



# Rolleston on Dove Parish Council

Clerk: Mrs Mary Danby BA (Hons)  
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Our Ref: MD

02 December 2024

**To: All Members of the Parish Council**

Dear Councillor

You are hereby summoned to attend the Meeting of the Parish Council held in the Old Grammar School Room, adjacent to St Mary's Church, Church Road, Rolleston on Dove DE13 9BE on **Monday 09 December 2024** commencing at 7pm at which the business set out below will be transacted.

Yours sincerely

*MDanby*

**Mary Danby  
Clerk**

## **PUBLIC FORUM**

A maximum of 15 minutes will be allocated prior to the commencement of the meeting when members of the public may put questions/comments on any matter in relation to which the parish council has powers or duties which affect the area.

1. **Apologies for absence**
2. **Declarations of Interests and Dispensations**
3. **Planning matters**
  - 3.1 **Planning applications**

<b>Application No.</b>	<b>Location</b>	<b>Proposal</b>
P/2024/01053	93A Station Road	Conversion of existing detached garage to form an annex, raising of ridge height and eaves to facilitate a first floor and erection of front and rear dormers
P/2024/01144	Land opposite Norwood Cottage Hall Grounds	Felling of one Sycamore tree (T1) and overall crown reduction by 2m to give a nice all round shape of one Sycamore tree (T2) (both of TPO-1AA1)

P/2024/01162	238 Station Road	Retention of "as built" dwelling including first floor garage conversion and link to existing dwelling
P/2024/01167	Grey Gable Hall Grounds	Application under Section 73 to vary Conditions 2 and 3 of planning permission P/2022/01151 for the erection of a part first floor part two storey front, side and rear extension to change the cladding material to the first floor walls

4. **Minutes of the meeting held on 11 November 2024 (Enclosure 1)**

5. **Matters arising from the previous meeting**

6. **Councillors' reports**

7. **Financial matters**

7.1 **Schedule of payments at 02 December 2024**

Payee	Description	Payment Method	Gross £	VAT £
Rolleston Station Heritage Group	Cattle Dock: Refund (plants quantity reduced after the order had been placed)	BACS	169.00	0.00
P Gould	Mowing contract £1,354.58 Clear leaves from Dodslow Avenue island and surrounding road £50.00	BACS	1,404.58	0.00
Clerk	Salary and expenses	BACS	1,883.12	0.58
HMRC	NI/PAYE 3 <sup>rd</sup> qtr 2024/25	BACS	1,567.19	0.00
The Croft Christmas Trees	Village Christmas tree	BACS	165.00	0.00
IONOS Cloud Ltd	Hosting PC website	DD	8.40	1.40
J Deacon	Environmental contract £1,376.10 Craythorne barrier lock/unlock £216.00 Station Road: Sand bunkers base and relocate 1 no. sand bin £912.00 Jinny Trail: Tree works £42.00	BACS	2,546.10	424.35
<b>Total</b>			<b>7,743.39</b>	<b>426.33</b>

7.2 **Bank reconciliation as at 30 November 2024**

		Bank Accounts		Total £
		Treasurer's £	Instant Access £	
01 April 2024	Bank Statement	17,846.45	83,735.29	101,581.74
Movement in funds to date	<b>PLUS</b> Income	127,204.79	8,675.15	135,879.94
	<b>LESS</b> Expenditure	90,223.14	18,717.15	108,940.29
30 November 2024	Bank Statement	<b>54,828.10</b>	<b>73,693.29</b>	<b>128,521.39</b>

### 7.3 Earmarked Reserves as at 30 November 2024

	Opening funds 01/04/2024 £	Movement in funds to date £	Available funds 30/11/2024 £
Environmental improvements	8,931.41	(1,625.00)	7,306.41
Brook Hollows	13,151.72	(3,825.22)	9,326.50
Play areas	20,000.00	(6,256.82)	13,743.18
S106 College Fields	745.11	( 745.11)	0.00
MUGA (Fees)	8,000.00	(6,765.00)	1,235.00
<b>Total</b>	<b>50,828.24</b>	<b>(19,217.15)</b>	<b>31,611.09</b>

### 7.4 Inter-account transfer

To note that the sum of £18,717.15 was transferred on 22 November 2024 from the council's Business Bank Instant Account to the council's Treasurer's Account (movement of Earmarked Reserves expended to date).

### 8. Receipts and payments to 30 November 2024 and Draft 2025/26 Budget (Enclosure 2)

### 9. Agreed projects 2024/25 (Enclosure 3)

### 10. Risk Assessment (Updated) (Enclosure 4)

### 11. Dignity at Work Policy (Updated) (Enclosure 5)

### 12. Flooding (Enclosure 6)

### 13. Platinum Jubilee Orchard: Proposed Friends Group

### 14. Village Directory 2025

The Village Directory is traditionally issued with the Spring Rollestonian, the deadline for submission is 14 January 2025. Councillors are requested to review the current version (**Enclosure 7**) and advise any amendments that need to be made prior to publication.

### 15. Correspondence

#### 15.1 Comms Log

The Comms Log has been regularly circulated to all councillors.

#### 15.2 Mature Road Users Safety Resource

The SPCA have advised that Staffordshire County Council are seeking to deliver a project on road safety for mature residents. They are looking to make contact with councils who want to get involved or can provide SCC with details of local groups that regularly meet and cater for elderly residents.

If you are interested in getting involved or know of groups in your parish who would be interested, information about this project and the contact details are below.

*In the spring I'm introducing a road safety resource for mature road users and I'm looking at delivering this to groups of 'Over 60's'. I'm looking for groups who are already formed that could organise this into their diary, whereas I turn up, with the tea and biscuits, and deliver the resource. I am under the impression, that there is a possibility that there are 'over 60's' or mature-focused groups in contact with many Parish and Town councils, or it's something that the parish/town councils may be interested in supporting directly. Our plans are to pilot a resource to 4 or 5 groups*

*in the Spring, to groups of 30-40 mature road users; car drivers, pedestrians, cyclists, mobility scooter users, providing road safety information, as well as 'Planning your driving retirement', which is not often thought about. I will attend a location of your choice, in your parish, with the workshop lasting for about 2 hours with a 30-minute tea and biscuits break. If you would like to take part or get more information, please contact: Kevin Wilcox, Road Safety Officer, Staffordshire County Council, Mobile: 07855 336922, Email: [kevin.wilcox@staffordshire.gov.uk](mailto:kevin.wilcox@staffordshire.gov.uk)*

**15.3 Friends of John of Rolleston Primary School (FOJORPS): Noticeboard (Minute No. 62.4 refers)**

Email received 25 November 2024:

We have messaged Eddie (*local carpenter*) numbers times now to see when it is convenient to discuss our need and explaining who we are and that you have given us his details. Sadly so far we have had no reply whatsoever, all messages are read.

Our banner noticeboard arrived and went up just over a week ago and is already creating interest, which is great. We have spoken to School about a us paying for a new proper noticeboard for the back gate. Both the Head Teacher and FOJORPS are reluctant to spend money on a noticeboard as it won't directly benefit the children of the school. FOJORPS have a constitution we can share but in summary it states that all funds must directly benefit the children of the school. With this in mind the Head has suggested that the Parish Council noticeboard at the front of School, which doesn't get any real use other than as an overflow noticeboard occasionally, could be moved to the back of School.

Photos follow of the new temporary banner which we hope we can get extended permission for and also the unused noticeboard we wish to move. Please let us know the council's thoughts.



**16. Exclusion of Press and Public**

**Chair to move:**

That under the Public Bodies (Admissions to Meetings) Act 1960 (Section 2) (and as expended by Section 100 of the Local Government Act 1972), the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information.

