

MINUTES OF THE VIRTUAL MEETING OF ROLLESTON ON DOVE PARISH COUNCIL
HELD ON MONDAY 12 OCTOBER 2020 COMMENCING AT 7.30 PM

PRESENT

Councillor S McManus (in the Chair)

Councillors Badcock, Gooding, Houston, E McManus, Robson, Sanderson, Stewart, Toon and Wyatt

In attendance

ESBC Councillor Allen

SCC Councillor White

1 Member of the public

Mary Danby, Clerk

Councillor George Allen, ESBC Deputy Leader (Regeneration and Planning Policy)

Councillor Allen said that he had requested an opportunity to meet with the council and for parish members to speak directly with him on a range of district responsibilities. He explained that his portfolio broadly covers planning policy and enforcement and executive functions of planning control, business support and LEPs, economic development, Town Centre regeneration, brownfield strategy and the use of S106 for brownfield development.

Councillor S McManus said that the parish council had organised a training session attended by other parish councils on the planning process. He said that parish councils respond to planning applications notified by ESBC. The complaint is often put by parish councils asking whether the comments are considered by ESBC. On a local level, as a village there are flooding issues which should be borne in mind by ESBC. He asked how does ESBC make its decision when these override Neighbourhood plans and parish councils' comments?

Councillor Allen said that a lot of parish councils feel that their comments are not listened to and he said that comments are received from all Statutory consultees, members of the public, etc but comments relating to planning considerations only can be taken account of. Turning to flooding, Councillor Allen said that the Environment Agency, Severn Trent and Staffordshire County Council are the main bodies responsible for these elements. He said that any surface water run-off from developments should be entered into the existing drainage system.

Councillor S McManus said that a new estate is being developed in the village which will have an adverse impact on the drainage system. Councillor Allen said that new developments must not add to the problem of flooding or adversely impact on traffic issues, etc.

Councillor S McManus asked what the parish council can do in this instance where permission has already been granted. Councillor Allen said that nothing could be done once consent had been given. Councillor S McManus said that the drainage system cannot cope with the current situation, the new estate will only add to the problem. Councillor Allen said that a hydrology study would have to be done by ESBC for any new development if there is an existing problem. He agreed to look at information (which is already with ESBC) to be provided by Councillor S McManus.

Councillors Sanderson and Gooding referred to a proposal to build a raised platform on the flood plain on Station Road. The Environment Agency had issued a permit for the work before planning consent had been applied for. Councillor Allen reiterated that a development must take away any water from the site and it must not add to an issue which already exists. He agreed to investigate this matter.

Councillor S McManus said that he would be interested in knowing ESBC's approach to planning and referred to the stated housing allocation numbers which had been exceeded in the village. Councillor Allen said that the Government changed the NPPF in 2010 and each Local Authority had

to prepare Local Plans. The Local Plan had to look at housing for housing growth to ensure the housing supply for the future. It did not include windfall development; this may be why more houses had been built in the village than were allocated in the Local Plan.

Councillor S McManus referred to the latest consultation, Planning for the Future, which would centralise a lot of things away from ESBC. Councillor Allen said this had been considered by ESBC. 580 properties were required per annum in the consultation document, ESBC is delivering over 600. Areas for growth, renewal and protected would have to be identified by ESBC. Design criteria will still be ESBC’s remit – design aspirations will be decided locally. S106 and CIL will be merged into the Infrastructure Levy.

Councillor Allen concluded saying that he is not anti-development, he is pro development where infrastructure investment is required.

Councillor S McManus thanked Councillor Allen for attending the meeting.

PUBLIC FORUM

No questions or comments were put to the council.

98. APOLOGIES FOR ABSENCE

None, all Councillors were present.

99. CASUAL VACANCY

Councillors were informed that Robert Peate had resigned from the parish council with effect from 05 October 2020 due to personal reasons.

The Clerk advised that the normal procedure is that the council must, in liaison with ESBC, publish a Casual Vacancy notice. If an election is called by 10 more electors of the parish ESBC will administer that process; if an election is not called ESBC will advise the council that it should fill the vacancy by co-option.

