

Councillor Stewart reported that ESBC were to make arrangements for a face to face meeting with Sport England. She also reported that clarification had been obtained regarding the MUGA information.

142. Flooding

There was significant discussion regarding the latest flooding incident in the village which had seen several properties flooded which had not been flooded previously and vehicles had been driven through flood water in terrible conditions. Could the EA confirm if something could be done upstream and asked if the water is going away downstream?

Several action streams were suggested:

- SCC, Severn Trent and ESBC to be asked to provide a map(s) showing where all the drains are located in the village and asked if confirm that these are working and if they are not, why they are not. Staffordshire Highways to be requested to give greater priority to the village for jetting/clearing drains given the increased frequency of flooding incidents in the village.
- Parish Council support for residents:
 - Seek clarification on who is responsible for closing the roads.
 - Provide larger or more sand bins.
 - Purchase more flood warning signs and cones.
- Issues to be raised with the MP.

Resolved That:

- SCC, Severn Trent and ESBC be approached, as set out above.
- Additional flood warning signs and cones be purchased.
- The sand bin currently located at Brook Hollows re relocated to the Station Road/Meadow View jitty and that hardstanding be installed.
- The flooding issues be raised with the MP.
- The County Councillor be chased for confirmation of when the drains will be jet cleaned.
- The lead flood authority be chased for funding towards dealing with flood incidents (see also Minute Nos. 107, 123 and 136).

143. Cattle/Carriage Dock: ESBC Ward Enhancement Programme (WEP) application

Councillor Badcock tabled the draft WEP application which will be submitted by The Rolleston Engineering and Transport Society (TREATS). He asked that the Parish Council agree to contribute £1,000 towards the restoration works.

Resolved That the Parish Council agreed to contribute £1,000 towards the cattle/carriage dock restoration works.

144. Correspondence

144.1 Staffordshire Parish Councils' Association (SPCA)

The SPCA's newsletters had been circulated to all councillors.

144.2 **Communications Log**

The Communications Log had been circulated regularly to all councillors.

144.3 **Shotwood Close Open Space**

Correspondence had been received from a resident of Shotwood Close requesting that a tree be planted to replace one that had recently been felled due to it being in poor condition.

Councillor Houston and Robson reported that they had visited the site and had been approached by a resident (not the correspondent) expressing concern that replacement tree(s) had not been planted on the Open Space following recent tree works on the site. The resident agreed to consult with other residents of the Close and agree on how the Open Space might evolve. The resident will submit the outcome of the consultation to the Parish Council for its consideration in due course. **Agreed** that the correspondent be advised of this information.

The meeting closed at 8.52 pm

Signed

Date

DRAFT

ROLLESTON ON DOVE PARISH COUNCIL
Receipts and payments to 31 January 2024 and 2024/25 budget

Nominal Code	Description	Actual 2022/23 £	2023/24 Budget £	2023/24 Projected YE £	Actual to 31/01/24 £	2024/25 Budget £
100	Income					
1076	Precept	87,700	90,331	90,331	90,331	93,041
1090	Interest Received	173	180	950	778	750
1100	Grants & Donations Received	10,946	-	17,160	17,160	-
1110	Council Tax Support Grant	1,665	1,665	1,665	1,665	1,665
1200	Garden rents	125	125	125	125	125
1220	Allotment rents	20	20	20	20	20
1250	Football pitch fees	50	50	350	350	50
1270	SCC: Annual grass cutting	3,700	3,848	4,465	4,465	3,848
1280	Insurance claim settlement	607	-	835	835	-
1999	Other income	55,498	-	2,522	2,522	-
	Income	160,485	96,219	118,423	118,250	99,499