**17. Website and email migration (Minute No. 95 refers) (Enclosure 8)**

**18. Quotations (Enclosure 9)**

**19. Sport England Funds: Proposed MUGA (Enclosure 10)**

**20. Footpath 14 (Enclosure 11 – To follow)**

**Minutes of a meeting of Rolleston on Dove Parish Council  
held at the Old Grammar School Room, Church Road  
on Monday 11 November 2024 commencing at 7pm**

**Present**

Councillor Stewart (in the Chair)

Councillors Appleby, Badcock, Robson, Peirce, Sanderson, Sharples and Storer

**In attendance**

ESBC Councillors Lock and Smedley

Millie Marsden and Lydia Press, Youth Representatives

Three members of the public

Mary Danby, Clerk

**Public Forum**

**Travellers site, Craythorne Road**

Members of the public expressed their concerns regarding an extension of the Travellers site, Craythorne Road (noting that the new planning application had yet to be validated by ESBC); that some of the conditions attached to the original planning application had not been adhered to, that barking dogs and bonfires continued to adversely affect village residents. They sought advice as to whether a petition or individual letters, perhaps using a template, objecting to the new application would be the best avenue to express concerns to ESBC.

Councillors advised the residents that individual letters, not a petition was the better option when submitting comments/concerns to ESBC.

Councillors advised that the Parish Council had previously submitted concerns regarding the site to ESBC. ESBC had confirmed that they had received a new application, however this was not yet valid and so there are no documents to view online at this time. The application relates to a number of items including increasing the number of families on the site and the retention of the works that have been carried out over and above the existing planning permission. Once the application is validated consultation letters will go out to neighbours, the parish council and other consultees.

Councillor Stewart advised that an undated, anonymous letter had been received expressing similar concerns to those put by the members of the public at the meeting. She stressed that as ESBC had not yet validated the new application no comments could be made until such time as it is available for comment.

Councillors asked if non-compliance with the conditions attached to the original application affected consideration of a further application. ESBC Councillor Smedley said that she would put this query to ESBC's planning team and advise the council of the response. She said that she would also ask for advice on the new items now on the site.

Councillors asked for a definition of Travellers/Gypsies – were these the same? Councillor Stewart undertook to clarify the definition and circulate this to Councillors.

**105. Apologies for absence**

Councillors Houston, E McManus and S McManus.

**106. Declarations of Interest and Dispensations**

None declared.

**107. Planning matters**

**107.1 Planning applications**

Application No.	Location	Proposal
P/2024/01115	19 Brookside	Overall crown reduction back to previous reduction points to one Tulip tree (T1) by approx 1-1.5m
No objection		
P/2024/01138	Caernarvon House Hall Grounds	Overall crown reduction by 2-3m of one oak tree (T2), felling of three Holly trees (T3, T4 and T5) and reduce side limb by 2-3m to leave a more compact shape of one holly tree (T6)
No objection		
P/2024/01170	Caernarvon House Hall Grounds	Reduce branches away from the house to give a 2m clearance of one Cedar tree (T1) and remove overhanging branches to the fence line of two Sycamore trees (T7 and T8) which form part of TPO 1AA1
No objection		

**108. Minutes**

**Resolved** That the Minutes of the meeting held on 14 October 2024 be approved and signed as a true record.

**109. Matters arising**

**Public Forum – Craythorne Road: Trees**

It was reported that a Staffordshire Highways Inspector had been instructed to identify the location of the damaged trees and contact the landowners regarding maintenance of them.

**Minute No. 91 re Minute No. 48 (Cattle Dock)**

It was reported that the plants had been ordered and a Working Party would plant them on 16 November 2024.

**Minute No. 91 re Minute No. 49.2 (Pavement outside 18 Burnside)**

It was noted that repair work had been done but there was still a dip in the pavement.

**Agreed** that this be reported to County Councillor White and that it also be reported that a plank of wood was sticking out on the pavement from the property which could be a trip hazard.

**Minute No. 92.3, 2<sup>nd</sup> bullet point**

It was reported that the overhanging branch had been cut by an unknown person and the debris had been left on The Croft.

**Minute No. 92.4, 3<sup>rd</sup> bullet point**

Councillor Robson asked if the County Council had responded regarding the blind junction of Fiddler's Lane/Church Road. The Clerk confirmed that there had been no response to date. Councillor Robson reported that there had recently been another near miss and the sign is now completely obscured by vegetation.

**Agreed** that this be reported to the County Council again with a request that Staffordshire Highways be urged to consider making the suggested improvements as soon as possible in the interests of road users safety.

**Minute No. 92.7**

- Playdale had fixed the Meadow View carousel free of charge.
- ID Nos. had been affixed to the stiles and gates.
- Councillor Stewart thanked Councillor Badcock for completing the SCC Community Fund application which County Councillors White and Hudson had agreed to fund – the decision had yet to be notified by SCC.
- Councillor Stewart thanked Councillors Sanderson and Sharples for attending the Remembrance Service, County Councillor White and ESBC Councillor Lock had also attended the Service. Members of the public had complained that when outside during the roll call of names they could not hear and that cars drove past as the road was not closed made it difficult to hear. She had explained that the Service and Parade are arranged by the Church and the Scouts, not the Parish Council. Councillor Stewart undertook to speak to the Church Warden and the Scouts to ask if the traffic could be stopped during the Service and whether the sound could be improved for future years.
- Councillor Stewart thanked Councillor Peirce for putting the Remembrance poppies on the Spread Eagle Island railings.

**Minute No. 100 Biodiversity Net Gain (BNG)**

The member of the public had thanked the council for its response to his queries, they had subsequently asked further queries which had been answered.

**110. Councillors' reports**

- 110.1 ESBC Councillor Lock said that a last ditch attempt had been made to stop the brown bin charge had failed and the scheme will start in January 2025.
- 110.2 ESBC Councillor Smedley said they are waiting to hear about when the Travellers site planning application will become valid.
- 110.3 Councillor Badcock reported that work had started on 11 November to repair the North wall of the Brook Hollows waterfall.
- 110.4 Councillor Sanderson reported that:
- Phil Gould had been working behind the Almshouses and had filled five brown bins with leaves and he was seen to blow the remaining leaves into the Brook, these were now lodged at the weir.
- Agreed** that a letter be sent to Mr Gould advising that he should not have blown the leaves into the Brook and that these should be removed as they may adversely impact the Brook when the water levels rise during the seasonal wet weather.
- The volunteers had planted the Tete a Tete daffodils on the Spread Eagle Island. Councillors noted how lovely the Island had looked this year and **agreed** that letters of thanks be sent to Mrs Sanderson and Mrs Kay.
- 110.5 Councillor Robson reported that a recent Working Party at the Jubilee Orchard had seen the site made ready for Winter.
- 110.6 Councillor Peirce reported that the path across the bridge by the former Brook House hotel was very dark. It was noted that the Developer had been asked at the council meeting that he attended to consider cutting back vegetation and do tree pruning - he had said he would consider it when the main landscaping had been done.
- .
- 110.7 Councillor Appleby reported that:



- The Craythorne Golf landowner was not interested in rewilding the site; it looks like the Driving Range has been sold and they are working with a partner to do the 20 chalets planning application again.
- The “Joy to the World” Christmas tree was in progress for the Church Festival – the council’s tree’s decoration would focus on “Joy to Rolleston”.

110.8 Councillor Storer reported that he had unsuccessfully applied to the Severn Trent “NeighbourGOOD” scheme for funds for fruit trees to expand the Platinum Jubilee Orchard. He was now looking to enhance the Orchard and would be communicating with residents seeking their support for the proposal.

110.9 Councillor Sharples reported that:

- She had been pleased to provide a reference for Emily Fenn for the Gold Duke of Edinburgh Award.
- There had been two applications to fill the vacancy left by Emily as a Youth Representative – Lydia Press had been successful on this occasion.
- Asked that in future years the recruitment process for Youth Representatives be publicised in the Rollestonian and on noticeboards in future and that applicants be asked to give reasons for why they were applying – this was **agreed** by the council.

110.10 Councillor Stewart reported that Phil Gould, the council’s Mowing Contractor had completed three cuts free of charge. **Agreed** that a letter of thanks be sent to Mr Gould.

110.11 Lydia Press, Youth Representative introduced herself, she thanked the council for the opportunity and said she was looking forward to working with Councillors.