The Clerk had contacted ESBC and they had provided a Notice of Vacancy which should be displayed in the Parish by Friday 09 October. ESBC will write to again after 29 October to let the council know if an Election has been called, or if a new member can be co-opted.

RESOLVED That the information be noted.

100. DECLARATIONS OF INTEREST AND DISPENSATIONS

Councillor Wyatt declared a non-prejudicial interest in Minute No. 112 as he is a member of the Rolleston Scout Group’s Executive Committee.

101. PLANNING

101 .1 Planning Applications

Application No.	Location	Proposal
P/2020/00614	Land off Craythorne Road	Reserved Matters Application for the erection of 21 detached retirement living bungalows, a detached building to form Community facility on the ground floor with 2 first floor 1 bed maisonettes including details of appearance, landscaping, layout and scale
Objection on the following grounds:		
<ul style="list-style-type: none"> ▪ Drainage from the development would feed into a series of drains on Beacon Road which cannot cope with the current load 		

<ul style="list-style-type: none"> ▪ Surface water from the site would be fed into the Craythorne Road ditch which cannot cope with the current load and is not maintained ▪ Concern that overspill parking from the site should not be permitted onto Craythorne Road as the access road is close to a sharp bend on a narrow road 		
P/2020/00923	The Grey House School Lane	Felling of 1 Horse Chestnut tree and crown thinning by up to 30% and crown reduction to give a finished height of 16m of 4 Horse Chestnut trees
No objection		
P/2020/00962	Barn Cottage Chapel Lane	Erection of a single storey extension to the north elevation and alterations to existing store to form a garage
No objection		
P/2020/00971	Arford House Moseley Mews	Removal of precast concrete garage, rebuild retaining wall and erection of a detached carport/store
No objection		
P/2020/01030	Somerleyton Tutbury Road Rural	Re-pollard Lime (T1) to original points (approx 3m) (TPO No 1)
No objection		
P/2020/01043	Smallholding 10 Tutbury Road Rural	Erection of a double garage with pitched roof and dormers to the front of the existing dwelling
No objection		
P/2020/01053	29 Shotwood Close	Alterations to front elevation by way of installation of window in lieu of garage door
No objection		
P/2020/01065	The Croft Burnside	Pruning of Silver Birch tree to give clearance from garage of 2m-2.5m (T1), overall reduction of Magnolia by 1m-1.5m or to suitable unions (T2), reduce end tip weight on limb over brook and crown lift to 3m to one Willow tree (T3), crown lift one Willow tree to 3m (T4), crown lift one Sycamore tree to 3m (T5)
No objection		

101.2 Planning Decisions

RESOLVED That the planning decisions be noted.

102. MINUTES

RESOLVED That the Minutes of the Council meeting held on 14 September 2020 be approved and signed as a true record.

103. MATTERS ARISING

Minute No. 85.4 Jinny Trail fence

Councillor Stewart reported that the Jinny Trail fence had been repaired by the contractor at no cost to the council.

Minute No. 85.8 TTTV

Councillors Badcock and S McManus reported that the TTTV had now revised their position and is now waiting for the new Environment Agency (EA) report and if that is positive the TTTV will put money behind it and it will be a joint project to address the objectives of the EA and TTTV.

Minute No. 90 Beacon Road proposals

Councillor S McManus said that the map and letter had been agreed and these will be mailed to residents.

Minute No. 93 Village Christmas Tree

It was noted that there would be no Carols around the Christmas tree this year.

104. COUNTY COUNCILLOR'S REPORT

Councillor White reported that:

- All the County Council's services are up and running and premises are open; c4 million pieces of PPE had been distributed; there was a high level of school attendances; 2000 businesses had been helped with PPE and grants.
- There had been an increase in the number of children in care, this was due to the Courts not being able to process Care Orders due to Covid-19.
- The County Council was concerned about the viability of some Care homes and were looking to step in if necessary.
- There had been considerable success in dealing with the Burton Covid-19 outbreak, rates are low in the East Staffordshire area. The whole of Staffordshire is in the medium risk level.