Nominal Code	Description	Actual 2022/23 £	2023/24 Budget £	2023/24 Projected YE £	Actual to 31/01/24 £	2024/25 Budget £
200	Administration					
4000	Staff salary	18,408	18,776	19,657	16,052	20,000
4020	Employer's National Insurance	1,344	1,450	1,450	1,093	1,500
4030	Payroll Services	95	110	110	-	125
4050	Use of Home as Office	178	178	178	149	178
4100	Insurance	1,141	1,141	1,206	1,206	1,300
4110	Audit Fees	543	574	584	584	600
4120	Photocopier: Rental/Maint.	378	378	378	284	378
4121	Photocopier: Copy charges	313	400	375	241	400
4125	Stationery	240	225	275	270	275
4127	Village Directory	183	200	200	-	200
4130	Postage	371	450	450	416	500
4140	Council mobile	183	211	211	173	237
4150	Subscriptions	567	650	637	637	650
4160	Training	30	500	93	93	500
4180	Room hire	300	300	240	60	240
4190	Mileage expenses	113	100	200	159	200
4195	Parking fees	2	10	10	3	10
4200	Play areas	2,774	6,000	6,000	1,640	6,000
4205	Craythorne barrier: Lock/unlock	1,825	1,825	1,825	1,530	2,196
4210	RPC website	125	175	181	50	181
4211	Village website	46	60	60	46	60
4220	IT / Software	271	390	352	352	400
4230	S137 Expenditure	-	100	200	200	100
4240	Mowing contract	15,088	17,000	15,936	13,280	17,530
4250	Bin emptying	4,077	4,590	4,590	4,591	4,820
4260	Trees	2,706	4,000	4,000	1,472	4,000
4265	Plants for planters	750	825	844	844	900
4270	Environmental contract	12,351	16,650	12,000	10,089	13,200
4275	General R&M and Out of Scope works on RPC land	-	5,000	5,000	2,524	5,000
4280	Bus shelter	-	-	15,982	15,982	-
4285	Flooding	-	-	-	-	2,000
4300	Projects	-	6,838	6,838	4,103	5,000
4310	Professional fees	4,150	1,662	-	-	5,000
4320	Capital expenditure	-	800	-	-	800
4330	Other administration	2,562	1,500	1,000	740	2,000
4999	Contingency	2,579	3,000	2,751	1,290	5,000
	Expenditure	73,693	96,068	103,813	80,153	101,480
	TOTAL EXPENDITURE	73,693	96,068	103,813	80,153	101,480
	TOTAL INCOME	160,485	96,219	118,423	118,250	99,499
	NET INCOME OVER EXPENDITURE	86,792	151	14,610	38,097	- 1,981

Earmarked Reserves (EMRs)

Nom. Code	Description	Opening funds 01/04/2023 £	Funds as at 31/01/24 £
320	Environmental improvements	2,360.39	584.39
322	Brook Hollows	45,272.31	13,151.72
325	Play Areas	17,132.11	11,463.86
327	s106 College Fields	44,507.57	745.11
	TOTAL	109,272.38	25,945.08

Donor funds

Funds statement as at 31 January 2024

Total funds held in bank accounts	£ 120,521.84
LESS Earmarked Reserves	-£ 25,945.08
LESS Budgeted expenditure for remainder of 2023/24	-£ 23,660.00
General Reserves	£ 70,916.76

Update for Rolleston Parish Council on flooding matters – M. Swain 01 Feb 2024.

Dave Hughes and Mark Swain attended the parish council meeting on December 11th and were asked to submit an article to the parish magazine. This was sent in on 12th January.

Following Storm Henk our staff visited Rolleston to collect data regarding the impacts of the flooding. They visited both when the flood water was at its peak and again on 26 Jan to spend more time speaking to residents and capturing more detailed information about what happened during the flood. They visited the Spread Eagle PH, Brook House Hotel and properties in Station Road and Brookside. Flood levels were recorded and photographs and videos of the flooding were kindly provided by some residents. We will be returning on 06 February to collect further information.

Although the Flood Model is not expected to be finalised until the end of February, we have the information we need to start the process of assessing options to better manage flood risk. We have instructed our consultants (Arup) to start this project which is expected to complete in the summer, although we have not received a programme from them yet having only just commissioned this work.

We have received a further enquiry about the cost of the model from a resident following the response we sent to Kate Kniveton MP. Although it hasn't been completed yet we expect the cost will be in the order of £75k. I have included an output from the model which shows the expected depths of flooding from Rolleston Brook in an event with a 1% chance of happening in any year with an added factor of climate change allowance. We will use information like this when assessing options that could help reduce flood impacts in the village. This outline shows a greater extent of flooding than has been experienced in November 2000, Storm Dennis 2020 or Storm Henk 2024. The shading indicates predicted depth of flooding in metres.