## 111. Financial Matters

### 111.1 Schedule of payments

Payee	Description	Payment Method	Gross £	VAT £
Amberol Ltd	Barrier baskets and liners	BACS	831.84	138.64
P Gould	Mowing contract	BACS	1,354.58	0.00
Staffordshire County Council	Legal fees re Travellers’ incursion (Craythorne Playing Field)	BACS	451.68	75.28
Clerk	Salary and expenses	BACS	1,353.16	0.00
J Deacon	Environmental contract £1376.10 Craythorne car park lock/unlock £223.20 Shotwood Lane – repair stile £90.00 Jinny Trail: Step repair £42.00	BACS	1,731.30	288.55
Signcraft	Cattle Dock: Signage	BACS	354.00	59.00
James Coles & Sons (Nurseries) Ltd	Cattle Dock: Plants	BACS (Pd 04/11/24)	721.02	120.17
Freeola	Hosting village website	DD	14.76	2.46
Woodside Nurseries	Planters refilled for Winter	BACS	425.00	0.00
IONOS Cloud Ltd	Hosting PC website	DD	8.40	1.40
Astle Paterson Limited	Legal Services with regard to updating Title Deeds	BACS	204.00	34.00
HM Land Registry	Title Deed and Plan for land abutting Elizabeth Avenue playing field	Debit Card (Pd 08/11/24)	6.00	0.00
O2	Council mobile	DD	21.80	3.63
Viking	Postage stamps £260.00 Stationery £62.24	BACS	322.24	10.37

Q&A Planning	Review of Sport England comments, liaison with CW, advice to client and discussions with LPA	BACS	600.00	100.00
			<b>8,399.78</b>	<b>833.50</b>

**Resolved** That the above payments be approved.

#### 111.2 Bank reconciliation as at 31 October 2024

		Bank Accounts		Total £
		Treasurer's £	Instant Access £	
01 April 2024	Bank Statement	17,846.45	83,735.29	101,581.74
Movement in funds to date	<b>PLUS</b> Income	104,888.67	8,591.68	113,480.35
	<b>LESS</b> Expenditure	81,654.36	0.00	81,654.36
31 October 2024	Bank Statement	<b>41,080.76</b>	<b>92,326.97</b>	<b>133,407.73</b>

**Resolved** That the above was a true record.

#### 111.3 Earmarked Reserves

**Resolved** That the council's Earmarked Reserves (EMRs) at 31 October 2024 were:

	Opening funds 01/04/2024 £	Movement in funds to date £	Available funds 31/10/2024 £
Environmental improvements	8,931.41	(1,625.00)	7,306.41
Brook Hollows	13,151.72	(3,825.22)	9,326.50
Play areas	20,000.00	(6,256.82)	13,743.18
S106 College Fields	745.11	( 745.11)	0.00
MUGA (Fees)	8,000.00	(6,265.00)	1,735.00
<b>Total</b>	<b>50,828.24</b>	<b>(18,717.15)</b>	<b>32,111.09</b>

#### 112. Receipts and payments to 31 October 2024

**Resolved** That the report be noted and that the council will consider the draft 2025/26 budget at the next meeting.

#### 113. Flooding

The latest EA update was noted.

It was noted that a follow-up residents meeting to the one organised by the former MP needed to be arranged. Councillor Stewart undertook to approach the MP with this request.

Councillor Badcock suggested that the Brookside residents could form a formal group with a bank account which would enable them to apply for funding to improvements to reduce the risk of flooding. These funds would then enable them to work with the Trent Rivers Trust to see a project(s) undertaken in the village. Councillor Stewart undertook to approach the residents with this suggestion.

#### 114. Sport England funds: Proposed MUGA

The Planning Consultant had submitted a pre-app to Sport England. Unfortunately Sport England had given their reasons for objecting to the proposed MUGA. The Planning

Consultant had approached ESBC asking for their opinion on Sport England's response – this was yet to be received.

**Agreed** That further consideration of the proposed MUGA be deferred to the next meeting to enable ESBC's response to be received.

**115. Elizabeth Avenue play area and skate ramp**

Councillor Appleby provided the following update:

**RoSPA inspection**

The recent RoSPA inspection had highlighted several areas where works are required on the skate ramp area which could be expensive to resolve. He added said that the report had also identified remedial works were required to the swing seats.

**JoRPS survey**

There had been 10 replies to the JoRPS survey on the playing field and play area. The survey had shown that the swings and football field were the most used and the basketball areas, spinner and large slide were the least used.

The survey had raised concerns regarding the skate ramp area of which it was said that it was not suitable for most children; it was ineffective; not fit for purpose and was not fun or safe.

The survey noted that the Park was outdated; the large slide was not suitable for small children; broken glass and rubbish were often found; the rubberised areas are worn and in poor condition; the play equipment is rusty, old and tired; the large climbing frame is not suitable for younger children.

The survey indicated that more trees and benches for summer would be liked; football target screens, more things for older children and see-saws and "wobbly" sit-on rides for younger children could be provided.

**Anti-Social Behaviour (ASB)**

Residents had contacted him and other Councillors regarding ASB on the playing field, predominantly the skate ramp area. They had said that the area is not fit for purpose and now only serves to attract ASB and a request had been made that the skate ramp area be removed.

**Agreed** That Councillors Peirce and Appleby meet on site with the council's Contractor to agree the works that the council want him to quote for with regard to the potential remove the skate ramp area.

**116. Website and email migration**

In his absence, the council received a update from Councillor S McManus and **agreed** that a decision would be made at the next meeting.

**117. Government consultation:**

**Enabling remote attendance and proxy voting at local authority meetings**

It was felt that it would be difficult and expensive for the council to hold hybrid meetings.

**Agreed** That Councillor Stewart will respond to the consultation on the behalf of the council.

- 118. Department for Environment, Food and Rural Affairs (Defra):  
Consultation on the regulatory approach and use of civil sanctions for hedgerow  
management**  
**Agreed** That the consultation be received without comment.
- 119. Correspondence**
- 119.1 Comms Log**  
The Comms Log had been regularly circulated to all councillors.
- 119.2 Rolleston Civic Trust: Civic Trust Fun Run – Sunday 20 July 2025**  
**Resolved** That the Civic Trust be given approval to use the Craythorne Playing Field and Tafflands for the above Fun Run.
- 119.3 Rolleston Civic Trust: Parish Council pages in the Rollestonian**  
**Resolved** That the revised cost of £85 per issue be agreed.
- 119.4 Rolleston Civic Trust: Installation of a Speed Indicator Device (SID)**  
A request was considered that the council work with the Civic Trust financially and co-operatively in helping the village to acquire a SID or Vehicle Activated Sign (VAS) to be installed on Knowles Hill.  
**Agreed** That the Civic Trust be advised that to enable a decision to be made, the council would approach the County Council for advice:
- Where would be the optimal location for a SID/VAS?
  - SCC's preferred option, i.e. SID or VAS
  - How much does the equipment cost?
  - What permission(s) would be required from SCC and the cost of those permissions?
- 119.5 Staffordshire Parish Councils' Association (SPCA): Sakura Cherry Tree Project**  
**Agreed** That the council will not take up this offer.
- 119.6 Public Footpath 14**  
A member of the public had contacted the council regarding the condition of the above footpath.  
**Agreed** That the email (redacted) be forwarded to the landowners asking them to consider what they can do to in relation to addressing the issues described in the email.
- 120. Exclusion of Press and Public**  
**Resolved** That under the Public Bodies (Admissions to Meetings) Act 1960 (Section 2) (and as expended by Section 100 of the Local Government Act 1972), the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information.
- 121. Quotations**
- 121.1 The Croft**  
**Resolved** That John Deacon's quotation in the sum of £225.00 plus VAT to cut the hedge Almshouses side and re-seed bare soil from the Almshouses to The Croft be accepted on the proviso that the work should not be done until Spring 2025.

121.2 **Diamond Jubilee Orchard**

**Resolved** That Ben Binn’s quotation in the sum of £440.00 (VAT N/A) to remove 6 no. Cherry trees to ground level and grind out stumps be accepted.

122. **Hall Grounds: Gate**

**Agreed** That this was not a matter for the council to progress.

123. **Staffing matters**

123.1 **Local Government Services Pay Agreement 2024/25**

**Resolved** That following confirmation from NALC/SLCC that the pay increase for 2024 had been agreed, the increase backdated to 01 April 2024 be applied to the Clerk’s salary (scp 20) with immediate effect.