105. BOROUGH COUNCILLOR'S REPORT

Councillor Toon reported that

- The Town Hall is open for walk-in Covid-19 tests by appointment only.
- Station Street should be finished in two weeks, work will then move into High Street – Market Place.
- ESBC Councillors had been told, when considering the Planning for the Future consultation document, that Neighbourhood Plans and design are important in planning.
- She was pressing for answers on the College Field development site drainage concerns.

106. PARISH COUNCILLORS' REPORTS

106.1 Councillor Toon asked if there had been any progress on the College Field s106 agreement.

Councillor S McManus said that he would chase this up with ESBC.

106.2 Councillor E McManus reported that the flag opposite the Spread Eagle was currently down. A new flag will be raised once a new length of cord has been received. The cost of this will be met by the Rolleston Scout Group.

106.3 Councillor Gooding:

- Asked if the gas contractors moving over the Spread Eagle bridge and onto Church Road should be put onto the council's Facebook page.
- Reported that the Burnside tree works had not been completed. **AGREED** That the Clerk would chase the contractor for a completion date for the works.
- Drains were blocked again due to leaf fall from the trees – was the gully sucker due to visit the village? County Councillor White confirmed that the machine was scheduled to visit the village (date to be confirmed).
- Burnside railings/post – was it possible for Staffs Highways to be requested to attend a site meeting with the council to discuss the problems and agree a solution? He said that hedge cutting also needs to be done by SCC. Councillor S McManus said that he was due to meet

with a SCC Councillor with responsibility for highways on 19 October and he would raise these issues at the meeting.

106.4 Councillor Houston reported that:

- Residents had complained to him about the volume of music coming from vehicles and the speed at which contractors drove their private vehicles to/from the College Fields site. **AGREED** That the Clerk should report this issue to the Site Manager.
- He had heard nothing to date from the Community Speedwatch co-ordinator.

106.5 Councillor Robson:

- Reported that an elderly resident had fallen due to a raised water hydrant cover and he had reported this to Staffs Highways together with photos of another raised cover and temporary cones covering a broken spike.
- Noted that there had been a 40% decrease in insect pollinators which is seeing the grass being cut less by some councils. He felt that some of the council's areas could be allowed to grow wild and he volunteered to look at areas where the grass is cut with a view to identifying small areas that could be left to grow wild. Councillor S McManus said that there some areas which could be left to grow wild, for example the bund on Meadow View, but he was loathe to cut back on the number of cuts done. Councillor Gooding said that the ground must be prepared well for growing wildflowers. He said he will be creating a massive wildflower area in the churchyard.

106.6 Councillor Stewart:

- Thanked those who had helped on clearing the gateway into the village from Stretton, noting that the contractor had not charged for the work. She said she would be happy to work with others on other areas in the village.
- Bushes were overgrowing the Brookside footbridge, and these needed to be cut back. **AGREED** That the contractor be requested to undertake this work.
- Tree management needs to be done on Tafflands where there are some dead trees. Councillor Stewart asked for permission to meet with a tree surgeon to seek advice on what needs to be done. **AGREED**

106.7 Councillor Badcock said that he and Councillor Stewart had attended the Zoom briefing for parish councils given by the TTTV and he had forwarded the presentation document to all councillors for information.

106.8 Councillor Sanderson:

- Reported that a Dodslow Avenue resident had contacted him about a problem with sewerage leaking from a drain. He had taken this up with Severn Trent who were going to repair the drain.
- Put two requests from Mrs Kay:
 - She had asked for permission to purchase a bag of manure to improve the soil in readiness for planting. **AGREED**
 - There is a surplus of anemones on the Island near the bus stop which will be thinned out and dug out – permission was sought to sell these plants from near the Island and the money raised would be used to reinvest in restocking plants for the Island. **AGREED**

106.9 Councillor Wyatt:

- **Knowles Hill:** Weeds on the verge are obscuring drivers' vision when turning right out of the Lawns and need to be cut. **AGREED** That the contractor be asked to cut the weeds back.

- Highway signs from Rolleston to the A511 roundabout are all covered by trees and need to be cut back. **AGREED** That the issue be reported to Staffs Highways.
- He had sent photographs to County Councillor White showing drains blocked with fallen leaves.
- Holly trees on Brook Hollows have been cleared of Ivy.