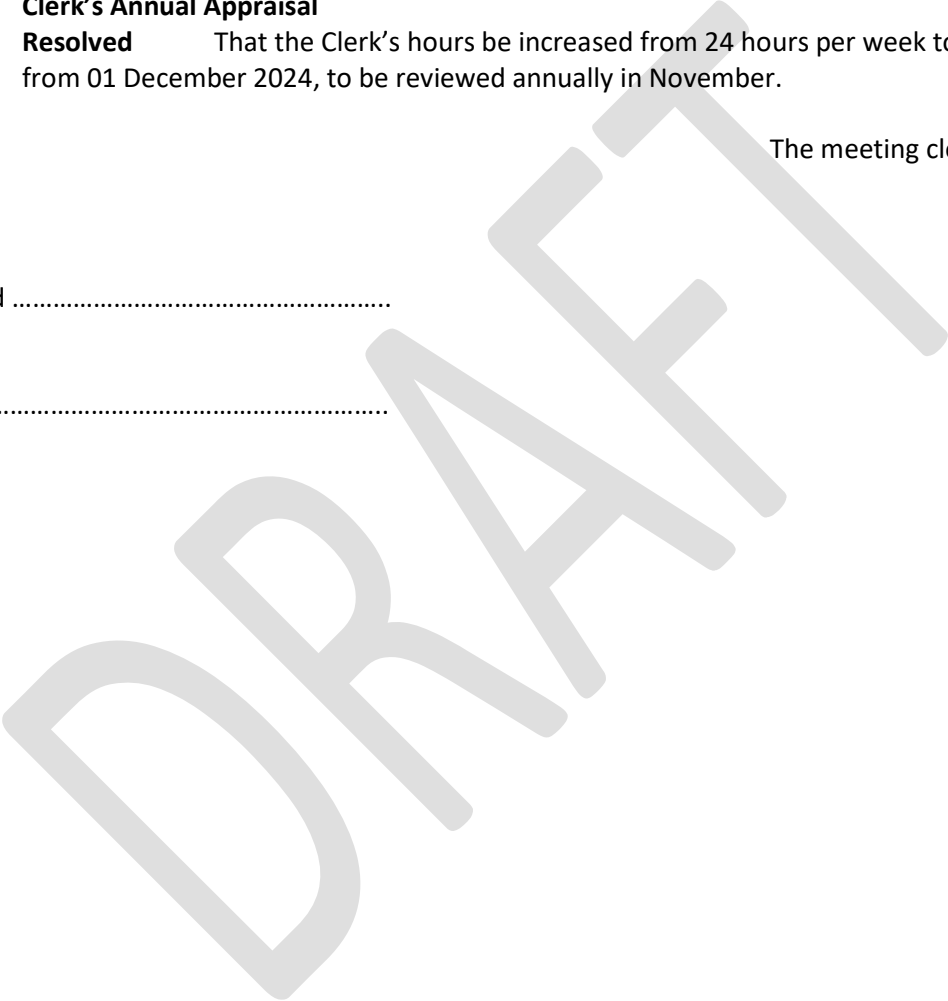
123.2 **Clerk’s Annual Appraisal**

**Resolved** That the Clerk’s hours be increased from 24 hours per week to 25 with effect from 01 December 2024, to be reviewed annually in November.

The meeting closed at 9.25pm

Signed .....

Date .....



**Rolleston on Dove Parish Council**  
**Receipts and payments to 30 November 2024 and Draft 2025/26 budget**

Nominal Code	Description	Actual to 31/03/2024 £	2024/25 Budget £	2024/25 Projected YE £	Actual to 30/11/2024 £	Draft budget 2025/26 £	
<b>100</b>	<b>Income</b>						
1076	Precept	90,331	93,041	93,041	93,041	95,832	Assumes +3%
1090	Interest Received	975	750	750	686	600	
1100	Grants & Donations Received	17,160	-	1,600	2,928	1,000	Bellway (bus shelter)
1110	Council Tax Support Grant	1,665	1,665	1,665	1,665	1,665	TBC
1200	Garden rents	125	125	125	125	125	
1220	Allotment rents	20	20	20	20	20	
1250	Football pitch fees	420	50	210	220	50	
1270	SCC: Annual grass cutting	4,465	3,848	5,875	5,875	5,234	TBC
1280	Insurance claim settlement	1,154	-	790	940	-	
1999	Other income	2,522	-	1,761	3,478	-	
	<b>Income</b>	<b>118,836</b>	<b>99,499</b>	<b>105,837</b>	<b>108,978</b>	<b>104,526</b>	

Nominal Code	Description	Actual to 31/03/2024 £	2024/25 Budget £	2024/25 Projected YE £	Actual to 30/12/2024 £	Draft budget 2025/26 £
<b>200</b>	<b>Administration</b>					
4000	Staff salary	19,656	20,000	20,500	12,449	21,300
4020	Employer's National Insurance	1,457	1,500	1,500	729	2,445
4030	Payroll Services	95	125	95	-	100
4050	Use of Home as Office	178	178	178	119	178
4100	Insurance	1,206	1,300	1,632	1,632	1,632
4110	Audit Fees	584	600	810	810	810
4120	Photocopier: Rental/Maint.	378	378	378	284	378
4121	Photocopier: Copy charges	320	400	500	328	500
4125	Stationery	270	275	275	222	275
4127	Village Directory	187	200	200	-	200
4130	Postage	416	500	682	682	600
4140	Council mobile	208	237	237	145	260
4150	Subscriptions	637	650	884	884	900
4160	Training	93	500	200	135	500
4180	Room hire	220	240	240	-	240
4190	Mileage expenses	213	200	200	175	200
4195	Parking fees	3	10	7	5	12
4200	Play areas	1,640	6,000	6,000	2,281	5,225
4205	Craythorne barrier: Lock/unlock	1,830	2,196	2,135	1,415	2,190
4210	RPC website	134	181	181	56	1,000
4211	Village website	57	60	60	37	60
4220	IT / Software	352	400	382	382	400
4230	S137 Expenditure	800	100	100	100	100
4240	Mowing contract	16,236	16,255	16,255	10,837	16,255
4250	Bin emptying	4,591	4,999	4,999	3,749	5,250
4260	Trees	2,416	4,000	4,500	3,955	4,000
4265	Plants for planters	844	900	1,083	1,029	1,120
4270	Environmental contract	12,090	13,761	13,761	9,028	13,761
4275	General R&M and Out of Scope works	5,053	5,562	5,562	2,276	5,500
4280	Bus shelter	15,982	-	2,000	-	2,000
4285	Flooding	-	2,000	2,000	-	2,000
4300	Projects	4,738	5,000	5,000	2,666	5,000
4310	Professional fees	-	5,000	5,000	1,556	5,000
4320	Capital expenditure	-	800	-	-	800
4330	Other administration	1,340	2,000	1,500	1,187	2,000
4999	Contingency	3,626	5,000	5,000	3,041	5,000
	<b>Total Expenditure</b>	<b>97,847</b>	<b>101,507</b>	<b>104,036</b>	<b>62,192</b>	<b>107,191</b>
	<b>Total Income</b>	<b>1,154</b>	<b>99,499</b>	<b>105,837</b>	<b>108,978</b>	<b>104,526</b>
	<b>Net Income/Expenditure</b>	<b>96,693</b>	<b>- 2,008</b>	<b>1,801</b>	<b>46,786</b>	<b>- 2,665</b>

**Earmarked Reserves (EMRs)**

Nom. Code	Description	Opening funds 01/04/2024 £	Funds as at 30/11/2024 £	
320	Environmental improvements	8,931.41	7,306.41	
322	Brook Hollows	13,151.72	9,326.50	Donor funds
325	Play Areas	20,000.00	13,743.18	
327	S106 College Fields	745.11	0	
328	MUGA (fees)	8,000.00	1,235.00	
	<b>TOTAL</b>	<b>50,828.24</b>	<b>31,611.09</b>	

**Funds statement as at 30 November 2024**

Total funds held in bank accounts	£ 128,521.39
LESS Earmarked Reserves	-£ 31,611.09
LESS Remaining budgeted expenditure to YE	-£ 41,844.00
Estimated General Reserves at YE	£ 55,066.30

Ref	Project - Brief description	Project Status	Remaining or Next Actions and Funding/Resource required	Completed Actions
9	Repaint and repair white railings and posts on Burnside, Brookside and leading to The Lawns.	In Progress	Section outside Almshouses required doing before installation of new planters. Start to arrange working parties to do this in sections - need risk assessment and high vis jackets plus advice on best paint to use.	Rolleston Transport Festival kindly donated money for the paint, brushes and scrapers to assist with this project. PC agreed to fund and install 3 more planters to complete the section outside the Almshouses (to be put in pace when painting works completed).
21	Replace/repair aging wooden steps and handrails on both sides of the Jinny Trail.	In Progress	PC submitted grant application to SCC fund (supported by Cllr White and Cllr Hudson) which would pay 50% of the quotation sourced from JDeacon for works required. Approved by both councillors - awaiting final confirmation from SCC - works have to be completed by March 20 <sup>th</sup> 2025.	These are now falling into worse disrepair as the edge pieces of the steps are now rotting - really needs a full assessment and consideration of these. Ongoing immediate works have been done to replace various treads, supports and rails as required. PC meeting April 24 agreed to obtain quotation from JDeacon to look at both sets of steps for report (emergency repair to steps are expensive and are going to continue to happen given the age of these).
19	S106 Sport England monies (grant condition to build changing rooms at Craythorne Field) progression of variation to install MUGA sought.	In Progress	Planning consultant submitted pre app to Sport England who rejected it on a number of conditions and points, some of which seem unrelated to Rolleston requirements. They also require the MUGA moving which will incur another BNG report to be written and maybe the shipping containers moving. This response was sent by the planning consultant to ESBC planning department for their consultation and advice. They are discussing with Head of Delivery and Legal and we await their response. The approved initial budget for planning, etc has now been spent so further monies will be required to continue to progress to planning application, revised BNG report, etc.	Planning consultant has written initial draft response to ESBC however there are issues regarding the acceptable location that SE and ESBC wish it to be located in and where it might serve better the RFC users. BNG report assessment has been done and the report is in progress of being drafted so any changes to this will cost a significant amount of money as it would need to be reassessed regardless of whether the MUGA moves 2 or 20 feet. In addition, potential users have said that as it will not have floodlighting it will not assist in Winter months for after school use as it is will be too dark - however the funding does not cover the amount of money required to install this. Consultants have been contacted and provided with relevant contacts details for ESBC, RFC, schools etc and background history information. ESBC have been updated via email of our progress in actioning this. PC meeting March 24 approved quotes for planning consultants/architects to write statement/application Proposal agreed with ESBC who were fully supportive of the request for variation of condition to be used for a MUGA/suitable accessible paths.
25	New bus shelter and additional hard standing requested for stop opposite Forest School Street location - very busy bus stop for users going to town and 6 <sup>th</sup> formers to College.	In Progress	RPC asked SCC to install extended hard standing and a polycarbonate shelter (brick built one is too expensive to progress). Awaiting further update from SCC on project timelines.	SCC contacted who agreed that this could be located there - the question is who will pay for it. They have given quotes and asked if RPC could pay some or all of it. RPC agreed to fund £1000 to match the donation kindly given by Bellway of £1000.
24	Complete review of Elizabeth Avenue Play are equipment to be conducted.	In Progress	PC meeting Nov 24 agreed to source quotation to remove the hard surface and the skate ramp, grind rails etc - reasons are due to aging deteriorating condition of equipment, not used for intended purpose, risk levels and what repairs/maintenance would cost deemed to be not worth doing. The smaller children's play area needs a revamp - surfacing, new equipment and removal of some older items - responses back on survey have been considered.	PC meeting April 24 agreed to set up a working party group to review the play areas, current equipment and what might be relace/removed, etc to bring proposals back to PC. Contact to be made with JoR school and parents/school views sought.
1	Tafflands woodland and paths - Maintenance and management of trees and paths, planting of native flora e.g. Bluebells, installation of bird boxes.	Open	PC meeting April 24 agreed to walk Tafflands with tree surgeons for quotation purposes to then consider to remove any dead, dying or diseased trees and branches - it has been circa 4 years since this was done last time - meeting TBA with contractors. Consider further stoning of various paths and putting in some drains under paths as suggested by contractor to help with flooding.	Various dead and damaged trees have been removed by JDeacon as required during the year - this is always ongoing due to number and planting density of trees.
23	Provision of additional bench seating at Meadow View Play area inside the play area if possible.	Open	PC meeting April 24 agreed to consider possibility of additional seating if possible within the play are near the toddler equipment.	PC meeting April 24 considered possibility of additional seating if possible within the play area near the toddler equipment and deferred for the immediate time being until all other drainage works completed.
16	Provide stoned paths from end of tarmac path from Forest School Street play area to Meadow View play area for ease of access and from Meadow View pavement.	Open	Consider extending the stone from the end of the current path as a wider apron rather than doing a whole path now drains have been installed.	Drain installation by JDeacon completed (Part of remaining S106 funds used) (see project 3)
11	Aging bus shelter on Knowles Hill.	On Hold	Consideration to be given then to whether to try to replace if there is a need for it. <b>NB:</b> The PC is not under any legal obligation to replace it. No need identified so far (see project 25 bus shelter which was requested after an article in The Rollestonian.)	PC Meeting April 24 agreed to ask JDeacon for a quote to demolish it given the state of disrepair. Roof felt is completely falling off now and it is in a very sorry state PC Nov 23 meeting agreed that it will be reviewed fully in March 2024 to discuss whether to demolish completely for now PC agreed for JDeacon to inspect periodically and monitor.
7	Clean brook and banks on Burnside and deal with Willows - plant succession trees for ageing Willow trees??	On Hold	Further work needed on the banks to clear debris, Ivy and saplings - PC meeting April 24 agreed to review this further and identify what is required.	Owners of Spread Eagle chased again about planning application to pollard the large Willow by the Spread Eagle bridge and the other very tall trees on their banks.

**Rolleston On Dove Parish Council  
Risk Assessment as at 30 November 2024**

<b>Service Area</b>	<b>Risk</b>	<b>Action/Mitigation</b>
Insurance	Property Damage	Property cover, for year ending 15 June 2025 is adequate and covers all assets as set out on the Asset Register.
	Money	Existing cover is adequate.
	Business interruption	Not covered (not required).
	Public Liability	Existing cover for year ending 15 June 2025 of £10 million is adequate.
	Employers Liability claim	Existing cover for year ending 15 June 2025 of £10 million is adequate.
	Fidelity Guarantee	Existing cover for year ending 15 June 2025 of £250,000 is adequate.
	Libel and Slander	Existing cover for year ending 15 June 2025 of £250,000 is adequate.
	Officials Indemnity	Existing cover for year ending 15 June 2025 of £500,000 is adequate.
	Personal Accident	Existing cover for year ending 15 June 2025 of £100,000 is adequate.
	Legal Expenses	Existing cover for year ending 15 June 2025 of £250,000 is adequate.
Accounts and finance	Annual precept too high / too low or not the result of detailed consideration	Continue current system with detailed budget based on past year and current year accounts.
	Protection of monies	The FSCS does not protect deposits made by a public authority (including a parish council), unless it is a small local authority with an annual budget of up to EUR500,000 (about £430,950 using the required 03 July 2023 exchange rate).
	Unlawful expenditure	Follow Financial Regulations as reviewed by Council on 08 July 2024. Follow advice of Clerk/RFO that all expenditure is within legal powers.
	Unauthorised expenditure	Report all payments to Council for approval (even if already paid). Cheque signatories to initial cheque stubs and invoices.
	Accounts not reconciled	Bank reconciliation presented to each monthly council meeting.
	Non-standard and/or non-compliant records kept	Follow Financial Regulations as reviewed by Council on 08 July 2024. Accept advice from Clerk/RFO and Internal and External auditors.
	Non-compliance with transparency code requirements	Review process in line with requirements.
	Non-compliance with internal audit requirements	Appoint Internal Auditor.
	Loss of computer-based accounting records	Records backed-up onto portable external hard drive monthly.