106.10 Councillor S McManus:

- Reported that Clive Baker had contacted him regarding the cattle loading dock wall on the Jinny Trail which is beginning to crumble. Consideration will need to be given at some point on what the council wants to do with the 36m stretch of wall (£8,000 was originally quoted for this work). Councillor Gooding suggested asking the community if anyone can help. County Councillor White said that the Burton & South Derbyshire College sometimes helps with this type of project and suggested that John Beaty, Deputy Principal be contacted.
- A resident had raised concern at the presence of Ivy on Oak trees on a separate strip of land on Knowles Hill which is owned by the County Council. The trees are significantly overgrown with Ivy. SCC's Tree Officer had said that Ivy is symbiotic with trees and that this does not need attention unless the ivy is hiding a more important defect of a specific Oak. Councillor S McManus said he would contact the Tree Officer asking what is benefit of the Ivy to the trees and would there be any objection to parish council getting a quote to remove the Ivy.
- Asked the council if it should do something in memory of Andy Starbuck. **AGREED** that something should be done provided the family are on board. Councillor Gooding will speak with the family to discuss this and to get guidance on the type of memorial that they would prefer.

107. FINANCIAL MATTERS

107.1 Schedule of payments

Payee	Description	Payment Method	Gross £	VAT £
P Gould	Mowing contract	BACS	1,250.14	0.00
1&1 IONOS Ltd	RPC Website	DD	5.99	1.00
Clerk	Clerk's salary and expenses	BACS	886.65	1.67
EE Ltd	Council mobile	DD (pd 21/09/2020)	11.69	1.95
ESBC	Bin emptying	BACS	1,153.26	192.21
Burton Conservation Volunteers	Footpath works	BACS	954.34	0.00
J Deacon	Environmental Officer £914.53 Hardcore for footpath works £36.00 Paint for contract painting £383.98	BACS	1,334.51	222.42
Viking	Postage stamps	BACS	106.36	1.16
TOTALS			5,702.94	420.41

RESOLVED That the above payments be approved.

107.2 Bank Reconciliation as at 30 September 2020

		Bank Accounts		Total £
		Treasurer £	Instant Access £	
01 April 2020	Bank Statement	10,607.39	56,555.45	67,162.84
Movement in funds to date	PLUS Income	76,961.92	2,124.25	79,086.17
	LESS Expenditure	40,758.96	-	40,758.96
30 September 2020	Bank Statement	46,810.35	58,679.70	105,490.05

RESOLVED That the above was a true record.

108. 2020/21 BUDGET AS AT 30 SEPTEMBER 2020

RESOLVED That the report be noted.

**109. STAFFORDSHIRE COUNTY COUNCIL:
ADDITIONAL INVESTMENT IN COMMUNITY HIGHWAY ISSUES**

The Cabinet Member for Highways and Transport had contacted the council saying “as our delivery partner for Highway Grass Cutting, my Officers will shortly be in touch with their contacts at your council to explore whether you are able to deliver, on our behalf, an additional cut of highway grass verges at the end of this current season and at the start of the next.”

The council was later contacted by the Community Highway Engagement Officer who said “I would be grateful if we could discuss whether you are able to deliver, on our behalf, an additional cut of highway grass verges at the end of this current season and at the start of the next. Payment for this work would be on a pro-rata basis and would be in-year (2020/21) only. We also need to establish the total measure of highway grass that your council cuts on our behalf and draw up a location plan to complement our asset inventory.”

RESOLVED THAT:

- Confirmation be sought on what areas the above requests relate to
- The council’s contractor be asked to quote for the additional cuts

110. CHILDREN’S PLAY TRACTOR

TREATS had updated the council saying that the work on the tractor was almost complete. They asked that council representatives view the tractor before the end of October to ensure that it is in a condition acceptable to the council before they finish.

Councillors were reminded that the council had previously agreed to have the tractor inspected by Play Safety Ltd (RoSPA) prior to it being installed at Tafflands at a cost of £395 plus VAT.

RESOLVED That Play Safety Ltd be engaged to inspect the play tractor at a cost of £395 plus VAT.