Staff	Loss of key personnel through ill health or leaving	Council could cover short-term absence while replacement found. Immediately advertise any vacancy. Appoint locum clerk if necessary.
Delegation of Authority	Inability to deal with urgent matters during an emergency	Standing Order 18 adopted on 11 May 2020 giving the Clerk delegated authority to deal with urgent matters during an emergency.
Administration	Inadequate access to advice	Continue memberships of SPCA/NALC and SLCC.
	Loss of hard document records	Records maintained at the Clerk's home. Photocopies to be stored off-site for key records.
	Loss of computer-based records	Records backed-up onto portable external hard drive monthly.
Email accounts	Councillors use of personal email accounts for council business	The council considered this matter on several occasions and ultimately agreed not to use dedicated email addresses.
Council-owned land and play areas	Accident arising from unsafe areas and resultant public liability claim	Weekly visual inspection of site and play equipment by the council's contractor. Clerk has delegated powers to order remedial works in case of damage or health and safety matters.
Noticeboards	May require repairs / become unsafe	Boards checked regularly when notices are posted.
Contractors	Activities of uninsured contractor could give rise to public liability claim	Council to check on contractors' Indemnity insurance and working practices. Contractors must have at least £5 million Public Liability insurance.
	Unsafe working practices by a contractor appointed by the council	

This risk assessment was approved by the Council on 09 December 2024.

Mary Danby  
Proper Officer

This risk assessment will be reviewed annually.





**ROLLESTON ON DOVE  
DIGNITY AT WORK, BULLYING AND HARASSMENT POLICY**

This policy reflects the spirit in which Rolleston on Dove Parish Council (“RPC”) intends to undertake all of its business. RPC recognises its legal duties to protect its employees and Councillors from bullying and harassment and to ensure that its employees do not bully or harass others. This policy should be read in conjunction with RPC’s Grievance Policy and Disciplinary Policy.

**1. SCOPE**

This policy covers, but is not limited to, harassment on the grounds of sex, marital status, sexual orientation, race, colour, nationality, ethnic origin, religion, belief, disability or age.

This policy covers, but is not limited to, physical and verbal bullying and cyberbullying (referred to together in this policy as “bullying”).

This policy outlines the expected behaviour of all employees and Councillors and RPC’s approach to the management of concerns raised under this policy.

**2. KEY PRINCIPLES**

RPC will not tolerate bullying or harassment of its employees or its Councillors.

RPC will not tolerate bullying or harassment of its employees or Councillors by other employees or Councillors. RPC will not tolerate bullying or harassment of its employees by visitors to RPC or members of the public.

RPC will follow the ACAS guidance on the definition of bullying and harassment which are behaviours unwanted by the recipient.

**3. BULLYING AND HARASSMENT**

Bullying is characterised as a pattern of offensive, intimidating, malicious, insulting or humiliating behaviour. It is an abuse of use of power or authority which tends to undermine an individual or group of individuals, gradually eroding their confidence and capability, which may cause them to suffer stress.

Harassment is unwanted conduct that violates a person’s dignity or creates an intimidating, hostile, degrading, humiliating or offensive environment.

Cyberbullying is the use of information and communication technologies, particularly mobile phones and the internet, to deliberately or repeatedly threaten, harass, humiliate, defame or impersonate (to assume the character or appearance of another person fraudulently).

From 26 October 2024 the new positive duty for Councils (Employers) to prevent Sexual Harassment in the workplace comes into effect and the Council believe that they have reviewed the recommendations of the Equality and Human Rights Commission (<https://www.equalityhumanrights.com/guidance/sexual-harassment-and-harassment-work-technical-guidance>), which are summarised below:



- Harassment relates to a protected characteristic.
- Unwanted conduct covers a range of behaviour from spoken words, banter to physical gestures or behaviour.
- Any inappropriate conduct is considered on how the worker perceives it and whether it was reasonable to have that perception; intent is not a core consideration.
- The act covers all in employment, i.e. Employees and Workers. This will include job applicants and potentially agency workers.
- Councils must take steps to prevent it, which includes anticipating steps where it could occur and put steps in place to prevent it from taking place.
- The EHCR believe that Employers are unlikely to be compliant unless a risk assessment has been conducted. Following a risk assessment an action plan should then be created (and put into place).
- Councils should include taking reasonable steps to prevent harassment from third parties.
- Other steps would likely include reviewing your policies and providing training.

Where training is provided, the Council should consider including:

- a clear understanding of what harassment is
- a clear statement of required workplace behaviour – including behaviour at work-related social events and in online communications
- an understanding of what is appropriate and what isn't in 'grey' areas such as banter
- knowing what to do if they experience harassment
- knowing what to do if they witness harassment
- knowing what to do if harassment is reported to them
- knowing what the Council will do if they are found to have committed an act of harassment

#### **4. PROCEDURE**

Any employee experiencing bullying or harassment should report this to the Chairman or alternatively raise a formal grievance under RPC's Grievance Policy.

Any complaint made against an employee will be investigated under RPC's Disciplinary Policy.

The complaint will be investigated either formally or informally and the complainant will be notified of the result of the investigation in writing.

#### **5. DISCIPLINARY MATTERS**

RPC considers bullying and harassment to be examples of serious misconduct.

Any allegation which, following investigation, is upheld, will result in disciplinary procedures for employees and may result in charges of gross misconduct and summary dismissal.

Allegations of bullying and harassment of employees or the public by Councillors may result in referrals to the Standards Process as a contravention of the Members Code of Conduct.



**6. LEGAL ACTION**

Employees and Councillors may be the subject of legal action by a recipient of bullying or harassment as a result of such bullying or harassment.

**7. ADDITIONAL INFORMATION**

For further information, please contact the Clerk or the Chairman of RPC.

Adopted: 08 April 2019

Revised: 09 December 2024



## APPENDIX A

SOURCED FROM [Sexual harassment and harassment at work: technical guidance | EHRC \(equalityhumanrights.com\)](#)

### Assessing risks relating to harassment

1. Employers should make an assessment of risks relating to harassment, sexual harassment and victimisation. Existing risk management frameworks, traditionally used in the workplace health and safety context, could be used for this process. Assessments should identify the risks and the control measures identified to minimise the risks. Factors may include, for example:
  - power imbalances
  - job insecurity, for example, use of zero hours contracts, agency staff or contractors
  - lone working and night working
  - out of hours working
  - the presence of alcohol
  - customer-facing duties
  - particular events that raise tensions locally or nationally
  - lack of diversity in the workforce, especially at a senior level
  - workers being placed on secondment
  - travel to different work locations
  - working from home
  - attendance at events outside of the usual working environment, for example, training, conferences or work related social events
  - socialising outside work
  - social media contact between workers
  - the workforce demographic, for example, the risk of sexual harassment may be higher in a predominantly male workforce
2. There are certain factors that may increase the risk of sexual harassment. An employer should consider these factors when thinking about how it can comply with the preventative duty. The factors include, but are not limited to:
  - a male-dominated workforce
  - a workplace culture that permits crude / sexist 'banter', or other disrespectful behaviour
  - gendered power imbalances (for example, where most junior staff are female and most senior managers / leaders are male)
  - workplaces that permit alcohol consumption
  - an expectation that workers will attend social events / conferences outside of the workplace or stay away from home overnight (particularly if alcohol is being consumed)
  - lone or isolated working
  - working alone with a third party
  - night working
  - an insecure / casual workforce
  - a failure to respond appropriately to previous reports of sexual harassment
  - no policies or procedures to prevent or respond to sexual harassment



- workers that have more than one protected characteristic, for example, disabled people, ethnic minorities and people from the LGBT community are more likely to experience sexual harassment than people who do not have these protected characteristics
  - there may be risks that only affect one job role or worker - these should still be considered and addressed
3. A risk assessment should consider working practices, including policies and procedures. Employers should ensure staff are aware of reporting mechanisms and management know what to do if a staff member raises a complaint of harassment. The working environment must also be considered. Employers should identify any particular risks that apply to the working environment and how these can be mitigated.

Communications with staff are key. Employers should ensure that policies and procedures are clearly communicated to staff. Staff should understand what harassment and sexual harassment is, know what to do if an incident happens, and what the employer will do when a complaint of harassment is made.

4. Employers should ensure they specifically assess the risk of sexual harassment in the course of employment. They should also review the risk assessment regularly and take mitigating action if they identify any new or additional risks. Employers are unlikely to be able to meet the requirement of the preventative duty to take reasonable steps to prevent sexual harassment of their workers, if they do not carry out a risk assessment.
5. Employers should produce an action plan that sets out what preventative steps they will take to address any identified risks and how that will be monitored. Employers should consider publishing their action plan to workers and the public, for example on their website.
6. Employers may want to consider appointing a designated lead to take responsibility for implementation of the action plan and compliance with the preventative duty.

Further reading can be found on <https://www.equalityhumanrights.com/employer-8-step-guide-preventing-sexual-harassment-work>



**Rolleston on Dove Parish Council  
09 December 2024**

**Agenda item no. 12  
Flooding**

**Rolleston Update 29 November 2024**

Dave Hughes and I promised to keep the Parish Council up to date with progress on works associated with flood risk in the Parish.

There has been no significant change since the report last month. We continue to work on the business case and it is still on programme.

We have had letters from the MP asking questions on the same subject, which we have responded to or are in the process of responding to. These provide the same information we have already shared with you.

The results from the business case should be delivered to us at the end of January and then we will have February and March to review the findings and discuss with you.

Dave has continued to liaise with our colleagues who undertake maintenance, passing on any concerns raised by residents for consideration.

Mark Swain

PSO Team Leader, Flood Risk Management, West Midlands (covering Stoke, Staffordshire, Walsall, Wolverhampton, Sandwell & Dudley)

Environment Agency, Sentinel House, 9 Wellington Crescent, Fradley Park, Lichfield WS13 8RR

# ROLLESTON ON DOVE VILLAGE DIRECTORY 2024

Produced by Rolleston on Dove Parish Council

## PARISH COUNCIL

**Rolleston on Dove Parish Council**

**Clerk: Mary Danby**

*32 Hillcrest Rise, Burntwood*

*Tel: 07908 545412*

*Email: [rollestonpc@outlook.com](mailto:rollestonpc@outlook.com)*

*Website: [www.rollestonondovepc.co.uk](http://www.rollestonondovepc.co.uk)*

The Parish Council normally meets on the 2<sup>nd</sup> Monday of each month (except August) at 7pm. All meetings are held in public.

Meeting agendas are displayed on the village noticeboards, the PC website and PC Facebook Page.

## BOROUGH AND COUNTY COUNCILS

**East Staffordshire Borough Council**

*The Town Hall, King Edward Place*

*Burton upon Trent DE14 2EB*

For general enquiries, planning, waste and recycling: *Tel: 508000*

*[www.eaststaffsbc.gov.uk](http://www.eaststaffsbc.gov.uk)*

**Staffordshire County Council**

*1 Staffordshire Place, Stafford ST16 2DH*

For all enquiries *Tel: 0300 111 8000*

*[www.staffordshire.gov.uk](http://www.staffordshire.gov.uk)*

**Highways** *Email: [highways@staffordshire.gov.uk](mailto:highways@staffordshire.gov.uk)*

## POLICE

**Burton Police Station**

*Tel: 101 (non-emergencies)*

## Staffordshire Smart Alert

**Staffordshire Smart Alert allows Staffordshire** Police, local authorities, Neighbourhood Watch and other public organisations to send alerts to you about issues in your local area.

*[www.staffordshiresmartalert.co.uk](http://www.staffordshiresmartalert.co.uk)*

## Rolleston Mobile Library

The Staffordshire County Mobile Library visits Rolleston Club car park fortnightly on Thursday 9.30am – 1pm and 1.30pm – 4.30pm.

*[www.staffordshire.gov.uk/Libraries/mobilelibraries](http://www.staffordshire.gov.uk/Libraries/mobilelibraries)*

## HEALTH

**NHS Direct**

*Tel: 111*

*[www.england.nhs.uk](http://www.england.nhs.uk)*

There is no doctor's surgery, pharmacy or dentist in the village. Some of the nearest are:

### Doctors

The Tutbury Practice

*Tel: 812210*

The Dove River Practice (Tutbury)

*Tel: 812455*

*Both practices are located at Monk Street, Tutbury*

Stretton Medical Centre

*Tel: 537450*

*Ladywell Close, Stretton*

### Pharmacies

Dean & Smedley

*Unit 1 Main Street, Stretton*

*Tel: 546636*

*16 High Street, Tutbury*

*Tel: 812218*

Manor Pharmacy

*171 Calais Road, Burton*

*Tel: 564928*

Good Life Pharmacy

*60-62 Station Road, Hatton*

*Tel: 813944*

### Dentists

BUPA Dental Care Tutbury

*59 Monk Street, Tutbury*

*Tel: 813540*

Burton Family Dental Centre

*1 Tutbury Road, Burton*

*Tel: 500083*

### Defibrillators

Defibrillators are located at:

- *Rolleston Club (outside the Club)*
- *Rolleston Cricket Club (outside the Club)*
- *Co-op, Burnside (inside the store)*
- *Old Grammar School Room (outside the OGSR)*

## INSTITUTIONS AND SOCIETIES

Notices of local society meetings and events are placed on the village noticeboards.

Usual meeting arrangements for these are detailed in the Rollestonian.

### **Friends of Brook Hollows**

**Chairperson: Tim Salmon** *Tel: 07773 994554*

Meet 1<sup>st</sup> Sunday of the month, 10am  
at Brook Hollows.

A volunteer led conservation group that works in partnership with ESBC, TTTV and Staffordshire Wildlife Trust to care for and enhance the woodland. Anyone is welcome to join the group.

### **Rolleston Civic Trust**

**Secretary: Anne Overton** *Tel: 815332*

**Email: [rollestonct@gmail.com](mailto:rollestonct@gmail.com)**

Meets 3<sup>rd</sup> Wednesday of most months,  
7.30pm at Rolleston Cricket Club.

A village society established to stimulate interest, promote high standards of planning and secure the preservation and conservation of Rolleston on Dove.

Family membership £5 annually.

Produces the "Rollestonian".

For advertising email: [goverton@hotmail.co.uk](mailto:goverton@hotmail.co.uk)

### **Rolleston on Dove Women's Institute**

**President: Liz Murphy** *Tel: 07802889315*

Meet 1<sup>st</sup> Monday of the month, 7pm  
at Rolleston Scouts HQ

### **Doveside Women's Institute**

**President: Leanda Philliskirk** *Tel: 07910764837*

**Email: [dovesidewi@gmail.com](mailto:dovesidewi@gmail.com)**

Meet 3<sup>rd</sup> Friday of the month, 9.45am  
at Rolleston Club.

### **Royal British Legion**

**Chair: George Featherstone** *Tel: 814503*

Meets 1<sup>st</sup> Wednesday of the month, 7pm  
at Rolleston Club.

### **Rolleston Choral Society**

**Hon Secretary: Ann Morris** *Tel: 07791 768919*

**Email: [ann-morris2@sky.com](mailto:ann-morris2@sky.com)**

Meet every Wednesday, 7.30pm  
at St Mary's Church Rolleston.

### **Rolleston on Dove Allotment Society**

**Secretary: Robin Scott** *Tel: 812807*

**Email: [scottfamilyuk@gmail.com](mailto:scottfamilyuk@gmail.com)**

The allotment site is beyond the cemetery,  
Fiddlers Lane.

### **Burton Flower Club**

**Email: [marilynottewell@gmail.com](mailto:marilynottewell@gmail.com)** *Tel: 814800*

Meet 1<sup>st</sup> Friday of the month, 7.30pm in the  
Priory Centre, Stretton (except August).

### **Tutbury Flower Club**

**Email: [tutburyflowerclub@gmail.com](mailto:tutburyflowerclub@gmail.com)**

Meet 2<sup>nd</sup> Friday of the month, 7.30pm in  
Tutbury Village Hall, Monk Street, Tutbury.

### **Rolleston on Dove Special Events Committee (RODSEC)**

**Chair: Phil Irwin**

*Tel: 521180*

A co-ordinating body for village organisations and interested parties to arrange major events for fundraising and national celebrations.