111. VILLAGE DIRECTORY

The council was reminded that it had budgeted £150 to produce an updated Village Directory. The budget provides for paper and printing of the Directory. The council was asked to confirm that it wanted to publish an updated version which would be distributed with the Spring 2021 issue of the Rollestonian.

RESOLVED That the updated Village Directory be published with the Spring 2021 issue of the Rollestonian.

112. REQUEST FROM THE SCOUTS

A request has been received from the Rolleston Scout Group for permission to put a banner up at various places around the village advertising an initiative they currently have to raise money for their new extension.

RESOLVED The request be approved for banner to be placed at the Jinny Trail, Burnside and the Spread Eagle Island on the proviso that the banner be in situ for no longer than two weeks at each location.

113. ST MARY'S ADVENT FESTIVAL 27–30 NOVEMBER

The council had been invited to participate in a "Banner Festival" in the church. The banners would be made from 6ft lengths of heavy duty paper prepared ready for decorating and hanging. These will be supplied by St Mary's for a suggested donation of £5.

The theme will be "**2020, our year**". It would be good to have some positive images, groups have been creative in their use of time, people have had time to enjoy nature on their walks, etc. It could so be a reminder of the village events that we have missed. The banners will be viewed from both sides although the reverse could just be the organization name with simple added decoration.

RESOLVED That Councillor Stewart would create a banner on behalf of the council.

114. GRAVESTONE OF A MOSLEY HORSE

The council had been asked if it would be interested in relocating the gravestone of a Mosley horse. The council had been advised that it is an inscribed, stepped stone plinth. It is not known what went on the plinth, it could have been a model horse. It was felt that the gravestone should be saved for the recognition of 'John Bull'.

It was noted that the stone is significant in size (c2.5ft / 3ft square) and needed to be cleaned, the lettering on the stone also needed delicate cleaning.

RESOLVED THAT:

- The council install the stone on The Croft, top end by the Old Grammar School and an explanatory plaque be installed on the wall.
- The council's contractor be asked if he was willing to take the stone to his yard and store it there until the council can relocate it.
- That advice be sought in restoring the lettering and cleaning the stone.

115. ANNUAL FOOTPATH WALKS

Councillors have completed the annual footpath walks and any issues raised had either been passed to Staffordshire County Council or dealt with as part of the footpath project. It had been suggested that letters of thanks be sent to landowners for their co-operation and allowing the council to organise work on their land.

RESOLVED That letters of thanks be sent to the landowners.

116. RoSPA PLAY SAFETY INSPECTION REPORTS

The link to the RoSPA Inspection Reports had been provided to all councillors via email. Councillor S McManus had agreed to meet with the contractor to agree those areas where remedial work is required, the contractor will provide a quotation(s) for consideration at a future meeting.

RESOLVED That the report be noted.

117. CORRESPONDENCE

117.1 Staffordshire Parish Councils' Association (SPCA)

The SPCA's weekly newsletters had been circulated to all Councillors.

117.2 New build flood management

Mr Edwards had copied the council on correspondence he had sent to ESBC regarding his concerns regarding the drainage on the College field development.

Mr Edwards had also contacted the council separately saying *"Now that construction has started again on the college field I am told that the balancing pond has, or is under construction, unfortunately the submitted drawings do not provide details of the overflow system that has to be provided for the pond. ESBC were asked before the discharge of the planning conditions what the overflow would look like and where would the surplus water be discharged to if the pond became full, no answer was forthcoming.*

I have not seen any mention in the parish council minutes of any request to discharge the overflow into the ditch on the pc land. Could you please confirm that no such request has been made?"

The Clerk was unaware of any request having been received to discharge the overflow into the ditch on the council's land.

It was noted that ESBC Councillor Allen had agreed earlier in the meeting to look at information relating to the above site.

118. EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED That under the Public Bodies (Admissions to Meetings) Act 1960 (Section 2) (and as expended by Section 100 of the Local Government Act 1972), the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information.

119. QUOTATIONS

RESOLVED That the quotation for a replacement photocopier from Ricoh UK be accepted on a five year term starting December 2020 at a cost of £94.51 per quarter plus VAT; copy costs 0.29p per sheet Mono and 2.74p per sheet Colour.

The meeting closed at 9.51 pm

Signed

Date