### **The Rolleston Engineering and Transport Society (TREATS)**

**Secretary: Alistair Watt**

*Tel: 07802917900*

**Email: [treats.sec@btinternet](mailto:treats.sec@btinternet)**

Village society for all things mechanical. Meets 3<sup>rd</sup>  
Tuesday of the month, 8pm at The Spread Eagle pub.

### **Burton Art Club**

**Email: [anniesart@hotmail.co.uk](mailto:anniesart@hotmail.co.uk)**

Meet every Monday 7-9pm at the Methodist Church  
Church Hall, Main Street, Stretton (next to the Co-op).

### **BOOK CLUBS**

#### **Chapter and Verse**

**Contact: Maggie Gawthorpe**

*Tel: 812621*

#### **2<sup>nd</sup> Chapter**

**Contact: Margaret Clarke** *Tel: 813709*

### **Friends of John of Rolleston Primary School (FOJORPS)**

**<http://m.facebook.com/groups/118440548229945>**

**Email: [fojorps2019@gmail.com](mailto:fojorps2019@gmail.com)**

Parents' and Teachers' Association for the Primary school. Organise events and activities to raise funds to enhance children's education whilst at John of Rolleston.

### **Tutbury Community Wind Band**

**[www.tutburyband.co.uk](http://www.tutburyband.co.uk)**

Community wind band with senior and junior sections, having membership from local villages. Visit website for enquiries, details of current performances and booking events.

## **Rolleston Almshouses Charity**

**Chair:** Steve Sanderson *Tel:07773 241298*

**Clerk:** T J Bramhall LLB *Tel: 564716*

Charity responsible for the upkeep and administration of the Almshouses in Burnside.

## **Rolleston United Foundation**

**Secretary:** Vanessa Winstone

[rollestonuf@gmail.com](mailto:rollestonuf@gmail.com)

Educational charity making small annual grants to young people for books and equipment.

## **PLACE OF WORSHIP**

*St Mary's, Church Road Tel: 814802*

*Email: [revdphyllisbainbridge@gmail.com](mailto:revdphyllisbainbridge@gmail.com)*

For details and times of services visit church website and Facebook page.

Coffee Morning – Thursday 10-11.30am at the Old Grammar School Room.

See Church Noticeboard for any other details

Old Grammar School Room bookings:

*Email: [ogsrbookings@gmail.com](mailto:ogsrbookings@gmail.com)*

## **EDUCATION**

### **Rolleston Pre-School Playgroup**

**Manager:** Lolene Poxon *Tel: 247523*

*School Lane*

### **Rolleston Kindergarten**

**Contact:** Rebecca Underwood *Tel: 813299*

*4 The Lawns*

### **Childminding**

**Michelle Johnson** *Tel: 521569*

Contact for Registered Childminders available in the Rolleston area.

### **John of Rolleston Primary School**

#### **Sherbourne and Alderbrook Sites**

**Head Teacher:** Mrs McCaffrey *Tel: 247515*

[www.johnofrolleston.com](http://www.johnofrolleston.com)

*Email: [pupils@johnofrolleston.com](mailto:pupils@johnofrolleston.com)*

### **The de Ferrers Academy**

#### **Dove Campus, Trent Campus and**

#### **Sixth Form Academy**

**Principal:** Mrs A Bickle *Tel: 247750*

[www.deferrers.com](http://www.deferrers.com)

*Email: [office@deferrers.com](mailto:office@deferrers.com)*

## **YOUTH ACTIVITIES**

### **Scouts, Cubs and Beavers**

*Scout Headquarters, Station Road*

#### **Scout Group Leader and HQ bookings:**

**Contact:** Graham Jacks: *Tel: 07768 047332*

Beavers/Cubs/Scouts – for further details see

[www.rollestonscouts.org.uk](http://www.rollestonscouts.org.uk).

### **Guides**

Meet at the Old Grammar School Room

Thursday 7.15pm – 9pm

**Contact:** Vanessa Johnson *Tel: 520743*

### **Brownies**

Meet at the Rolleston Scout HQ.

**Contact:** Carol Johnson *Tel: 520743*

## **SPORTS**

### **Cricket**

*Clubhouse and Pitch: The Willows, Dovecliff Road*

**Clubhouse:** *Tel: 813449*

[www.rollestoncc.org.uk](http://www.rollestoncc.org.uk)

Under 11 Hardball, Under 11 Kwik Cricket

Under 13/15/17 Cricket (Burton Youth League)

All teams play at Rolleston.

*Tel: 247523*

Sunday friendly games played in addition.

### **Football**

Rolleston FC

#### **Chairman: Sam Ford**

*Email: [rollestonfcchairman@gmail.com](mailto:rollestonfcchairman@gmail.com)*

Play in Burton/Derby Junior Football League.

Ages 6-18 years, boys and girls.

Qualified coaches, DBS checked.

### **Snooker and Bowls**

#### **Contact Rolleston Club**

*15 Burnside*

*Tel: 812072*

## **LOCAL WALKS**

Copies of the local footpath map are available from the Clerk to the Parish Council and Starbucks. The village map can be found on The Spread Eagle wall.

A website with 10 local walks is available to help villagers to explore the Parishes of Rolleston, Tutbury, Anslow and Hatton:

<http://www.rollestonondovelocalwalks.co.uk>

## SHOPPING & SERVICES

**Co-op** *Tel: 813370*  
39 Burnside  
Grocery with off-licence.

**Starbucks Newsagents** *Tel: 813112*  
35 Burnside  
Newspaper deliveries, stationery, cards  
confectionery, provisions, lottery and compost.

**Post Office** *Tel: 521121*  
35 Burnside (in Starbucks)  
Post office, banking services and foreign  
currency.

**Ian Barker Butchers** *Tel: 812145*  
Chapel Lane  
Butcher and provisions.

**Tebbetts Butchers** *Tel: 812123*  
Rolleston Grange Farm, 8 Lodge Hill  
Butcher and farm shop.

**Craythorne Farm and Courtyard**  
104 Craythorne Road *Tel: 07947 581886*  
Farm shop, café and other shops.

**Hairworks Salon** *Tel: 812472*  
2 The Lawns  
Family hairdresser.

### Other Local Traders

Many local tradespeople advertise in the  
quarterly issues of the "Rollestonian".

### Village Noticeboards

These are located:

- Outside Starbucks/Post Office
- Footpath off Station Road between Forest  
School Street and Meadow View
- Bus stop, Station Road

## EATING, DRINKING & ACCOMMODATION

**The Spread Eagle** *Tel: 813004*  
Church Road  
Restaurant and bar.

**The Jinnie Inn** *Tel: 812155*  
177 Station Road  
Restaurant and bar.

**Rolleston Club** *Tel: 812072*  
15 Burnside  
Members' bar, coffee lounge, social activities  
and premises for hire.  
Applications invited from residents for membership.

**Dovecliff Hall Hotel** *Tel: 531818*  
Restaurant and hotel with rooms for hire.  
Dovecliff Road, Stretton

## VETERINARY SURGERIES

**Medivet Burton** *Tel: 541608*  
30 Horninglow Road North

**Glenthorne Veterinary Group** *Tel: 521800*  
37 Monk Street, Tutbury

## EQUINE CENTRE

**The Blue Cross** *Tel: 0300 777 1520*  
Rehabilitates and rehome horses and ponies in  
need.  
Hilda Archer Sanctuary, Dovecliff Road,  
Rolleston on Dove  
[www.bluecross.org.uk](http://www.bluecross.org.uk)  
Email: [rolleston@bluecross.org.uk](mailto:rolleston@bluecross.org.uk)

## PUBLIC TRANSPORT

**Midland Classic** *Tel: 500228*  
Email: [info@midlandclassic.com](mailto:info@midlandclassic.com)  
[www.midlandclassic.com/routes-and-services](http://www.midlandclassic.com/routes-and-services)

**Trent Barton (Villager Service)** *Tel: 01773 712265*  
Email: [talk@trentbarton.co.uk](mailto:talk@trentbarton.co.uk)  
[www.trentbarton.co.uk/services/villager](http://www.trentbarton.co.uk/services/villager)